



Tree Board Regular Meeting

September 26, 2023 - 5:00 PM
Harmony Ridge Park
5005 Harmony Ridge Parkway, Windsor, CO 80550

MINUTES

A. CALL TO ORDER

MR. LASHELL CALLED THE MEETING TO ORDER AT 5:05 PM

1. Roll Call

Present: Alison O'Connor – Board Chair (absent)
John Brown – Vice Chair (absent)
Jim LaShell – Secretary
Sue Bielawski
Christine Ginnity
Jason King
Lucy Thames

Jason Hallett - Town Board Liaison

Also Present: Ken Kawamura - Town Forester
Kristy Zulkoski – Administrative Specialist

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

MS. BIELAWSKI MOVED TO APPROVE THE AGENDA AS PRESENTED. MS. THAMES SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

3. Liaison Reports

Town Board Report/Mr. Hallett

- Discussion on Prop 123 for Windsor Housing Authority, there is a grant to obtain and trying to figure out how to support it, no major pros or cons, special meeting next Wednesday to help push it through, hoping this will help with the start of Jacoby Meadows 65+ low-income housing project
- Continuing to review various ordinances

4. Public Invited to be Heard

- No Report

B. CONSENT CALENDAR

1. Minutes from May 23, 2023

MS. BIELAWSKI MOVED TO APPROVED THE MAY 23, 2023, MINUTES AS PRESENTED. MS. GINNITY SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

C. BOARD REVIEW/DISCUSSION

1. Park Audit – Harmony Ridge

- Newest park, not officially open to the public yet, irrigation was installed and is working, but does have water supply yet due to agreements with HOA/metro district, has been an issue for many years for the subdivision landscape, lost many trees, complaints from homeowners, not the responsibility of the town, plantings occurred around the second week of August and have been hand-watered, should have irrigation water available tomorrow
- Mr. Kawamura was able to be involved in the inspection process and will stay on top of maintenance/expectations
- 65 total trees from Fossil Creek Nursery, originally only four species designated by designer, but adjusted by Mr. Kawamura to include sixteen different species based on best growing options, soil density/quality, tolerance and diversity
- All of the trees are too dry, many are showing signs of drought stress, all trees will need winter water
- Approximately 30% of the trees are planted too deep
- One Blue Spruce has been planted at an angle
- Three trees have deep slashes/significant damage
- Approximately 80% of the trees have mulch placed against the trunk
- Approximately 25% of the tree rings are inadequately built
- Approximately 10% of the trees have been planted too close together
- Many of the trees still have tags that need to be removed

2. Volunteer Tree Planting at Public Services and Main Park

- Similar to the tree planting event at Village East
- Friday, October 13th 9:00 am - Noon at Public Services campus, HP will have volunteers to assist – Town Fall Clean Up Days going on at same location 9:00 am - 3:00 pm which staff will be helping with
- Saturday, October 14th 9:00 am - Noon at Main Park
- Tree Board Members serve as leaders for groups to provide general instructions, handling, planting process – Mr. LaShell, Ms. Bielawski, Ms. O'Connor, Ms. Thames(maybe), will check with Mr. Brown
- Suggestion by Ms. Bielawski to handout literature on how to properly plant

D. COMMUNICATIONS

1. Staff

- Mr. Kawamura
 - Attended ISA International Conference in Albuquerque, NM
 - Rocky Mountain Chapter hosted
 - Awesome opportunity

- Learned a lot about regional tree species and basic care/maintenance
- Continue to work on rotation pruning
- Renovated Brunner Park shrub beds with help from volunteers
- Treasure Island has donated tons of vegetables to the food bank
- Removed dead cottonwood at new police station site
- Removed a cottonwood to make room for new parking lot at Boardwalk Park
- Working on Harmony Ridge tree plantings
- Assisted with Harvest Festival
- Three landscape inspections (Windsor Commons, South Gate, Great Western)

2. Board

- Ms. Ginnity
 - Windsor-Severance Food Pantry - Cans Around the Community Food Drive, collecting non-perishable foods and donations, Saturday, October 21st at Chimney Park between the swimming pool and baseball field, hoping different community groups will engage in friendly competition to see who collects the most
- Ms. Bielawski
 - Inquired about seedlings for Arbor Day distribution other than Blue Spruce, possibly something different and better suited for smaller yards
 - Mr. Kawamura will look into other options based on species and price, order placed in January, will discuss further at October meeting

C. ADJOURN

MS. THAMES MOVED TO ADJOURN. MR. LASHELL SECONDED THE MOTION. MEETING WAS ADJOURNED AT 6:11 PM.