



TOWN BOARD WORK SESSION

August 14, 2023 - 5:30 PM

1st Floor Conference Room, 301 Walnut Street, Windsor, CO 80550

To view Town Board meeting broadcasts, visit
www.windsorgov.com/MeetingsOnDemand.

AGENDA

GOAL of this Work Session is to have the Town Board receive information on topics of Town business from the Town Manager, Town Attorney and Town staff in order to exchange ideas and opinions regarding these topics.

Members of the Public in attendance are asked to be recognized by the Mayor before participating in any discussions of the Town Board

WORK SESSION AGENDA ITEMS

1. Board/Manager/Attorney Monthly Meeting
2. Redistricting Follow-up Discussion - K. Frawley, Town Clerk
3. House Bill 23-1245: Fair Campaign Practices Act for Municipal Elections Discussion - K. Frawley, Town Clerk
4. Friendly Fork - Senior Lunch Program Update - T. Fotsch, Deputy Director of Parks, Recreation and Culture
5. Future Meetings Agenda

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.



MEMORANDUM

Date: August 14, 2023
To: Mayor and Town Board
From: Karen Frawley, Town Clerk
Re: Redistricting Follow-up Discussion - K. Frawley, Town Clerk
Item #: 2.

Background / Discussion:

At the July 24, 2023 work session, staff provided information to the Town Board regarding the possible need to redistrict the voter districts this year. After discussion, the Town Board requested that staff bring the item back at a future work session in order to take some time to process the scenarios that staff provided. Tonight's discussion is to continue conversation and provide staff with further direction regarding the redistricting process.

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

CC:

Attachments:

1. Current Districts
2. Proposal 1 11x 17
3. Proposal 2 11x17

Current Districts

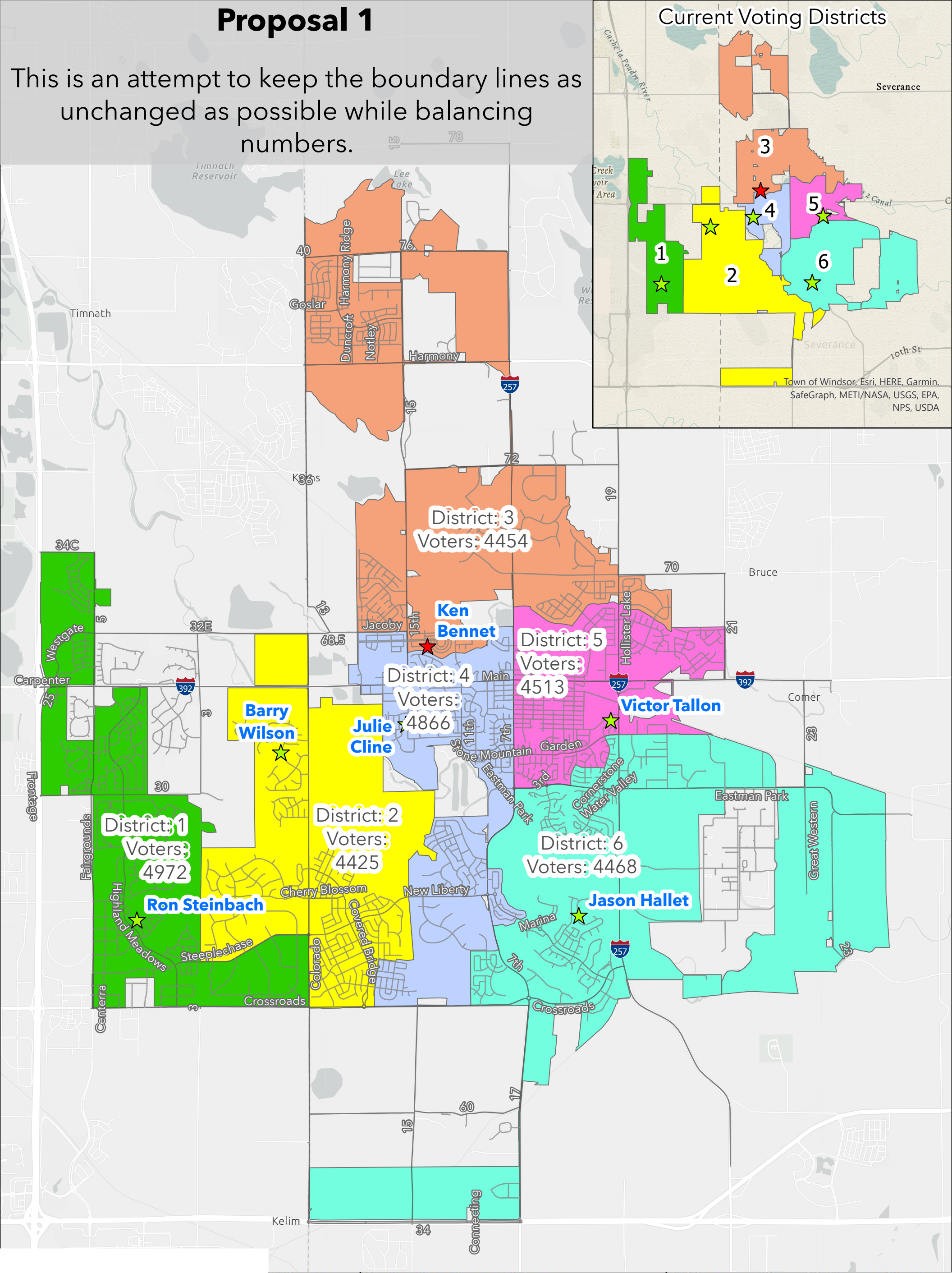
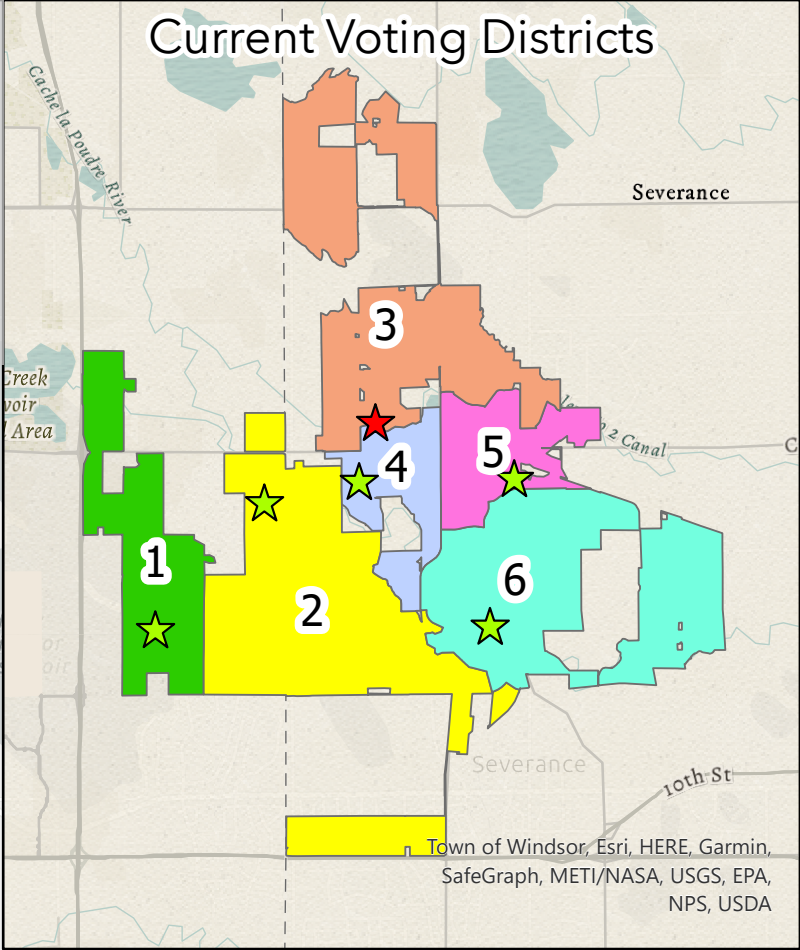
District	Voters	Representative
District: 1	4641	Ron Steinbach
District: 2	6555	Barry Wilson
District: 3	5246	Julie Cline
District: 4	3597	Ken Bennet
District: 5	3836	Victor Tallon
District: 6	3823	Jason Hallett

★ Yes

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Proposal 1

This is an attempt to keep the boundary lines as unchanged as possible while balancing numbers.



Legend

Board Members

Staying

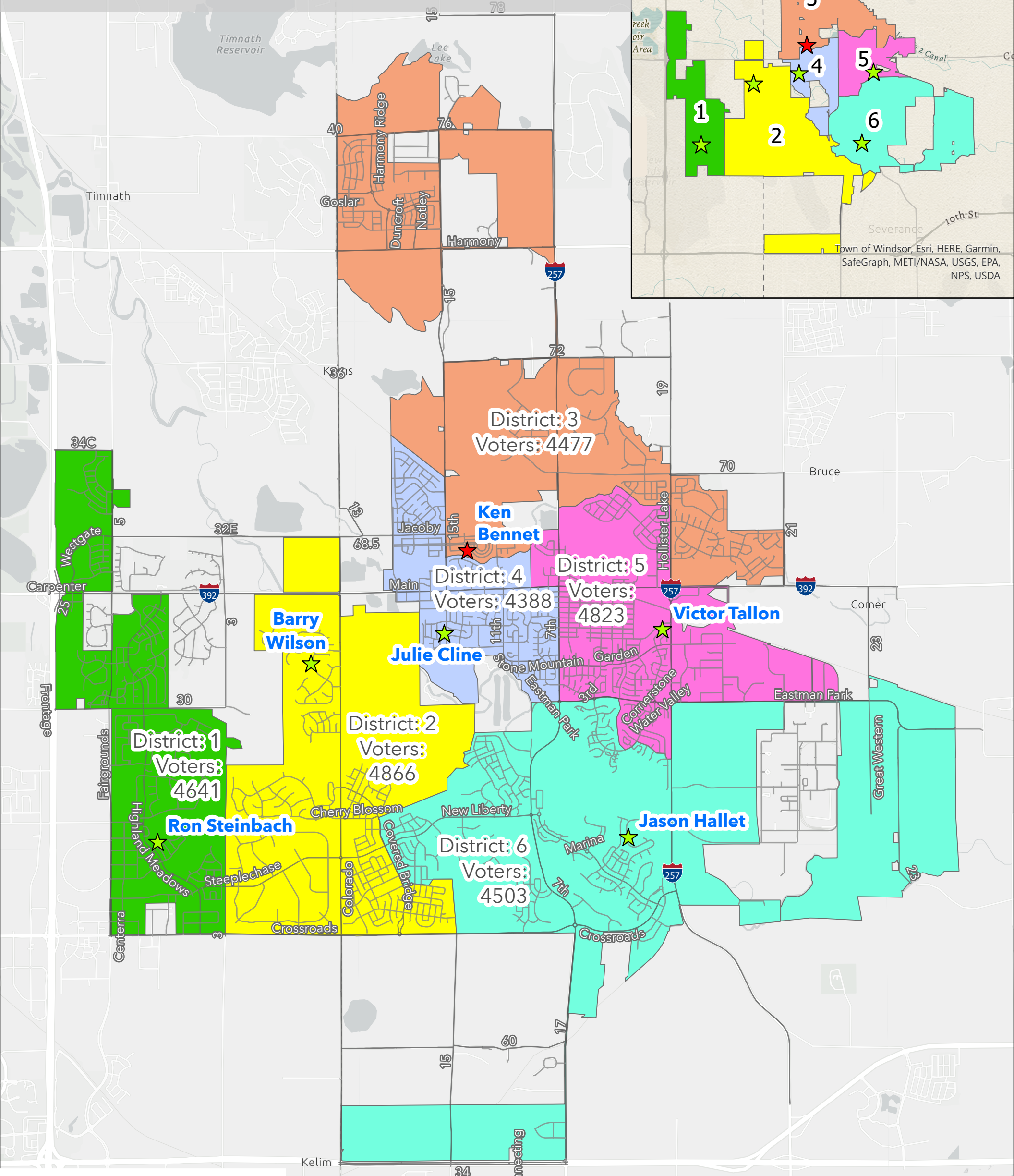
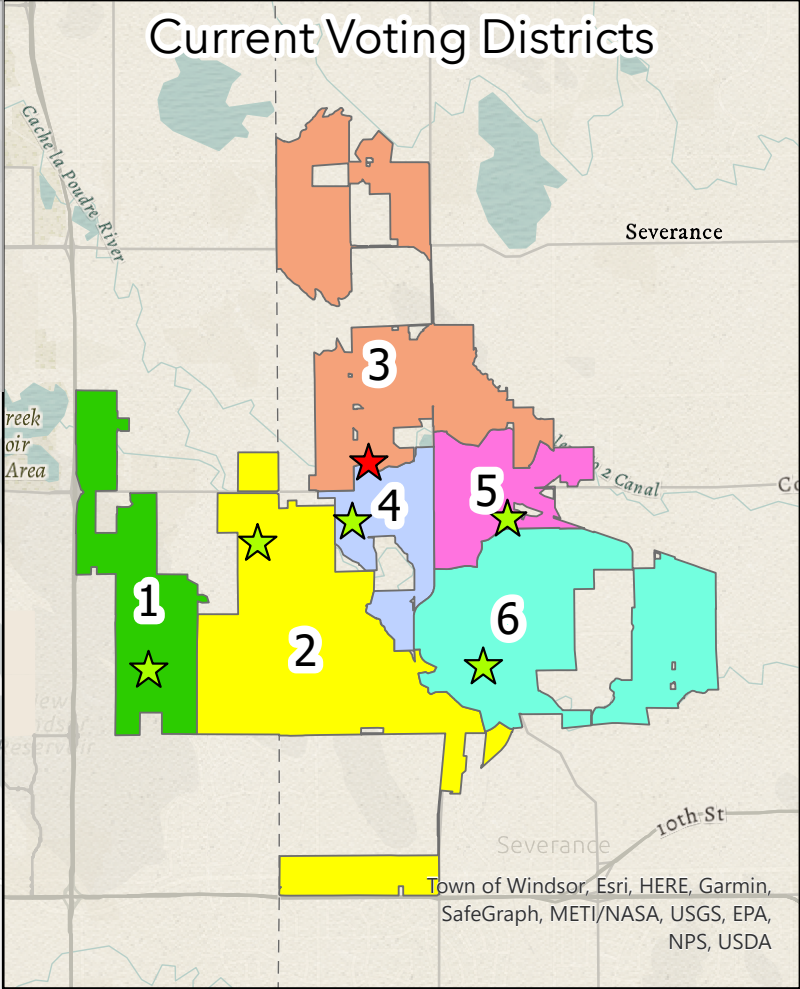
★ No

★ Yes

District	Active Registered Voters	Difference From Highest District
District 1	4972	0%
District 2	4425	12%
District 3	4454	12%
District 4	4866	2%
District 5	4513	10%
District 6	4468	

Proposal 2

This is an attempt to meet all redistricting requirements, while mitigating the need for frequent redistricting.



Legend

Board Members

Staying

- ★ No
- ★ Yes

District	Active Registered Voters	Difference From Highest District
District 1	4641	5%
District 2	4866	0%
District 3	4477	8%
District 4	4388	10%
District 5	4823	1%
District 6	4503	7%



MEMORANDUM

Date: August 14, 2023
To: Mayor and Town Board
From: Karen Frawley, Town Clerk
Re: House Bill 23-1245: Fair Campaign Practices Act for Municipal Elections Discussion - K. Frawley, Town Clerk
Item #: 3.

Background / Discussion:

House Bill 23-1245 was created to allow for more transparency with municipal elections and as of January 1, 2024, will amend the Fair Campaign Practices Act in relation to municipal elections. Historically, the municipal election code, Title 31, has no mention of FCPA, so unless a home-ruled municipality has its own FCPA ordinance, Title 1 must be followed. In Title 1, the only mention of municipal elections is regarding complaints being processed through the municipal clerk's office. This new house bill will make changes and additions to certain parts of Title 1 regarding municipal elections.

House Bill 23-1245 makes the following amendments to the current Title 1, Article 45 statute:

1. Creates a \$400 limit for campaign contributions for municipal candidates from any person, including a political party, and excludes a small donor committee and applies to all elected municipal officers.
2. Allows a small donor committee to contribute a maximum of \$4,000 to a municipal candidate and also applies to all elected municipal officers.
3. For municipalities having more than 1,000 population will now require reporting 60, 30, and 15 days before the election as well as 30 days following the election.
4. Clarifies that reports from independent expenditure committees active in a municipal election file with the municipal clerk.
5. Changes the amount of time disclosure reports must be retained to 10 years from the date of filing for unsuccessful candidates, and 6 years after a person leaves office if elected.
6. Requires there be no charge for review of any reports listed on a website or for any review done in person.

While staff agrees that some of these amendments are positive additions, there are some that will cause an undue hardship to the municipality, mainly in the retention and the additional days of filing disclosure reports. A home-rule municipality with its own campaign finance ordinance may not be required to comply with the statutory changes, and therefore, staff is recommending the Board to adopt a new FCPA ordinance that also include the already adopted complaint code.

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

CC:

Attachments:



MEMORANDUM

Date: August 14, 2023
To: Mayor and Town Board
From: Tara Fotsch, Deputy Director of PRC
Re: Friendly Fork - Senior Lunch Program Update - T. Fotsch, Deputy Director of Parks, Recreation and Culture
Item #: 4.

Background / Discussion:

The Area Agency on Agency has notified the Town that due to the end of their ARPA funding, they will be cutting down the number of offerings to Windsor Seniors from five (5) days a week to three (3) days. Given the high demand we have seen over the last 5 years for food by our seniors, we have had preliminary conversations with the Area Agency on Agency on options to continue offering five (5) days a week at the Windsor location. Staff will be discussing the upcoming change and our proposal / request to fund our Senior Lunch Program for the remainder of 2023 as well as 2024 and beyond. This request will be for the Town to fund senior lunch two (2) days by the Town.

Financial Impact:

Approximately - \$31,700 for the remainder of 2023 and \$84,650 for 2024.

Relationship to Strategic Plan:

Recommendation:

Staff is recommending that Board fund the program for the remainder of 2023 beginning in September and consider the additional funding for 2024 in the upcoming budget discussion.

CC:

Attachments:



MEMORANDUM

Date: August 14, 2023
To: Mayor and Town Board
From: Shane Hale, Town Manager
Re: Future Meetings Agenda
Item #: 5.

Background / Discussion:

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

CC:

Attachments:

1. 2023 Future Meetings Agenda



FUTURE TOWN BOARD MEETINGS

August 21, 2023 5:30 p.m.	Town Board Work Session DDA Presentation Joint meeting with Housing Authority for grant funds Land Use Code Update Discussion
August 28, 2023 5:30 p.m.	Town Board and HPC Joint Work Session Meet the Board – New Employees Historic Preservation Plan Comprehensive Plan Update
August 28, 2023 7:00 p.m.	Town Board Regular Meeting
September 4, 2023	Canceled – Labor Day Holiday
September 11, 2023 5:30 p.m.	Town Board Work Session Downtown Art Funding Short Term Rental Discussion
September 11, 2023 7:00 p.m.	Town Board Regular Meeting
September 18, 2023 5:30 p.m.	Town Board Work Session (Public Services Campus) Budget: Capital Improvement Plan
September 25, 2023 5:30 p.m.	Town Board Work Session Downtown Parking Study Update
September 25, 2023 7:00 p.m.	Town Board Regular Meeting
October 2, 2023 5:30 p.m.	Town Board Work Session Biosolids Tour
October 9, 2023 5:30 p.m.	Town Board Work Session Board/Manager/Attorney Monthly Meeting Utility Rates and Fees
October 9, 2023 7:00 p.m.	Town Board Regular Meeting
October 14, 2023 Saturday	Town Board Work Session (Public Service Campus) Operating Budget
October 16, 2023 5:30 p.m.	Town Board Work Session Non-profit Funding Discussion

October 23, 2023 Town Board Work Session
5:30 p.m.

October 23, 2023 Town Board Regular Meeting
7:00 p.m.

October 30, 2023 Canceled – 5th Monday

Future Work Session Topics

- DDA Entertainment District
- Telecom Code (Pending FCC Rules)
- Weld RE-4 School Land Dedication/Cash in lieu of Land Update
- Smart Meter Project (Brian)
- Follow-up Budget Questions (November 13th)