



TOWN BOARD WORK SESSION

June 27, 2022 - 5:30 PM

1st Floor Conference Room, 301 Walnut Street, Windsor, CO 80550

To view Town Board meeting broadcasts, visit www.windsorgov.com/MeetingsOnDemand.

AGENDA

The GOAL of this Work Session is to have the Town Board receive information on topics of Town business from the Town Manager, Town Attorney and Town staff in order to exchange ideas and opinions regarding these topics.

Members of the Public in attendance are asked to be recognized by the Mayor before participating in any discussions of the Town Board

1. Meet The Board - New Employees - B. Sorenson, Human Resources Manager
2. Magellan Strategies Survey Update - W. Willis, Open Space and Trails Manager
3. Windsor Transportation Update - E. Bracke, Transportation Engineer
4. Future Meetings Agenda

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.



MEMORANDUM

Date: June 27, 2022
To: Mayor and Town Board
From: Bradley Sorenson, HR Manager
Re: Meet The Board - New Employees - B. Sorenson, Human Resources Manager
Item #: 1.

Background / Discussion:

Last Name	First Name	Title	DOH	Supervisor
Flanigan	Deanna	Admin. Asst. - Planning	2/14/2022	Scott Ballstadt
Larson	Susie	Admin Specialist -Econ Dev	3/14/2022	Stacy Miller
Baker	Elizabeth	Records Specialist Tech	3/14/2022	Rick Klimek
Herrera	Jana	AP/AR Technician	3/28/2022	Dean Moyer

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

CC:

Attachments:



MEMORANDUM

Date: June 27, 2022
To: Mayor and Town Board
From: Wade Willis, Open Space, Trails Manager
Re: Magellan Strategies Survey Update - W. Willis, Open Space and Trails Manager
Item #: 2.

Background / Discussion:

Survey Presentation

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

CC:

Attachments:



MEMORANDUM

Date: June 27, 2022
To: Mayor and Town Board
From: Eric Bracke
Re: Windsor Transportation Update - E. Bracke, Transportation Engineer
Item #: 3.

Background / Discussion:

The transportation issues facing the Town of Windsor are significant and are in the process of being addressed. The purpose of the update is to inform the Town Board on the efforts underway and invite a dialogue that will provide direction for these efforts. The presentation will include:

- Status of the Alternative Route Study (the Bypass)
- Efforts being made to Main Street Traffic Calming
- Updates to the Road Impact Fee analysis
- Funding discussion for the improvements to SH 392
- Safety Program

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

CC:

Attachments:



MEMORANDUM

Date: June 27, 2022
To: Mayor and Town Board
From: Shane Hale, Town Manager
Re: Future Meetings Agenda
Item #: 4.

Background / Discussion:

Not applicable

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

CC:

Attachments:

1. 2022 Future Meetings Agenda



FUTURE TOWN BOARD MEETINGS

July 4, 2022	Cancelled – Independence Day Holiday
July 11, 2022 5:30 p.m.	Town Board Work Session Board/Manager/Attorney Monthly Meeting Economic development/retail needs based on population levels and incubator
July 11, 2022 7:00 p.m.	Town Board Regular Meeting
July 18, 2022 5:30 p.m.	Town Board Work Session Strategic Plan Update Discussion and Update of Road Impact Fees
July 25, 2022 5:30 p.m.	Town Board Work Session Meet the Board Emergency Management Update Motorcycles and Canines
July 25, 2022 7:00 p.m.	Town Board Regular Meeting
August 1, 2022 5:30 p.m.	Town Board Work Session Alcohol in Parks – Tentative Playcore Grant - Tentative
August 8, 2022 5:30 p.m.	Town Board Work Session Board/Manager/Attorney Monthly Meeting Introduction of the Poudre River Trail Executive Director
August 8, 2022 7:00 p.m.	Town Board Regular Meeting
August 15, 2022 5:30 p.m.	Town Board Work Session Budget: Revenue Projections
August 22, 2022 5:30 p.m.	Town Board Work Session
August 22, 2022 7:00 p.m.	Town Board Regular Meeting
August 29, 2022	Canceled – Fifth Monday

Future Work Session Topics

- DDA Entertainment District
- Telecom Code (Pending FCC Rules)
- Regional Water Treatment Plant Site Update
- Economic development/retail needs based on population levels (following retail assessment)
- Land Use Code Update
- Discuss Wells Used For Geologic Sequestration of Carbon Dioxide draft ordinance
- September 19 – Budget – Capital Improvement Plan
- September 26 – Compensation Study Review
- October 3 – Budget – Utility Rates and Fees
- October 15 (Saturday) – Operating Budget
- October 24 – Budget – Follow-up Questions