



Town Board Regular Meeting

October 9, 2023 - 7:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

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MINUTES

A. CALL TO ORDER

Mayor Rennemeyer called the meeting to order at 7:02 p.m.

1. Roll Call

Present: Mayor Paul Rennemeyer
Mayor Pro Tem Barry Wilson
Ron Steinbach
Ken Bennett
Julie Cline
Victor Tallon
Jason Hallett

Also Present: Shane Hale, Town Manager
Dan Money, Town Attorney
John Thornhill, Community Development Director
Jess Humphries, Administrative Services Director
Scott Ballstadt, Planning Director
David Eisenbraun, Senior Planner
Dean Moyer, Finance Director
Aaron Lopez, Police Commander
Leif Lesoing, Water Resources Administrator
Ben Bodiker, Visual Media Coordinator
Karen Frawley, Town Clerk

2. Pledge of Allegiance

Mayor Rennemeyer asked Town Board Member Bennett to lead the Pledge of Allegiance.

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Town Board Member Hallett moved to approve the agenda as written, Mayor Pro Tem Wilson seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

4. Proclamations

a. National Community Planning Month 2023

Mayor Rennemeyer read the proclamation aloud.

5. Presentation

- a. Great Western Trail Authority Annual Report, Tom Jones, Chair
- b. Northern Integrated Supply Project (NISP), Carl Brouwer, Project Management Department Manager Northern Water

6. Board Liaison Reports

Town Board Member Steinbach - Historic Preservation Commission, Water and Sewer Board

Town Board Member Steinbach reported that neither board has met since the last provided update.

Mayor Pro Tem Wilson - Larimer County Behavioral Health Policy Council, Great Western Trail Authority, 34, and I-25 Coalitions

Mayor Pro Tem Wilson reported that the Larimer County Behavioral Health Policy Council has not met since the last provided update.

Mayor Pro Tem Wilson reported that he had nothing additional to report for the Great Western Trail Authority since Dr. Jones provided the presentation to the board.

Mayor Pro Tem Wilson reported that the 34 Coalition is in the early stages of creating a program management office.

Mayor Pro Tem Wilson reported that the I-25 Coalition has weekly updates if you go to <https://www.codot.gov/projects/northi25>, and the project should be completed on December 15, 2023. They spent ninety-six percent of the budget and spent ninety-percent of the time they planned to build it. The majority of the road is now on its final alignment, so you will start seeing barriers being moved and overhead signs placed. During the first winter, the express lanes will be free to use, but then, those who use them will have to pay.

Town Board Member Bennett – Parks, Recreation and Culture Advisory Board, Windsor Arts Commission

Town Board Member Bennett reported that the Parks, Recreation and Culture Advisory Board held discussion on potential acquisition items, the 2024 budget, the park ordinance update that will be on a future meeting.

Town Board Member Bennett reported that the Windsor Arts Commission has not met since the last provided update. However, the cement mural at Chimney Park has been completed.

Town Board Member Cline – Clearview Library Board, Poudre River Trail Corridor Authority

Town Board Member Cline reported that the Clearview Library Board held a discussion on the Town's proposal to purchase the land they own on Main Street. The board is holding an executive session tonight to consider the possibility of negotiations. The Board is completing a search for an executive search firm to assist with the upcoming Executive

Director position that will be vacant when the current one retires. There is currently an opening on the board of trustees which has five applications as of last Thursday to fill the spot.

Town Board Member Cline reported that the Poudre River Trail Corridor Authority received a donation of \$31,000.00 from an enthusiast of the trail that had passed away and left the trail money in her will. The Authority is still working on compiling the numbers from the Party for the Poudre that was held last month. One of the authority member's term will be up and she has opted not to be reappointed, so there will be an upcoming vacancy that will need to be filled, and will need to be from Greeley.

Town Board Member Tallon - Planning Commission, Chamber of Commerce

Town Board Member Tallon reported that the Planning Commission has not met since the last provided update.

Town Board Member Tallon reported that the Chamber of Commerce approved moving their board down to nine members. The gala event at the Embassy Suites will be held on October 28th and should be a very nice event.

Town Board Member Hallett - Windsor Housing Authority, Tree Board

Town Board Member Hallett reported that the Windsor Housing Authority has not met since the last provided update.

Town Board Member Hallett reported that the Tree Board toured Harmony Ridge park and looked at the trees.

Mayor Rennemeyer - Windsor Downtown Alliance, North Front Range MPO

Mayor Rennemeyer reported that the Windsor Downtown Alliance has not met since the last provided update.

Mayor Rennemeyer reported that the North Front Range MPO unanimously approved sending a letter to the EPA regarding background ozone and locally controllable emissions telling the EPA that the region intends to do its best to lower the noncontrollable emissions the best it can, but is not optimistic that they will be as low as requested. Vango started a new route from Loveland to Gun Barrell and Fort Collins is also investigating funds to incentivize new routes within the city. The September TIP amendment was approved unanimously, and it was decided that the MPO boundary will stay the same size as there can't be overlap on multiple MPO with those serving.

7. Public Invited to be Heard

Mayor Rennemeyer opened the meeting for public comment.

Shelby Singleton from 303 E. Chestnut Street in Windsor addressed the board regarding American's with Disabilities Act noncompliance.

Landon Fleener from 1015 Cottonwood Dr. in Windsor addressed the board regarding the Eastman Park Corridor construction.

Jason Maxey from 27668 County Road 62.75 in Gill addressed the board to introduce himself as he is running for County Commissioner.

Caleb Sulzen from 1405 Willow Way in Windsor addressed the board regarding theft that

have taken place at the recreation center.

B. CONSENT CALENDAR

1. Approval of the September 25, 2023 Town Board Regular Meeting Minutes - K. Frawley, Town Clerk

2. Approval of the October 2, 2023 Town Board Special Meeting Minutes - K. Frawley, Town Clerk

3. Boards and Commissions Appointments - K. Frawley, Town Clerk

During the week of September 18th, Mayor Rennemeyer and Town Board Member Bennett conducted Board and Commission interviews for vacant seats on the Windsor Housing Authority. The following individuals are being recommended for appointments:

Windsor Housing Authority:

Amy Roe - Regular Member - Term expiring March 2027

Wayne Dehn - Alternate Member - Term expiring March 2027

4. Report of Bills September 2023 - D. Moyer, Director of Finance

5. Resolution No. 2023-52 A Resolution Establishing an Ad Hoc Committee to Study Attainable Housing Solutions for the Residents of Windsor - D. Money, Town Attorney

During the week of September 21st, Mayor Rennemeyer and Town Board Member Bennett conducted interviews for the newly created Attainable Housing Ad Hoc Committee that will be created with approval of this resolution. The following individuals are being recommended for appointments if the resolution is approved:

Attainable Housing Ad Hoc Committee:

Town Board Member Hallett

Town Board Member Steinbach

Pat McMeekin, home building community

Frankie Cole, Windsor Housing Authority

Nate Santillanes, Windsor Housing Authority

Megan Ferguson, Windsor Housing Authority

Joshua Fulenwider, Resident

Lyle SmithGraybeal, Resident

Jose Valdes, Resident

6. Resolution No. 2023-53 A Resolution Approving and Adopting an Intergovernmental Agreement Between the Town of Windsor and Colorado Department of Transportation with Respect to Multimodal Improvements to 11th Street - S. Pearson, Civil Engineer

This project developed out of the 2020 Transportation Master Plan Update. The project proposes to add new bike facilities in a gap that exists along 11th St between the trail

connection at the Greeley No. 2 Canal and tying new bike lanes into the existing bike lanes that are south of Sagewood Dr intersection. Improvements include new bicycle lane signing and striping, roadway striping changes, existing RRFB modifications, raised medians, bulbouts to shorten crossing distances for school-aged children, seniors, and multimodal users, and ADA-compliant ramp improvements along the corridor.

Town Board Member Hallett moved to approve the consent calendar, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

C. BOARD ACTION

1. Resolution No. 2023-54 - A Resolution Approving the Smith Farm Annexation Agreement Between the Town of Windsor and Martin Lind with Respect to the Smith Farm Annexation - Martin Lind, Owner/application; TST, Inc., Derek Patterson, Applicant's Representative

See staff memo.

Town Board Member Hallett moved to approve Resolution No. 2023-54, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

2. Ordinance 2023-1685 - An Ordinance Approving the Smith Farm Annexation to the Town of Windsor Pursuant to the Colorado Municipal Annexation Act of 1965 (2nd Reading) - Martin Lind, Owner/application; TST, Inc., Derek Patterson, Applicant's Representative

See the attached staff memo. Mayor Rennemeyer opened the meeting for public comment, to which there was none.

Town Board Member Hallett moved to approve Ordinance No. 2023-1685, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

D. COMMUNICATIONS

1. Communications from Town Attorney

Per Mr. Money, attended the CML legal conference last weekend and a discussion about Short Term Rentals in Steamboat Springs was held.

2. Communications from Town Staff

Per Ms. Frawley, Kaitlyn and herself will be out of the office next week attending the Colorado Municipal Clerks Association annual conference in Snowmass Village.

- a. Key Performance Indicator Report for October 2023

Attached are the Town's Key Performance Indicators for October 2023. Every month I highlight a KPI in each of the strategic focus areas in an effort to provide context to the data we are collecting.

3. Communications from Town Manager

Per Mr. Hale, Windsor Clean Up Days will take place this Friday and Saturday from 9:00 a.m. to 3:00 p.m. at the Public Services campus. Town Board will also hold it's annual budget retreat this Saturday at the Public Services campus starting at 8:00 a.m.

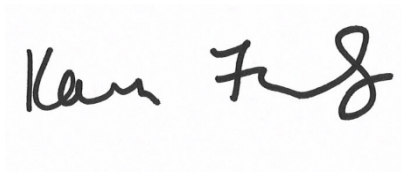
4. Communications from Town Board

Mayor Rennemeyer reported that Thursday night is the annual Police and Firefighter Ball at Windsor Mill Tavern, and also reminded the public of Coffee with the Mayor this Friday, October 13th from 10:00 to 11:00 a.m. at the Community Recreation Center.

E. ADJOURN

Town Board Member Hallett moved to adjourn, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

Upon a motion duly made, the meeting was adjourned at 8:11 p.m.

A handwritten signature in black ink, appearing to read "Karen Frawley". The signature is written in a cursive, flowing style.

Karen Frawley, Town Clerk