



Town Board Special Meeting

June 19, 2023 - 5:30 PM

1st Floor Conference Room, 301 Walnut Street, Windsor, CO
80550

To view Town Board meeting broadcasts, visit

www.windsorgov.com/MeetingsOnDemand.

MINUTES

A. CALL TO ORDER

Mayor Rennemeyer called the meeting to order at 5:30 p.m.

1. Roll Call

Present: Mayor Paul Rennemeyer
Mayor Pro Tem Barry Wilson
Ron Steinbach
Ken Bennett
Julie Cline
Victor Tallon
Jason Hallett - Virtual

Also Present: Shane Hale, Town Manager
Kim Emil, Interim Town Attorney
Jess Humphries, Administrative Services Director
John Thornhill, Community Development Director
Scott Ballstadt, Planning Director
Aaron Lopez, Police Commander
David Eisenbraun, Senior Planner
Ben Bodiker, Visual Media Coordinator
Karen Frawley, Town Clerk

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Town Board Member Steinbach moved to approve the agenda as written, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

B. BOARD DISCUSSION

1. Meet the Board - New Employees

Name	Title	DOH	Dept. Head
Vijay Kailisam	Police Officer	4/24/2023	Aaron Lopez
Siobhan Seymour	Police Officer	4/24/2023	Aaron Lopez
Andrew Weber	Police Officer	4/24/2023	Aaron Lopez
Vladimir Zhizhin	Police Officer	4/24/2023	Aaron Lopez

2. Downtown Parking Study - Update and Next Step Considerations - D. Eisenbraun, Senior Planner

Having a well-planned and coordinated parking system is vital to the long-term fiscal health of the town and ensures the continued viability of Windsor's small-town character. Through effective management, research and planning, the Town can guide sustainable downtown growth. This newly adopted Downtown Parking Study accomplished the following:

- Updated the 2012 parking study with a larger survey area
- Conducted community meetings, surveys and interviews to engage business owners, community members and stakeholders
- Developed a two-, five- and ten-year parking outlook
- Recommend downtown parking strategies to increase accessibility and decrease congestion
- Researched best practices for downtown parking management
- Supported complete street initiatives

This worksession update is to specifically discuss direction regarding potential next steps:

- Potential code updates
- Management strategies
- Creation of future parking districts

3. Fee Waiver Request from Weld RE-4 School District - S. Ballstadt, Planning Director

The Town has received the attached letter from the Weld RE-4 School District (District) requesting that the Town waive "plan application" fees for the two new elementary schools in the Peakview and RainDance neighborhoods and the new middle school north of the Town's Public Services site.

4. Future Meetings Agenda

C. CONSENT AGENDA

1. Resolution No. 2023-28 A Resolution Appointing the Town Attorney and Approving the Employment Agreement - K. Emil, Deputy Town Attorney

Town Board Member Cline moved to approve the consent agenda as presented, Town Board Member Bennett seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

D. EXECUTIVE SESSION

1. An Executive Session Pursuant to Colorado Revised Statutes §24-6-402 (4)(b) for the Purposes of Receiving Legal Advice on Specific Legal Questions Concerning the Pending Wireless Tower Facility Site Location Written Decision (K. Emil, Deputy Town Attorney)

Mayor Pro Tem Wilson moved to enter into an executive session pursuant to Colorado Revised Statutes §24-6-402(4)(b) for the purposes of receiving legal advice on specific legal questions concerning the pending wireless tower facility site location written decision, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

The Town Board entered into an executive session at 7:29 p.m.

Upon a motion duly made, the Town Board returned to the special meeting at 7:36 p.m.

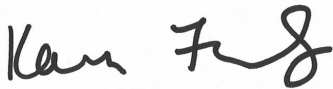
The executive session was closed and the Town Board returned to the Special Meeting.

Upon returning to the Special Meeting, Mayor Rennemeyer advised that if any participants in the Executive Session believed the session contained any substantial discussion of any matters not included in the motion to convene the Executive Session, or believed any improper action occurred during the Session in violation of the Open Meetings Law; such concerns should now be stated. Hearing none, the Special Meeting resumed at 7:37 p.m.

E. ADJOURN

Town Board Member Tallon moved to adjourn, Town Board Member Hallett seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

Upon a motion duly made, the meeting was adjourned at 7:38 p.m.

A handwritten signature in black ink, appearing to read "Karen Frawley".

Karen Frawley, Town Clerk