



Water and Sewer Board Regular Meeting

October 11, 2023 - 6:30 AM

1st Floor Conference Room, 301 Walnut Street, Windsor, CO
80550

MINUTES

A. CALL TO ORDER

BOARD VICE CHAIRMAN MEDINA CALLED THE MEETING TO ORDER AT 6:30 AM.

1. Roll Call

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Present:

Chairman
Vice Chair
Secretary

Greg Bielawski
Carlos Medina
Janene Willey
Milt Tokunaga
Gale McGaha Miller
Milton Geiger
Darell Zimbelman
Alan Overton
Alan MacGregor
Ron Steinbach

Alternate
Alternate
Town Board Liaison

Also Present:

Community Development
Director
Administrative Services
Director
Director of Finance
Water Resources
Administrator
Budget Analyst
Administrative Analyst
UB Administrative Specialist

John Thornhill
Jessica Humphries
Dean Moyer
Leif Lesoing
Karl Gannon
Katrina Haley
Erin Porter

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

There were no new agenda items considered.

3. Public Invited to be Heard

No public was present.

B. BOARD ACTION

1. Approval of 08.09.23 Water and Sewer Board Minutes

Board Secretary Willey moved to approve the minutes from the 8.9.23 meeting, Board Member Geiger seconded the motion. Motion carried unanimously.

2. 2024 Rate Study Update

Cole Sullivan with Stantec presented the Utilities Rate Study for 2023. Mr. Sullivan presented information on current and upcoming projects and the Board discussed.

The water rate study calls for a 10.5% rate increase for 2024-2026, 10% for 2027-2028, and 9% for 2029-2030. The sewer rate study contains 2 different scenarios, 1 reflecting a 10% growth through 2028 and no increase in 2029, the other reflecting an 8% increase through 2029. The storm drainage study also has 2 scenarios. The first reflects a 20% increase for 2024-2025, 15% increase from 2026-2027 and a 7.5% increase from 2028-2032, and the other reflects a 15% increase for 2024-2025 and a 12% increase for 2026-2032.

The Board discussed the various scenarios.

Board Member McGaha Miller moved to recommend the water rate increase as discussed, scenario 2 for the sewer rate, scenario 1 for the storm drainage, and the PIF update. Board Secretary Willey seconded the motion. Motion carried unanimously.

C. COMMUNICATIONS

1. 2024 Water and Sewer Board Budget

Karl Gannon presented information regarding the 2024 projected budget. The presentation included an in depth view of the costs and revenue of the water, sewer, and storm drainage funds. The Board discussed.

D. ADJOURN

BOARD MEMBER MCGAHA MILLER MOVED TO ADJOURN THE MEETING AT 8:37 AM, BOARD MEMBER TOKUNAGA SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

SUBMITTED BY:



ERIN PORTER, UTILITY BILLING ADMINISTRATIVE SPECIALIST

Name, Title