



TOWN BOARD WORK SESSION

July 17, 2023 - 5:30 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

To view Town Board meeting broadcasts, visit
www.windsorgov.com/MeetingsOnDemand.

AGENDA

GOAL of this Work Session is to have the Town Board receive information on topics of Town business from the Town Manager, Town Attorney and Town staff in order to exchange ideas and opinions regarding these topics.

Members of the Public in attendance are asked to be recognized by the Mayor before participating in any discussions of the Town Board

WORK SESSION AGENDA ITEMS

1. Meet the Board - New Employees, K. Cornelison, Human Resources Manager
2. Downtown Development Authority Presentation, M. Vance, DDA Executive Director
3. Future Meetings Agenda

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.



MEMORANDUM

Date: July 17, 2023
To: Mayor and Town Board
From: Jennifer Butcher, HR Director
Re: Meet the Board - New Employees, K. Cornelison, Human Resources Manager
Item #: 1.

Background / Discussion:

Name	Title	DOH	Dept. Head
Crystall Salmon	GIS Analyst	4/24/2023	Jess Humphries
Brock Gutierrez	IT Analyst	6/5/2023	Jess Humphries

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

CC:

Attachments:



MEMORANDUM

Date: July 17, 2023
To: Mayor and Town Board
From:
Re: Downtown Development Authority Presentation, M. Vance, DDA Executive Director
Item #: 2.

Background / Discussion:

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

CC:

Attachments:



MEMORANDUM

Date: July 17, 2023
To: Mayor and Town Board
From: Shane Hale, Town Manager
Re: Future Meetings Agenda
Item #: 3.

Background / Discussion:

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

CC:

Attachments:

1. 2023 Future Meetings Agenda



FUTURE TOWN BOARD MEETINGS

July 24, 2023 5:30 p.m.	Town Board Work Session Redistricting Discussion Senate Bill 22-032 Discussion - Retail License Fees
July 24, 2023 7:00 p.m.	Town Board Regular Meeting
July 31, 2023	Canceled – 5 th Monday
August 7, 2023 5:30 p.m.	Town Board Work Session Budget: Revenue Projections
August 14, 2023 5:30 p.m.	Town Board Work Session Board/Manager/Attorney Monthly Meeting
August 14, 2023 7:00 p.m.	Town Board Regular Meeting
August 21, 2023 5:30 p.m.	Town Board Work Session
August 28, 2023 5:30 p.m.	Town Board and HPC Joint Work Session Historic Preservation Plan Comprehensive Plan Update
August 28, 2023 7:00 p.m.	Town Board Regular Meeting
September 4, 2023	Canceled – Labor Day Holiday
September 11, 2023 5:30 p.m.	Town Board Work Session
September 11, 2023 7:00 p.m.	Town Board Regular Meeting
September 18, 2023 5:30 p.m.	Town Board Work Session (Public Services Campus) Budget: Capital Improvement Plan
September 25, 2023 5:30 p.m.	Town Board Work Session Short Term Rental Discussion
September 25, 2023 7:00 p.m.	Town Board Regular Meeting
October 2, 2023	Town Board Work Session

5:30 p.m.	Biosolids Tour
October 9, 2023 5:30 p.m.	Town Board Work Session Board/Manager/Attorney Monthly Meeting Utility Rates and Fees
October 9, 2023 7:00 p.m.	Town Board Regular Meeting
October 14, 2023 Saturday	Town Board Work Session (Public Service Campus) Operating Budget
October 16, 2023 5:30 p.m.	Town Board Work Session
October 23, 2023 5:30 p.m.	Town Board Work Session
October 23, 2023 7:00 p.m.	Town Board Regular Meeting
October 30, 2023	Canceled – 5 th Monday

Future Work Session Topics

- DDA Entertainment District
- Telecom Code (Pending FCC Rules)
- Weld RE-4 School Land Dedication/Cash in lieu of Land Update
- Smart Meter Project (Brian)
- Follow-up Budget Questions (November 13th)