



Liquor License Authority Regular Meeting

July 13, 2023 - 9:00 AM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

MINUTES

A. CALL TO ORDER

HEARING OFFICER ABLAO CALLED THE HEARING TO ORDER AT 9:00 A.M.

B. CONSENT CALENDAR

1. Approval of the June 8, 2023 Liquor License Authority Regular Hearing Minutes - K. Cinnamon, Deputy Town Clerk

The Authority has reviewed the minutes and approves them as written.

C. ACTION ITEMS

2. **NEW - Special Event Permit**
Windsor Area Chamber of Commerce
Blues & Brews Crawl
Downtown Windsor
Event date: July 15, 2023_

Hearing Officer Ablao opened the public hearing for the New Special Event Permit for Windsor Area Chamber of Commerce and swore in Jessica Serna, Event Coordinator.

Ms. Emil, Deputy Town Attorney, reported that the Town has no concerns with the issuance of the Special Event Permit.

A rain date was not requested for this special event.

Hearing Officer Ablao opened the public hearing for public comment, to which there was none.

The Authority finds that the evidence presented and the documents submitted with the application support the approval of this special event license and therefore approves the granting of the license conditioned upon removing the parks and recreation permission letter, provide a list of the vendors for alcohol donation, provide the contract for crossing guards.

3. **NEW - Special Event Permit**
Windsor Area Chamber of Commerce
Ugly Sweater Wine Walk
Downtown Windsor
Event date: November 18, 2023_

Hearing Officer Ablao opened the public hearing for the New Special Event Permit for Windsor Area Chamber of Commerce and swore in Jessica Serna, Event Coordinator.

Ms. Emil, Deputy Town Attorney, reported that the Town has no concerns with the issuance of the Special Event Permit.

A rain date was not requested for this special event.

Hearing Officer Ablao opened the public hearing for public comment, to which there was none.

The Authority finds that the evidence presented and the documents submitted with the application support the approval of this special event license and therefore approves the granting of the license conditioned upon removing the parks and recreation permission letter, and provide the contract for crossing guards.

4. **NEW - Tavern License (CITY)**

Emporium Clubhouse LLC
DBA The Emporium Clubhouse
1345 Water Valley Pkwy, Unit 100
Windsor, CO 80550

Hearing Officer Ablao opened the public meeting for the Tavern license for Emporium Clubhouse, LLC and swore in Eric Bolton, one of the owners. Hearing Officer Ablao also swore in Patrick Maroney of Alcohol Petitioning Services, a representative, who spoke regarding the needs and desires of this license.

Ms. Emil, Deputy Town Attorney, reported that the Town has no concerns with the issuance of the tavern license.

Hearing Officer Ablao opened the meeting for public comment, to which there was none.

The Authority finds that the evidence presented and the documents submitted with the application support the approval of this tavern license and therefore approves the granting of the license conditioned upon:

- Mr. Dollinger fully fills out questions #5 and #8 of the individual History Report;
- Mr. Kapperman provides financial documentation for his answer on question 14(c) of his Individual History Report;
- Mr. Trotter fully fill out 14 a and 14 c of his Individual History Report, including written documentation regarding the contribution of services to the LLC;
- Submission of the Operating Agreement for the LLC;
- A new diagram is submitted that shows specifications for the patio fencing, including height, material, type and location of any gates;
- Satisfactory inspection of the premises by police to determine whether the finished premises comports with the new diagram submitted;
- Issuance of a Certificate of Occupancy from the appropriate Town Department.

The Licensee will not actually issue until such time as the State has approved the application and the premises has been inspected by the Police Department to determine compliance with the diagram submitted with this application.

1. **Transfer - Tavern License (CITY)**

Shine Cafe LLC
DBA Shine
205 4th Street
Windsor, CO 80550

Hearing Officer Ablao opened the public hearing for the Tavern Transfer License for Shine Cafe and swore in Caroline Walker, owner.

Ms. Emil, Deputy Town Attorney, stated that the Town has no concerns with the issuance of the tavern license transfer.

Hearing Officer Ablao opened the meeting for public comment, to which there was none.

The Authority finds that the evidence presented and the documents submitted with the application support the approval of this tavern license transfer and therefore approves the granting of the license conditioned upon:

- Approval by the health department for food services;
- Removal of the "patio" diagram - no alcohol may be possessed, served or consumed in the area in front of the licensed premises unless or until a modification of premises application is approved by the Authority;
- A new diagram submitted that comports with state requirements showing dimensions, street, north orientation and clearly marked boundaries of the licensed premises where alcohol will be stored, served, and consumed;
- Satisfactory inspection of the premises by police to determine whether the finished premises comports with the new diagram submitted;
- Submission of corrected information for IHR question 14 a-c including all loan documentation and documentation supporting the personal cash investment into the business;
- Submission of a copy of TIPS certification for Ms. Walker.

The license will not actually be issued until such time as the state has approved the application and the premises has been inspected by the Police Department to determine compliance with the diagram submitted with this application.

D. COMMUNICATIONS

E. ADJOURN

HAVING NO FURTHER BUSINESS, THE HEARING WAS ADJOURNED AT 9:43 A.M.



Karen Frawley, Town Clerk