TOWN BOARD WORK SESSION

July 10, 2023 - 5:30 PM
1st Floor Conference Room, 301 Walnut Street, Windsor, CO 80550

To view Town Board meeting broadcasts, visit
www.windsorgov.com/MeetingsOnDemand.

AGENDA

GOAL of this Work Session is to have the Town Board receive information on topics of Town business from the Town Manager, Town Attorney and Town staff in order to exchange ideas and opinions regarding these topics.

Members of the Public in attendance are asked to be recognized by the Mayor before participating in any discussions of the Town Board

WORK SESSION AGENDA ITEMS

1. Board/Manager/Attorney Monthly Meeting
2. Fiber Update - J. Gaona, IT Manager
3. Noise Ordinance Discussion: Presentation and evaluation of existing noise ordinance - A. Lopez, Police Commander
4. Future Meetings Agenda

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

MEMORANDUM

Date: July 10, 2023
To: Mayor and Town Board
From:
Re: Board/Manager/Attorney Monthly Meeting
Item #: 1.

Background / Discussion:

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

CC:

Attachments:

MEMORANDUM

Date: July 10, 2023
To: Mayor and Town Board
From: Joe Gaona, IT Manager
Re: Fiber Update - J. Gaona, IT Manager
Item #: 2.

Background / Discussion:

In 2021 the Town decided to partner with a private company to provide broadband internet services to its residents and did not have the desire to create a utility for this purpose. We submitted a Request for Information bid with a focus on underserved areas, community anchors, and the ability to provide free Wi-Fi in the parks.

In June of 2021, out of seven respondents, the Town Board selected ITC Communications as the best fit for Windsor. In November, our voters chose to opt out of Senate Bill 152, which allowed the ability for us to establish the partnership. Unfortunately, our Public Private Partnership negotiations failed with ITC. They were not willing to commit to any of the Town objectives when it came time to add them to the contract, despite their representations in the RFP. The Town had no choice but to withdraw from the agreement, as it added no value for our residents.

Despite the contract issue, Town staff are currently working on a strategy to achieve the Town Board goals by creating partnerships, establishing relationships, and identifying/prioritizing service areas.

1. We have partnered with Loveland Pulse to provide the staff network with a solid internet service and options for contracting fiber for future projects.
2. The Town has established relationships with Larimer County, Weld County RE-4 School District, and Front Range GigaPoP educational networks.
3. Staff has identified and prioritized sites, costs, and impacts to meet Town Board goals.

During this process, we encountered several challenges in providing broadband to the north Windsor Lake neighborhood. There does not appear to be any interest by vendors or enough infrastructure to increase bandwidth for our residents. Furthermore, we have been unable to locate fiber services to the wastewater treatment facility at a reasonable cost.

Moving forward, there are several opportunities for the Town to consider.

1. Connect Chimney Park pool/ball field and Main Park

   These sites are located about three blocks away from Town Hall and would cost around $45,000 to connect. This connection would allow visitors to have access to Wi-Fi, for the Town to connect security cameras for safety, and to increase access to staff network resources.

2. Connect Boardwalk Park and Arts & Heritage Center

   These sites are located about five blocks away from Town Hall and would cost around $110,000 to connect. This connection would allow visitors to have access to Wi-Fi during events, for the Town to connect security cameras for safety, and to increase access to staff network resources.

3. Partner with Weld RE-4 on fiber Request for Proposal (RFP)

   The Town should leverage existing partnerships with the Windsor School District to increase the fiber infrastructure to non-connected sites such as parks, buildings, and resources. The district is currently constructing an RFP to connect Skyview Elementary School to the new Raindance Elementary school. If the Town can participate in this process, both organizations could benefit from cost sharing. The Town would be able to connect both Eastman Park and the Water Tank to our services. This fiber would also provide the option for resilience and future site connectivity. We believe that this would cost the Town about $110,000 as opposed to $250,000 without the partnership.

4. Fiber to Underserved Neighborhoods

Staff will continue to engage providers and will look for opportunities to get fiber developed in underserved neighborhoods.

Strategic fiber optic to each area will provide the community with access to the internet while at facilities, security cameras for safety, and will provide connections with staff resources to serve customers. We will continue to seek opportunities to provide broadband internet to underserved neighborhoods, Wi-Fi in the parks, and community anchors going forward.

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

To achieve these objectives, there is a current budget of $500,000 allocated for 2023 broadband management. If the board approves, we could allocate that budget to provide fiber to all the defined areas this year. Otherwise, we could add it to the Capital Improvement for 2024.

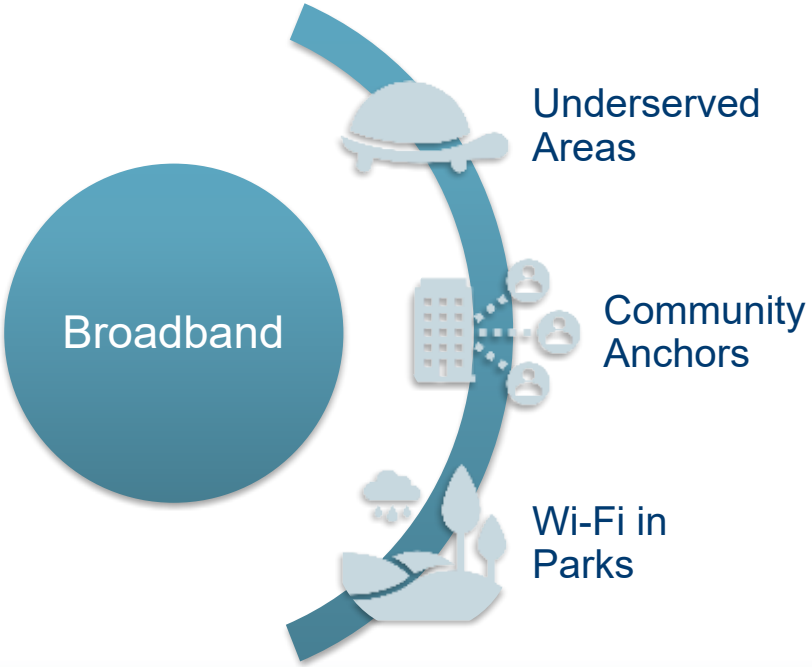
CC:

Attachments:

1. Broadband Update June 2023

Broadband Connectivity Update

Town Board Focus



Public Private Partnership (PPP)

RFI

- Selected ITC (Highline) out of 7 respondents
- Opt-out of SB-152
- Contract negotiation process
- ITC unwilling to commit to any of the Town Board goals in the contract

Maintaining Focus

Working on strategy to achieve the goals without pursuing another Public Private Partnership

- Underserved Areas
- Community Anchors
- Wi-Fi in the Parks

Successes

CREATED PARTNERSHIPS

ESTABLISHED RELATIONSHIPS

IDENTIFIED AND PRIORITIZED SERVICE AREAS

Challenges

NORTH WINDSOR LAKE

WASTEWATER TREATMENT PLANT

Opportunity

Chimney Park Pool/Ball field and Main Park

- Close proximity
- High impact
- Public Wi-Fi, security, and staff networking
- Cost $45,000

Opportunity

Boardwalk Park and Arts/Heritage Center

- Close proximity
- High impact
- Public Wi-Fi, security, and staff networking
- Cost $50,000

Opportunity

Partner with School District to provide fiber optics from Skyview to new school

- Cost savings for both organizations
- High impact/ Strategic
- Public Wi-Fi, security, and staff networking to Eastman Park, Treasure Island and Water Tank
- Cost ~$120,000

Questions?

MEMORANDUM

Date: July 10, 2023
To: Mayor and Town Board
From: Aaron Lopez, Police Commander
Re: Noise Ordinance Discussion: Presentation and evaluation of existing noise ordinance - A. Lopez, Police Commander
Item #: 3.

Background / Discussion:
Ordinances regulating unreasonable noise have been in place for many years and recent complaints and follow-up discussions have led to review of the ordinance, as well as consideration of potential modifications.

Financial Impact:
Modifications of the current ordinance would result in financial impact, but estimates are minimal.

Relationship to Strategic Plan:
Qaulity of Life, Small Town Feel

Recommendation:
Board consideration of current ordinance and recent incidents/trends. At this time, no changes to the ordinance are recommended.

CC:

Attachments:
1. Noise Ordinance Presentation - FINAL

Noise Ordinance Discussion

Commander Aaron Lopez – 7/10/23

Current Municipal Ordinances: Noise

- Article VI, Section 10-6-10: Unreasonable Noise
- Article VI, Section 10-6-20: Garbage Collection

10-6-10: Unreasonable Noise

"No person shall make, continue or cause to be made or continued any unreasonable noise; and no person shall knowingly permit such noise upon any premises owned or possessed by such person or under such person's control. For the purposes of this Section, members of the police department are empowered to make a prima facie determination as to whether a noise is unreasonable."

Calls for Service & Enforcement

(1/1/23 – 6/19/23)

- Total Calls for Service: 49
- Warnings: 12 (24%)
- Citations: 0

Complaint Examples

- Loud Music (from vehicles and residences): 30
- Loud Vehicles (engine, exhaust noise): 7
- Construction (tools, machinery, etc.): 3
- Other (video games, drums, stomping in apartment, etc.): 9

Examples & Outcomes

- Vast Majority: Situations either resolved or gone before officers arrived on-scene.
- In cases of loud music, where warnings were not issued, there was no violation to address, contacts were still made and the subject(s) typically did not know what they were doing was bothering others and agreed to quiet down.
- In one case (loud talking, stomping, and carrying-on), officers found no violations and worked with management to address.
- Other examples included reasonable noise from tools, humming HVAC units, or beeping from mechanical fault indicators.
- One report was a mental health issue. (Co-responder services provided.)

Pros & Cons of Current Ordinance

Pros:

- Discretionary application of “reasonableness” based on situationally-specific dynamics.
- No equipment needed.

Cons:

- Lack of defined decibel levels do not provide formulaic definition of a reported problem.
- Standard of reasonableness may be different for officers vs. complainants.
- “Reasonable” may differ between officers could result in inconsistent application of ordinance.
- Decibel meters would be required and carry initial & ongoing costs.

Modification Considerations

- Consideration of regional
- Decibel levels/limits
- Specific times for certain sources of noise
- Specific locations (source and perception location)
- Source types (Eg: loud music/TV, carpentry noise, idling/passing vehicles, upstairs neighbor with kids who stomp around loudly)
- Feasibility of enforcement, prosecution
- Conformity with general expectations of community

Questions & Discussion

MEMORANDUM

Date: July 10, 2023
To: Mayor and Town Board
From:
Re: Future Meetings Agenda
Item #: 4.

Background / Discussion:

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

CC:

Attachments:
1. 2023 Future Meetings Agenda

FUTURE TOWN BOARD MEETINGS

July 17, 2023 5:30 p.m.	Town Board Work Session Meet the Board – New Employees DDA Presentation
July 24, 2023 5:30 p.m.	Town Board Work Session Redistricting Discussion Senate Bill 22-032 Discussion - Retail License Fees
July 24, 2023 7:00 p.m.	Town Board Regular Meeting
July 31, 2023	Canceled – 5th Monday
August 7, 2023 5:30 p.m.	Town Board Work Session Budget: Revenue Projections
August 14, 2023 5:30 p.m.	Town Board Work Session Board/Manager/Attorney Monthly Meeting
August 14, 2023 7:00 p.m.	Town Board Regular Meeting
August 21, 2023 5:30 p.m.	Town Board Work Session
August 28, 2023 5:30 p.m.	Town Board Work Session
August 28, 2023 7:00 p.m.	Town Board Regular Meeting
September 4, 2023	Canceled – Labor Day Holiday
September 11, 2023 5:30 p.m.	Town Board Work Session
September 11, 2023 7:00 p.m.	Town Board Regular Meeting
September 18, 2023 5:30 p.m.	Town Board Work Session (Public Services Campus) Budget: Capital Improvement Plan
September 25, 2023 5:30 p.m.	Town Board Work Session
September 25, 2023 7:00 p.m.	Town Board Regular Meeting

October 2, 2023 5:30 p.m.	Town Board Work Session Biosolids Tour
October 9, 2023 5:30 p.m.	Town Board Work Session Board/Manager/Attorney Monthly Meeting Utility Rates and Fees
October 9, 2023 7:00 p.m.	Town Board Regular Meeting
October 14, 2023 Saturday	Town Board Work Session (Public Service Campus) Operating Budget
October 16, 2023 5:30 p.m.	Town Board Work Session
October 23, 2023 5:30 p.m.	Town Board Work Session
October 23, 2023 7:00 p.m.	Town Board Regular Meeting
October 30, 2023	Canceled – 5th Monday

Future Work Session Topics

- DDA Entertainment District
- Telecom Code (Pending FCC Rules)
- Weld RE-4 School Land Dedication/Cash in lieu of Land Update
- Smart Meter Project (Brian)
- Follow-up Budget Questions (November 13th)