



Town Board Regular Meeting

July 24, 2023 - 7:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

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MINUTES

A. CALL TO ORDER

Mayor Rennemeyer called the meeting to order at 7:02 p.m.

1. Roll Call

Present:

Mayor Paul Rennemeyer
Mayor Pro Tem Barry Wilson
Ron Steinbach
Ken Bennett - Virtual
Julie Cline
Victor Tallon
Jason Hallett

Also Present:

Shane Hale, Town Manager
Dan Money, Town Attorney
Kim Emil, Deputy Town Attorney
Eric Lucas, Public Services Director
John Thornhill, Community Development Director
Stacy Brown, Economic Development Director
Terry Schwindler, Business Development Specialist
Aaron Lopez, Police Commander
Carlin Malone, Chief Planner
Leif Lesoing, Water Resources Administrator
McKenzie Paine, Visual Media Supervisor
Karen Frawley, Town Clerk

2. Pledge of Allegiance

Mayor Rennemeyer asked Town Board Member Tallon to lead the Pledge of Allegiance.

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Town Board Member Hallett moved to approve the agenda as presented, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

4. Recognition

a. Treasure Island - Golden Shovel Recognition

Amy Lentz, Weld County Horticulture/Master Gardener Coordinator, presented the golden shovel award to the Treasure Island Demonstration Garden Volunteers.

5. Board Liaison Reports

Town Board Member Steinbach - Historic Preservation Commission, Water and Sewer Board

Town Board Member Steinbach reported that the Historic Preservation Commission received the certificate of alteration for the train depot to put gutters on the building. The Commission is still working on plans for the celebration for Historical Preservation month and are looking at tying it into the Harvest Day festivities.

Town Board Member Steinbach reported that the Water and Sewer Board held discussion regarding current projects and the Northern Integrated Supply Project funding.

Mayor Pro Tem Wilson - Larimer County Behavioral Health Policy Council, Great Western Trail Authority, 34, and I-25 Coalitions

Mayor Pro Tem Wilson reported that the Larimer County Behavioral Health Policy Council held a tour of the alternative sentencing facility of Larimer County and also listened to a panel of people who have been through this system and are actual success stories of this program.

Mayor Pro Tem Wilson reported that the Great Western Trail Authority has installed the last piece of pedestrian bridge over the canal and it is now one-hundred percent open for the first time.

Mayor Pro Tem Wilson reported that the 34 Coalition has not met since the last provided update.

Mayor Pro Tem Wilson reported that the I-25 Coalition project is still slated to be substantially complete by mid-December of this year.

Town Board Member Bennett – Parks, Recreation and Culture Advisory Board, Windsor Arts Commission

Town Board Member Bennett reported that the Parks, Recreation and Culture Advisory Board has not met since the last provided update.

Town Board Member Bennett reported that the Windsor Arts Commission is continuing to work on a major project to select an artist to do a significant sculpture at the Halfway Homestead property.

Town Board Member Cline – Clearview Library Board, Poudre River Trail Corridor Authority

Town Board Member Cline reported that neither board has met since the last provided update.

Town Board Member Cline reported that the Poudre River Trail Corridor Authority helped co-host the Poudre Trail Days at the Poudre Learning Center.

Town Board Member Tallon - Planning Commission, Chamber of Commerce

Town Board Member Tallon reported that neither has not met since the last provided update.

Town Board Member Hallett - Windsor Housing Authority, Tree Board

Town Board Member Hallett reported that the Windsor Housing Authority is working on implementing the grant received.

Town Board Member Hallett reported that the Tree Board will be holding its annual tree walk tomorrow.

Mayor Rennemeyer - Downtown Development Authority, North Front Range MPO

Mayor Rennemeyer reported that the Downtown Development Authority unanimously awarded the master plan contract to RVI Planning. A façade mini grant was awarded to 5 1/2 Main Street, which are planning some minor work on the outside of the property. The DDA board is asking the Town Board to consider raising the number of DDA's board from seven members to nine members. The DDA also voted to change the legal name of the DDA to Windsor Downtown Alliance - a Downtown Development Authority, in an effort to rebrand the DDA.

Mayor Rennemeyer reported that the North Front Range MPO has not met since the last provided update.

6. Public Invited to be Heard

Mayor Rennemeyer opened the meeting up for public comment, to which there was none.

B. CONSENT CALENDAR

1. Approval of the July 10, 2023 Town Board Regular Meeting Minutes - K. Frawley, Town Clerk

Approval of the regular meeting minutes.

2. Resolution No. 2023-36 - A Resolution Approving a MOU for the Energy Action Plan - Xcel Energy - Lynn Jemison, Partners in Energy Facilitator, Sandra Mezzetti, Senior Planner

The planning phase for the Energy Action Plan concluded with adoption of the plan on June 12, 2024. The Town and Xcel Energy, through the Partners in Energy Program, have moved forward to the next phase, implementation of the strategies outlined in the plan. This implementation phase relies heavily on public engagement and educational components for both Windsor residents and businesses.

Town Board Member Hallett moved to approve the consent calendar as presented, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

C. BOARD ACTION

1. Ordinance No. 2023-1678 – An Ordinance Annexing Certain Real Property Pursuant to the Enclave Annexation Powers Granted to Municipalities Under Colorado Municipal Annexation Act of 1965

The Beethe Annexation to the Town of Windsor is an enclave consisting of 1.00 acres currently in Weld County with 100% of its boundary (876.62 linear feet) contiguous with the Town's corporate limits. The property is located west of CR 15/N. 15th Street and north of the Town of Windsor Public Services and future Town of Windsor Police Facility. Staff is recommending that the Town Board adopt the second reading of ordinance for the

Beethe Annexation and establishment of zoning.

Mayor Rennemeyer opened the meeting up for public comment, to which there was none.

Town Board Member Hallett moved to approve Ordinance No. 2023-1678, Town Board Member Steinbach seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

2. Resolution No. 2023 - 37 A resolution approving an incentive agreement for Microvast Energy, LLC - Stacy Brown, Director of Economic Development

Economic Development staff began meeting with real estate brokers and staff from Microvast in June of 2023. Microvast is a lithium-ion battery solutions company focused on redefining commercial transportation, heavy equipment, and energy storage possibilities. (Gas conversion to electric for large commercial vehicles) They are under contract to purchase the former Hexcel building at 31815 Great Western Drive, which has been vacant for approximately 2 years. They will be assembling lithium-ion battery storage containers and distributing them across the US from this location. No manufacturing of the batteries will be done on site. The batteries are currently being built in Tennessee and China. The company will also be considering purchasing additional land in the Great Western Industrial Park to build additional space as needed.

Kimberly Vitale from 819 Shirttail Peak Drive addressed the Board asking about clarification about what the business does.

Town Board Member Hallett moved to approve Resolution No. 2023-37, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

3. Resolution No. 2023 - 38 A resolution approving an incentive agreement for O-I, Glass, Inc - Terry Schwindler, Business Development Specialist

Town Board Member Hallett moved to approve Resolution No. 2023-38, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

D. COMMUNICATIONS

1. Communications from Town Attorney

2. Communications from Town Staff

Per Ms. Brown, due to the construction on Highway 257, staff has been working with the various businesses in that area, including door to door contacts, placing "Businesses are open" flags outside ten businesses, printing out over six thousand copies of business coupons, and hosting a restaurant class in an effort to help during this time.

Per Commander Lopez, today invitations went out for the groundbreaking ceremony for the new Police Department facility which will take place on Friday, August 11th at 10 a.m.

- a. Windsor Police June 2023 Statistics

3. Communications from Town Manager

Per Mr. Hale, offered a reminder of the executive session tonight. Mr. Hale stated that he would be participating in a Larimer County disaster exercise this Wednesday, and on the 24th the leadership team will be hosting an all-employee family barbeque at Chimney Park Pool that all board members are welcome to attend. Mr. Hale also reminded the board that he will be on vacation next week and Mr. Thornhill will be acting Town Manager when he is gone.

4. Communications from Town Board

Mayor Rennemeyer provided a reminder that Coffee with the Mayor will be held this Friday at the Rec Center from 10:00 - 11:00 a.m. In August, Pints with Paul was moved to Fuzzy's Taco Shop on August 9th from 4:30 - 6:30 p.m.

E. EXECUTIVE SESSION

1. An Executive Session Pursuant to Colorado Revised Statutes §24-6-402 (4)(e)(I) for the Purpose of Determining Positions Relative to Matters that may be Subject to Negotiations; Developing Strategy for Negotiations; and Instructing Negotiators with Respect to Water Lease Contracts (John Thornhill, Community Development Director; Leif Lesoing, Water Resources Administrator)

Town Board Member Hallett moved to enter into executive session pursuant to Colorado Revised Statutes §24-6-402 (4)(e)(I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with respect to water lease contracts, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

The Town Board entered into an executive session at 7:53 p.m.

Upon a motion duly made, the Town Board returned to the regular meeting at 8:20 p.m.

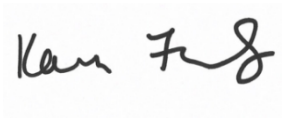
The executive session was closed and the Town Board returned to the Regular Meeting.

Upon returning to the Regular Meeting, Mayor Rennemeyer advised that if any participants in the Executive Session believed the session contained any substantial discussion of any matters not included in the motion to convene the Executive Session, or believed any improper action occurred during the Session in violation of the Open Meetings Law; such concerns should now be stated. Hearing none, the Regular Meeting resumed at 8:21 p.m.

F. ADJOURN

Town Board Member Hallett moved to adjourn, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Jallett, Ron Steinbach; Nays - None; Motion Passed.

Upon a motion duly made, the meeting was adjourned at 8:22 p.m.

A handwritten signature in black ink, appearing to read "Karen Frawley". The signature is written in a cursive, flowing style. The first name "Karen" is written in a simple, slightly slanted cursive. The last name "Frawley" is more elaborate, with a large, stylized 'F' and a long, sweeping tail that loops around and ends in a small flourish.

Karen Frawley, Town Clerk