

Agenda

A. Call to Order 9:00AM

B. Roll Call - ____ Clay Caldwell (CC), ____ Grant Nisly (GN), ____ Dean Koehler (DK), ____ Annie Lloyd (AL), ____ Jessica Martinac (JM), ____ Stacy Manweiler (SM), ____ Paul Rennemeyer (PR)

C. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

D. Consent Agenda

- Approval of Minutes from the Board of Director's Regular Meeting – August 16, 2023
- Approval of current Financials.

Sample motion: "I move that we approve the consent agenda as presented."

E. Public & Partner Agencies Invited to be Heard (3 Minutes Per Person)

F. Business/Action Items

G. 4th Street discussion/education – Stacy Brown, Town of Windsor Director of Economic Development and Chris Ruff, DRM Real Estate Advisors.

H. Façade Improvisent Mini Grant Application –509 Main Street

- Applicant: Sunny & Ted Ranieri – Vacations in Paradise
- *Staff recommend conditional approval as detailed in the sample motion.*

Sample motion: "I move that we conditionally approve funding not to exceed \$500.00 for a Façade Improvement Mini Grant for a new decorative tenant sign at 509 Main Street, pending installation of the sign and final inspection by DDA staff."

I. Purchase Commercial Grade Christmas Tree. Consideration of the purchase of a Christmas tree in the amount of up to \$23,000.

Sample motion: "I move that we approve the purchase of a Christmas tree and authorize the executive director to expend up to \$23,000 for such purchase."

J. Approve 4th Quarter Marketing Plan. Consideration of the 4th Quarter Marketing Plan and the expenditure of up to \$37,000 for services related to executing the plan.

Sample motion: "I move that we approve the 4th Quarter Marketing Plan; authorize the expenditure of up to \$37,000 for services related to executing the plan; authorize the executive director, in consultation with DDA legal counsel, to approve the form of agreements for such services; and authorize the board chair to execute such agreements."

K. Part-Time Staff Member Position. Consideration of whether to add a part-time employee position to DDA staff.

Sample motion: "I move that we direct the executive director, in consultation with DDA legal counsel, to prepare a job listing, sample employment agreement, and budgetary summary for the proposed part-time position for presentation at a later board meeting."

- L. Executive Director's Report
 - M. Executive Session. An executive session for the purpose of considering the lease of real property, pursuant to C.R.S. 24-6-402(4)(a).
 - N. Communications & News
 - O. **Adjourn**
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