



WINDSOR DOWNTOWN DEVELOPMENT AUTHORITY

P.O. BOX 381, Windsor, CO 80550

www.windsordda.com

BOARD OF DIRECTORS MEETING

March 18, 2020 | 7:30AM– 9:00AM

301 Walnut Street, First Floor Conference Room, Windsor, CO 80550

NOTICE: DUE TO HEALTH CONCERNS RELATED TO THE CORONAVIRUS OUTBREAK, THIS MONTH'S BOARD MEETING WILL BE HELD BY TELECONFERENCE. THE GENERAL PUBLIC IS WELCOME TO ATTEND THIS TELECONFERENCE MEETING AND MAY DO SO BY FOLLOWING THE BELOW INSTRUCTIONS.

CONFERENCE CALL – Dial In # (800) 617-4268, Pin: 2781223#

Agenda

- A. Call to Order 7:30AM**
B. Roll Call –
C. Public Invited to be Heard (*3 Minutes Per Person*)
D. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
- E. KEY INITIATIVES: 7:45AM**
1. Mill Project Update – Incentive Payment Completed
 2. Backlot Boardwalk Update
 - i. Brinkman – Press Release
 - ii. New Development Options/Process
 - iii. DOLA Grant – Alley
 1. DOLA Grant – Withdrawal
 2. Alley Design – Next Steps, Mini Grant
 3. Plat Map - Update
 4. Xcel 1% Undergrounding Status Update
 - iv. 512 Ash Utility Removal Costs
 1. Xcel Status Update
 2. 512 Ash Topo Survey
 3. District Expansion/Sustainability – No Updates
- F. Approval of Minutes from the Regular Board of Directors Meeting February 19, 2020 – M. Ashby
- G. Report of Bills & Financial Report – M. Ashby
- H. Executive Director's Report – M. Ashby
 - i. Small FIP Application – 423 Main
 - ii. CO Main Street Mini Grant 2020 - authorization to purchase street furnishings.
- I. COMMITTEE REPORTS: 8:30AM**
1. Marketing Committee – Lodging Tax Discussion, Regional Map
- J. COMMUNICATIONS & NEWS:**
1. Advisory Board Appreciation – April 13 – 5:00-7:00PM
 2. Downtown Colorado Inc Conference – April 14-17 Colorado Springs
- K. Adjourn 9:15AM**

Note: Double Underlined items indicate attachments.



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- D. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
- E. Executive Session pursuant to Colorado Revised Statutes § 24-6-402 (4)(e)(I) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, instructing negotiators, and receiving legal advice related thereto, with respect to the acquisition of the 4th Street Property from Brinkman.
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BOARD OF DIRECTORS MEETING

February 19, 2020 | 7:30AM– 9:00AM

301 Walnut Street, First Floor Conference Room, Windsor, CO 80550

DRAFT MINUTES

Attendance: Dan Stauss, Dean Koehler, Kristie Melendez, Brent Phinney, Dan Brunk. **Excused:** Heidi Washburn. **Absent:** Sean Pike. **Staff:** Matt Ashby, Josh Liley. **Guests:** Sheryl Brown.

A. Call to Order 7:30AM

B. Roll Call –

C. Public Invited to be Heard (*3 Minutes Per Person*) – *None*.

D. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

BP – Move to approve as presented. Second – DK. Approved Unanimously.

E. KEY INITIATIVES: 7:45AM

1. Mill Project Update – Incentive Payment Review Status, Parking Meeting Summary
The public improvements portion of the Mill Agreement is nearly ready. Once the Town has transferred the payment, the DDA will initiate the request to complete the transaction. A parking meeting was organized by the owner of the Mill. MA provided a summary of the discussions to the board. Key topics included management of parking for the proposed wedding venue. General parking concerns downtown was also discussed.
2. Backlot Boardwalk Update
 - i. Brinkman – Draft Agreements Status, Special Meeting Dates
Staff presented a status report on the agreements. Updated drafts will be provided to Brinkman this week. A special meeting for the DDA to consider the agreements was scheduled for 3/6/20 at 12:30PM at Town Hall.
 - ii. DOLA Grant – Alley
 1. Alley Design – RFP Responses
 - a. *Based on initial review of the proposals, staff presented highlights. Interviews are recommended by the DDA Board. Schedule 3/6 after Brinkman Meeting. Request information on potential cost savings.*
 2. Plat Map – Update - *Staff are getting a contract for work to proceed.*
 3. DOLA Grant – *Anticipated Presentation Date March 17-18. Staff will work with Town Manager to formulate presentation.*
 4. Xcel 1% Undergrounding Status Update – *It sounds like Xcel will cover costs associated with the move/undergrounding of utilities. Staff will be keeping in close contact. Staff are working to complete 1-line plan drawing and will be communicating with property owners.*
 - iii. 512 Ash Utility Removal Costs
 1. Xcel Status Update – *Similar to above, the franchise agreement with Xcel indicates they will pay for utility removal/relocates associated with public projects. Discussion regarding the site plan progress and board directed staff to move forward with the Demo RFP.*
MA: Republish Demo RFP
3. District Expansion/Sustainability – No Updates
 - i. *Discussion of how IGA with Town might be presented to assist with ongoing efforts. 3/9. Renewal request should be simple to draft. This would help in supporting our DOLA request.*
JL – Draft updated agreement.

Note: Double Underlined items indicate attachments.



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- F. Approval of Minutes from the Regular Board of Directors Meeting January 22, 2020 – M. Ashby
Motion to approve. DK, Second BP. Approved Unanimously.
- G. Approval of Minutes from the Special Board of Directors Meeting February 12, 2020 – M. Ashby
Motion to approve. BP, Second DB. Approved Unanimously.
- H. Report of Bills & Financial Report – M. Ashby
No report this month.
- I. Executive Director's Report – M. Ashby
- i. Small FIP Application – *Staff presented information regarding a recent inquiry received. The request for funds for a sign grant was received. The board discussed options and were favorable to funding the following types of expenses regarding signage that it in keeping with DDA policies:*
 - a. *Structural and lighting components of signage (permanent investment)*
 - b. *Creative approaches to signage that leverage the character and charm of the downtown. (Examples included the Spokes sign.)*
 - c. *Note: All expenses must be approved prior to construction for DDA to fund.***MA – Update FIP information**
 - ii. CO Main Street Mini Grant – *Submitted for banners and benches. Additional technical assistance has been requested to complete the Streetscape Assessment.*
 - iii. Food Truck Research – *Staff presented the summary information regarding how area communities manage food trucks. The primary concern is whether to allow food trucks to park and do business on DDA property. Discussion of the board indicated a desire to not enter into this type of arrangement and leave food trucks to other private property and the right of way.*
Motion – KM, BP – The DDAs position is to not allow food trucks to be permitted on DDA Owned Property, but would refer interested parties to the Town for policies and procedures for locating in the right of way.

J. **COMMITTEE REPORTS:**

8:30AM

1. Marketing Committee – Lodging Tax Discussion
KM introduced Sheryl Brown, interested citizen who would be interested in following up on the Lodging Tax initiative. The Town and DDA would not be able to advocate for the measure but would provide technical/procedural assistance.

JL – In order to get on the ballot, the Town could initiate the measure or it could be requested by citizens via a petition. KM – The Town board might be willing to initiate. The campaign would be initiated by the public.

KM – A management strategy and IGA would need to be set up to determine a process for how the funds are allocated to eligible expenses.

Sheryl Brown presented information on her background. She's worked on sports marketing and travel bureaus. Typically the tax helps to fund event promotion, signage, beautification and awareness of the community. Capturing the revenue from visitors is a clean industry.

MA – Research neighboring communities, rates, total amounts collected. Use report from Kristie to populate report.

Note: Double Underlined items indicate attachments.



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MA – Explore set up of Visitor's Bureaus in other communities and how they are functioning/establishing. As a practical matter, we're running it, with definition/direction from the Town.

KM – Will work with Ian McCargar to set up the foundation for how the ballot initiative and administrative structure of how the management could be established.

DS – This initiative would help us in collaboration and partnerships that helps our goal of moving up in the Main Street program.

K. COMMUNICATIONS & NEWS:

1. Downtown Colorado Inc Conference – April 14-17 Colorado Springs

MA – Plan on sending out a link for the entire conference. Send an RSVP request.

L. Adjourn

9:15AM

We look forward to welcoming a new business at 408 Main Street – Windsor Bar & Grill



WINDSOR DOWNTOWN DEVELOPMENT AUTHORITY

Executive Director Report

Date: March 18, 2020
To: Downtown Development Authority Board of Directors
From: Matt Ashby, DDA Executive Director
Re: March Report

Meeting Summary:

The Backlot and Brinkman project were primary focuses this month. We received notice that Brinkman was shifting focus to other projects and would not be moving forward in Windsor. Staff also completed the selection process for the Alley Design and assisted with the kickoff of the Parking Study. We also received several inquiries regarding the Façade Improvement Program and general development inquiries.

The following meetings occurred between February 15 – March 6, including:

- Parking Decision Meeting Call – February 18
- Brinkman Final Draft Comments Call – February 18
- DDA Board Meeting – February 19
- 411 Main Property Owner Meeting – February 19
- Parking Scope Finalization – February 20
- DDA Brinkman Meeting – March 6
- Alley Project Interviews – March 6
- DOLA Grant Review – March 10
- Parking Study Kickoff – March 10

Billing Breakdown (As of 3/11/19):

General - \$12,734 = 16% of Budgeted \$78,560 (with 23% of year completed)

Backlot - \$5,052

Mill - \$1,429

Brunner - \$0

DOLA Grant - \$1704

Anticipated Workload March-April:

- 512 Utility Removal Demolition Bidding and Site Planning for Parking
- Wayfinding Plan – Redirect
- Undergrounding Design, One Line Drawings
- Alley Design Kickoff
- Mini Grant Implementation (Banners and Street Furnishings)



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Current Initiatives:

Mill – The Town issued the up-front incentive payment to Blue Ocean. We are looking to the finalization and recording of the façade easement which will enable ongoing payments of the TIF revenue. Sales tax numbers in December were up considerably from last year.

Backlot –

Development: Following the decision by Brinkman, staff have begun identifying steps to move forward in identifying possible developers. We will work with the Town to identify the process for moving forward.

512 Ash: Staff met with Xcel regarding the utility removal and have provided our local contacts with the estimated cost. The revised invoice is being investigated as to the total cost. There is also a chance that Xcel may be able to complete this work at no cost based on our franchise agreement. Once we receive information from Xcel, staff will reissue the demolition RFP to get a contractor on board to complete that work.

Staff have developed a site plan for the transitional parking area and have confirmed with Town Planning that the angled parking could be an option. Based on initial review, we are making some modifications to get this portion of the process moving. Along with the site plan, a topographic survey and construction drawings will be required. Staff received an estimate of \$1,488 for a topographic survey to be performed by Coffey Engineering. Once the survey is complete, staff will work to get a quote for construction drawing services.

Alley Design/DOLA Grant: In light of the backlot project status, the current application for the Alley was withdrawn from DOLA consideration. Following a meeting with DOLA staff, it was recommended that we consider an April or August submittal. Recommendations to better illustrate the project were highlighted. The visiting DOLA staff expressed that reviewing the application on paper was much different than viewing the site in person. A 3D visualization is recommended to support the application on the next round. Staff are checking if this could be a possible use of our mini-grant dollars from CO Main Street.

Interviews for the Construction Drawings were conducted March 6th, with Ditesco-Russell Mills being selected for the project. Staff will work to draft up a contract and get it to Josh for review. Due to the uncertainty in the backlot project, we recommend a phased approach for the design. Working with Ditesco, it is recommended that we complete analysis of the utilities as well as a few additional details in the conceptual design. Staff will provide a scope of work for the DDA Board to review in April.

As the project moves forward, we will need to replat the alley and right-of-way. Staff executed the contract with Coffey Engineering for a total of \$2527.00. Work began Thursday, March 12, 2020.



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Utility Undergrounding: Communications are ongoing with Xcel. The draft contract response to Emily Royal, engineer with BG BUILDINGWORKS, was sent after review by legal staff.

Xcel indicated that a proportion of the utility costs could be paid for through the 1% fund. Windsor's underground fund balance as of Q3 2019 is \$1,164,545.

Brunner

No Updates.

Parking / Crosswalk / Plantings

Parking Study – Mead & Hunt was selected. A kickoff meeting was held 3/10/20. Notice will be sent out to the community to request interested parties to join a Steering Committee. A project timeline is attached to your board packet.

Wayfinding Project

No updates.

Business Engagement

411 Main Street – Staff anticipates a Façade Improvement Grant request in the future associated with a building expansion project.

Lodging/Tourism

A map depicting the tax rates and value generated has been completed and is attached.

Branding

The grant request for banner is being submitted to Colorado Main Street. We will work with them to identify options to complete the design through an additional technical service grant.

Main Street

The Main Street Mini Grant was extended. Due to the timing on the installation of the corner plantings at 5th/Main, the funds will need to be redirected to a different project by the DDA. We have \$5000 from 2019 and an additional \$5000 from 2020 to utilize. Staff submitted the 2020 grant application to fund seasonal banners for the light poles with the addition of two benches and one trash receptacle that will be placed on the east end of Main Street. Main Street approved the application. The total required match for this grant is \$1508.75. Staff would like authorization from the Board to purchase the benches and trash receptacle and move forward with the design of the banners.

Staff requested guidance from DOLA on a few expenses to see if they are eligible under the 2019 grant that was extended. DOLA has approved 3D Visualization of the Alley as an eligible expense.

Staff approached Colorado Main Street regarding assistance for our Streetscape Assessment (identified in our 2020 workplan.) This project was approved for technical assistance and proposals will be reviewed on 3/16/20. The scope of work includes assessment of the existing



WINDSOR DOWNTOWN DEVELOPMENT AUTHORITY

streetscape features along with recommendations for elements that should be built upon in the future vs those that we should start over with. This is envisioned as an inventory only. No public engagement is anticipated at this stage. Work must be completed by June 30.

Façade Improvement Grant

423 Main Street

Staff received a Mini Grant Application from Paul Sacco at 423 Main (Merry Back) with supportive documents on February 20, 2020. The applicant is requesting \$495 to repair a damaged sign. The total cost of the project is estimated to be \$600 which will include power and lighting for the sign (\$425), a replacement sign (\$115), and new chains to hang the sign (\$60).

The sign is a small hanging sign that fits the character of the District. The replacement sign with the addition of new LED lights will immediately improve the appearance of the Merry Back storefront and appears to meet the intent of the Mini FIP. Staff recommends approval of the application.

Action Checklist Review:

New Items –

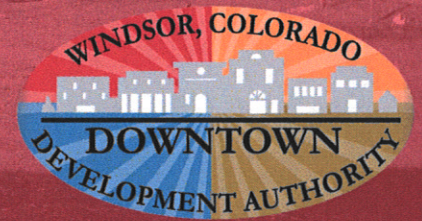
- MA – Close checking account. (Will close after 3/11 meeting)
- MA – Follow up with Planning Staff regarding streetscape. (To Do)
- MA – Explore sicker or plaque that lists DDA assistance. (In process)
- MA – Finalize design of banners. (In process)
- MA – Provide more detailed funding description on the types of use a lodging fund could be used for. (In process)
- MA – Republish Demo RFP.
- MA – Update FIP information for the Small FIP. (Completed)
- MA – Research neighboring communities, rates, total amounts collected for Lodging Tax. (Completed)
- MA- Visitor's Bureaus research on establishment and how they function in other communities. (To Do)
- KM – Research ballot initiative and management/ administrative structure.
- MA – Send out a link for the DCI Conference and RSVP request. (Completed)

Carryover –

- MA – Schedule conversation with Erlich and Marquardt. (Dean K. or Dan) (To Do)
- Identify Grants for Wayfinding Implementation (In process)

DDA REPORT

Volume 7, Issue 12
December, 2019



WINDSOR DDA REVENUE

Summary December 31, 2019	Collections	Budget	% of Budget
Property Tax Mill Levy	\$27,137	\$24,570	110.45%
Auto Registration Tax	\$1,682	\$850	197.88%
Grants	\$4,273	\$8,000	53.41%
Incremental Property Tax	\$49,120	\$51,182	95.97%
Interest	\$22	\$5	440.00%
Town of Windsor Funding	\$382,000	\$382,000	100.00%
Total	\$464,234	\$466,607	99.49%

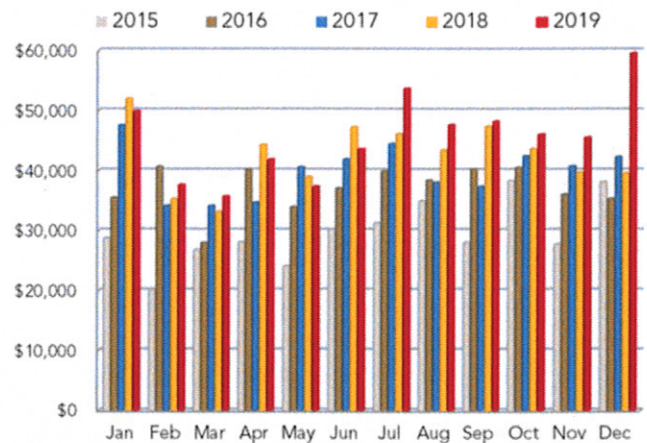
WINDSOR DDA EXPENDITURES

Summary December 31, 2019	Expenditures	Budget	% of Budget
Operations			
Office Supplies	\$0	\$200	0.00%
Public Relations/Advertising	\$8,539	\$15,000	56.93%
Board Development	\$3,574	\$5,000	71.48%
Dues/Fees/Subscriptions	\$1,631	\$1,500	108.73%
Special Equipment	\$3,060	\$65,000	4.71%
Street Repair/Maintenance	\$14,712	\$10,000	147.12%
Travel/Mileage	\$0	\$500	0.00%
Liability Insurance	\$7,513	\$4,500	166.96%
Legal Services	\$28,135	\$35,000	80.39%
Contract Services	\$59,418	\$77,000	77.17%
Publishing/Recording	\$0	\$750	0.00%
Utilities	\$142	\$1	14200.00%
Postage	\$37	\$500	7.40%
Printing/Binding	\$0	\$500	0.00%
Study Review/Consultant	\$60,380	\$65,000	92.89%
County Treasurer Fees	\$8,890	\$800	1111.25%
Façade Program	\$0	\$120,000	0.00%
Administrative Transfer	\$5,000	\$5,000	100.00%
Operations Total	\$201,031	\$406,251	49.48%
Capital			
Site Improvements (Land)		\$225,000	0.00%
Site Improvements	\$0	\$565,000	0.00%
Capital Total	\$0	\$790,000	0.00%
Grand Total	\$201,031	\$1,196,251	16.81%

POINTS OF INTEREST

- December 2019 sales tax collections were \$20,028 above December 2018 sales tax collections.
- 2019 average monthly sales tax collection is \$45,539 as compared to \$42,530 for 2018.
- Revenue is right on target at the end of December 2019 at 99.49%.
- 2019 expenditures are 16.81% of the budget amount.

MONTHLY SALES TAX COMPARISON



DOWNTOWN DEVELOPMENT AUTHORITY

DDA MISSION STATEMENT

It is the mission of the Windsor DDA to create a prosperous, vibrant, energetic, and clean town center, by marketing downtown opportunities, retaining and expanding current business opportunities, preserving downtown charm, and enhancing physical appearance and amenities through partnerships with the community and stakeholders.

Windsor Downtown Development

P.O. Box 381
Windsor, CO 80550
Email: info@windsordda.com
Windsordda.com



PLAN OF DEVELOPMENT PROJECTS

The projects, facilities, programs and functions to be established and provided in the district will benefit and promote the health, safety, prosperity, security and general welfare of all occupants and owners thereof and will prevent deterioration of property values, will prevent the growth of blighted areas, and will be of special benefit to all property within the district.

- A. The promotion of, participation in, and assistance to private and public developments consistent with the priorities of the DDA by all means permitted by federal, state and local laws and regulations, including but not limited to, land assemblage, and/or acquiring, constructing, reconstruction, rehabilitating, equipping, selling and leasing space.
- B. Public facilities and improvements as necessary to complement private developments.

DDA BOARD

Matt Ashby, Executive Director — director@windsordda.com	
Dan Strauss, Chairperson — dan@windsordda.com	Term: July 2022
Heidi Washburn — heidi@sfheidi.com	Term: July 2022
Dean Koehler — dean@windsordda.com	Term: July 2021
Sean Pike — Sean@windsordda.com	Term: July 2020
Dan Brunk — dan@haydenoutdoors.com	Term: July 2020
Brent Phinney — brentphinney@hotmail.com	Term: July 2021
Kristie Melendez, TOW Board Liaison— Kristie@windsordda.com	Term: July 2020

Project Timeline

Town of Windsor Downtown Parking Study Update

Task	Anticipated Schedule											
	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	
1 Project Kick-Off, Data Compilation and Document Review	★	★	★	★	★	★	★	★	★	★	★	★
2 Existing Parking Conditions Inventory and Data Collection			▲					◆				
3 Evaluate Existing and Future Parking Demand												
4 Steering Committee and Public Outreach			★	★	★	★	★	★	★	★	★	★
5 Parking Operations and Management Solutions												
6 Implementation												

Legend

- ★ Kick-Off / Technical Advisory Committee Meeting
- Draft Deliverable
- Final Deliverable
- ★ Steering Advisory Committee
- ★ Public Meeting
- ▲ Map Atlas Web Application draft
- ◆ Final Map Atlas Web application

APPLICATION

The following information must be submitted with your application: plans or drawings; samples or depictions of finishes to be used; photos of existing condition of property; historic photos of property, if available; and detailed budget of project including cost estimate.

Applicant/ Property Owner: 423 MAIN LLC

Mailing Address: 1111 Windsor 80550

Business Owner (if different): MerryBACK LLC

Business Name: MerryBACK LLC

Project Address: 423 MAIN

Parcel Number (available on County Assessor's website): _____

Phone Number(s): 970-352-1014 Email: ~~PAV~~PAVL@merryback.com

Work to be performed on façade renovation (check all that apply):

- Addition of awnings, lights, signs, or other exterior amenities *Sign repair & structure & Lighting*
- Elimination of conditions such as dark alley or broken fixtures
- Removal of non-historic features
- Restoration of brickwork, wood, masonry, stucco, or siding
- Replacement, repair, or addition of architectural details
- Repair or replacement of windows and/ or doors
- Renovation of entryway to make more accessible
- Other please describe) _____

Facades to be renovated (check all that apply): Front Back Alley Side(s)

Please note that funding is given to facades that face public areas.

Projected Start/Finish Dates for Project: 2/10/20

Total Estimated Cost of Improvements: \$ 660.

Grant Program Amount Requested: \$ 495.

For Office Use Only:

Date Application Received: _____ Award Letter Sent: _____

Reimbursement (Date/ Amount): _____

Ward, Logan

From: Paul <saccolaw@gmail.com>
Sent: Thursday, February 20, 2020 1:15 PM
To: Ward, Logan
Subject: Re: Windsor DDA Small FIP Program
Attachments: Gmail - New Sign Request 30 Round Metal.pdf; Proof_ Merry Back(1).jpg; Sign Electrical Est.pdf

Hello Logan,

Thank you for following up. I have had so many things going here I might not have remembered.

Please see the proposal from GFE Electric, showing \$425 for new power and lighting for the new sign.

Please see photo of sign damage to the old sign. (it fell on the ground and crinkled the corner. It actually looked much worse, but I pounded out a lot of the damage. Still does look though and needs to be replaced. It also has a label covering the old label when we had to change our company name due to a competitor.

See the pdf of an email from Signs First showing the new sign and pricing of \$115. It is the one on the top I am buying, a 30' metal hanging sign, like I had before and which was already approved by the city.

So the total is \$540 for sign and electrical, plus \$60 for new chains, tie downs, hardware and install.

Please continue to process my application. I am hoping to receive the grant money asap.



Thanks
Paul Sacco Mgr.
423 Main LLC

On Wed, Feb 19, 2020 at 2:37 PM Ward, Logan <WardL@ayresassociates.com> wrote:

Hi Paul,

The DDA Board met today and are aware of your FIP application. Are you able to send me the cost estimate and design so I can make sure to get it on next month's meeting agenda for approval? Thanks, and please reach out with any questions.

Logan Ward, AICP
Planner

Ayres Associates Inc

Office: 307.634.9888, ext. 3592 | **Direct:** 970.797.3592
WardL@AyresAssociates.com
www.AyresAssociates.com

From: Paul <saccolaw@gmail.com>
Sent: Monday, February 3, 2020 5:08 PM
To: Ward, Logan <WardL@AyresAssociates.com>
Subject: Re: Windsor DDA Small FIP Program

Yes Logan.

It will take a few days, but I will. We are revising sign details now.

Thanks

Paul

"Life is good" 🚶

On Feb 3, 2020, at 2:39 PM, Ward, Logan <WardL@ayresassociates.com> wrote:

Thank you, Paul.

Are you able to send photos of the damaged sign, and a detailed budget of the project including the cost estimate you received from the sign company? Thanks!

Logan Ward, AICP
Planner

Ayres Associates Inc
Office: 307.634.9888, ext. 3592 | **Direct:** 970.797.3592
WardL@AyresAssociates.com
www.AyresAssociates.com

From: Paul <saccolaw@gmail.com>
Sent: Monday, February 3, 2020 2:31 PM
To: Ward, Logan <WardL@AyresAssociates.com>
Subject: Re: Windsor DDA Small FIP Program

Thank you Logan,

Please find attached my completed sign application form.

Thank you

Paul

423 Main LLC

970-352-1014

On Sun, Feb 2, 2020 at 7:34 PM Ward, Logan <WardL@ayresassociates.com> wrote:

Hi Paul,

Apologies I didn't get this off to you earlier. Please see attached application. When complete you can go ahead and email it back to me. Let me know if you have any questions.

Best,

Logan Ward, AICP
Planner

Ayres Associates Inc

214 W. Lincolnway, Suite 22 | Cheyenne, WY 82001
Office: 307.634.9888, ext. 3592 | **Direct:** 970.797.3592
WardL@AyresAssociates.com | www.AyresAssociates.com

Ingenuity, Integrity, and Intelligence.

--

Paul Sacco Mgr.

PDub Ents. LLC

970-352-1014

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Paul Sacco Mgr.

PDub Ents. LLC

970-352-1014



Paul <saccolaw@gmail.com>

New Sign Request - time sensitive

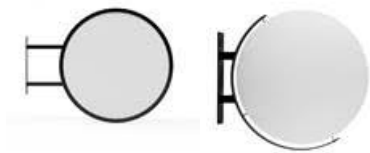
theboss signsfirstgreeley.com <theboss@signsfirstgreeley.com>
To: Paul <saccolaw@gmail.com>

Tue, Feb 11, 2020 at 9:48 AM

Hi Paul,

Sorry no one got back to you! Not sure who you talked to

The cost for the 30" Max metal is \$115.00 each.



These 2 would have to be 36" and the cost would be \$699.00

Or 26" at \$535.00

And a PVC material that is 1" thick

Thank you!

Kathy Maine

Signs First

[2986 W. 29th St Unit 8](#)

Greeley, CO 80631

970-339-5859 Office

970-339-5960 Fax

theboss@signsfirstgreeley.com

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MerryBack.com

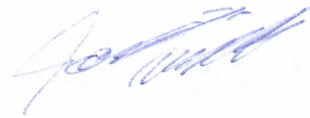
GFE ELECTRIC

Invoice

Provide and installed (2) Led lights for the exterior front area (\$425.00)

Provide and install a switch by the back door for the hallway lighting, re wire hallway lights to come on with the new switch. Install owner provided switch in the bathroom. (\$250.00)

Total Due (\$675.00)



1 Fort Collins

Windsor

2 Greeley
3% (\$250,00)
Total Budget: \$250,000

3 Loveland
3% (\$342,533)
Total Budget: \$1,107,524

4 Estes Park
2% (417,436)
Total Budget: \$3,001,283

5 Longmont
2% (\$87,642)
Total Budget: \$461,000

6 Boulder
7.5% (\$2,017,565)
Total Budget: \$2,021,315