PARKS, RECREATION & CULTURE ADVISORY BOARD MEETING
August 3, 2021 6:00pm
Project Tour – Meet at Dickey Farm House (Jacoby Farm Site)
33327 CR 15, Windsor, CO 80550

Minutes

A. CALL TO ORDER

Mr. Mask called the meeting to order at 6:00 PM

1. Roll Call

The following PReCAB members were present:

	Nick Mask
	Patrick Lightfoot(absent)
	Michael Nagl
	Shawna Hendricks(absent)
	Lainie Peltz
	Heidi Hammer
Weld RE-4 School Board Liaison	Chris Perkins(absent)
Town Board Liaison	Victor Tallon

Also Present:	Public Services Director	Eric Lucas
	Deputy Director PRC	Tara Fotsch
	Operations & Facilities Manager	Kendra Martin
	Parks Operations Manager	Bob Worthen
	Open Space & Trails Manager	Wade Willis
	Recreation Manager	Bobby Warner
	Culture Supervisor	Laura Browarny
	Administrative Specialist	Kristy Zulkoski

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

Mr. Nagl moved to approve the Agenda as presented. Ms. Hammer seconded the motion. All members present voted Aye. Motion carried.

3. Liaison Reports

Town Board Liaison/Mr. Tallon

- Addressing standard growth issues of Windsor
- Upcoming budget reviews

Weld RE-4 School District/Mr. Perkins

- No Report

4. Public Invited to be Heard

- No Report

B. CONSENT CALENDAR

1. Minutes from July 6, 2021

Ms. Peltz moved to approve the July 6, 2021 minutes presented. Mr. Nagl seconded the motion. All members present voted Aye. Motion carried.

C. BOARD REVIEW / DISCUSSION

1. Tour & Update of Dickey House Project/Laura Browarny – Culture Supervisor
    - Designated Historical Site
    - Received $50,000 grant from State Historical Fund to cover schematic and construction documents which had to be approved by the Historic Preservation Commission, have now been submitted to the State for final approval
    - Next year's budget will include a $125,000 ask for mitigation of lead paint and asbestos that was found, as well as, design of the rest of the area with landscaping
    - 2023 will go to Town Board and ask to develop the entire park and complete the house, submitted another grant last Sunday for up $250,000 in order to offset some of those future costs/needs for completion
    - Big Red Barn will probably not remain as is on site, but may re-use the boards to create a more functional space
    - Halfway House – the oldest standing structure in Windsor built in 1873, restoration will be done (depicts a property at a particular time in its history while removing evidence of other periods)
    - Dickey Farm House - rehabilitation will be done (acknowledges the need to alter or add a historic property to meet continuing or changing uses while retaining the property's historic character), will be ADA compliant, bringing it up to code and making it a fully functioning/usable building with air conditioning and new bathrooms while still maintaining as much of the historical integrity as possible from the years of 1907-1953, the lifetime of R.S. Dickey who had built the building
    - Have been in touch with the Great Granddaughter of Dickey, who lives in California, and has other historic photos and information that she will pass along, in addition to many other family artifacts that are already in Town Collections
    - Restored windows and doors, all new interior plaster, new foundation, repairs and restoration to clapboard siding, floor restoration and repairs, ADA accessible entry ramp, electricity hookup, structural reinforcement, furnishing from the Town of Windsor Museums Collection
    - Jacoby Farm Master Plan – meant to become an Agricultural Heritage Site and include dedicated space for community and education gardens, orchard, patio classroom, courtyard lawn/open lawn, demonstration space, small animal farm, ag-themed play
    - PReCAB Members and staff toured the area and two buildings

2. Boardwalk Park Safety Study Discussion
    - Presented to Town Board at their Work Session last night
    - Windsor Police have received over 100 calls just this summer due to some type of crime, theft, vandalism
    - Increased usage = increased concerns
        - 4 year average is 30 police reports
        - 55 warmings have been issued the 18 months
        - Rentals tend to be residents
        - Police Dept. experience is heavy on non-resident side
        - Staff feeling unsafe
    - Past Solutions
        - Utilize Colorado Rangers
        - Increased police presence for special events

- PD overtime when available
- Raised boat rental fees by a few dollars

- Issues occurring – 2021
  - Theft
  - Under the Influence (drugs & alcohol)
  - Threatening/harassing staff
  - Weapons
  - Vandalism
  - Graffiti
  - Breaking Rules (park hours, grill, fishing, boating, glass bottles)
- Recommended Path Forward
  - Intermediate
    - Request to hire a Police Officer – consistent presence and ability to enforce, duty in Parks during summer season and special events, supplement traffic unit in off-season
  - Short Term (budgeted)
    - Initiate study for CPTED – Crime Prevention through Environmental Design
    - Fees & Passes – park/parking, beach pass
    - Usage Solutions
    - Other – alcohol policy, what to other communities do

D. COMMUNICATION

1. Staff

- Mr. Worthen
  - Tech 1 position has been accepted by an internal candidate, Seasonals (six under age of 18) have been dwindling down with the start of school
  - Staff has been gearing up for Harvest Festival – kudos to Matt Hoffman for all his work at Main Park
- Ms. Martin
  - Hiring internally from other departments, Pool Facilities Technician moved out of state – Robert Alcaraz who has been working for Mr. Warner, will start in the next couple of weeks
  - Issues with dehumidification unit blowing fuses, very humid and hot in pool area due to extreme heat, future installation of door fan
  - Noise compliant from exhaust side of unit, similar fix to 2019 issue
  - Lake is closed due to Blue-Green Algae, positive test on Friday the 23rd, need two negative tests back to back in order to open back up, sent one off today, test on Wednesdays, results back on Fridays
  - Chimney Park Pool is winding down, last twilight swim tomorrow, last full day will be on August 10th, remain open on weekends until Doggie Dig on September 5th
  - Shutdown for CRC August 15th-18th, focus only on Aquatics side, pool drain and clean, quick renovation of locker rooms with metal locker replacement
  - New Activity Guide is now available online
- Mr. Willis
  - Moving forward with the Colorado Blvd Trail, south side of bridge open on Friday, bridge to the north with not be open until mid-September/October, completed all intersection improvements on the north side of 392/CO Blvd, will be working on the trail along CO Blvd from 392 to the new bridge over the next month
  - Open Space & Trails Strategic Plan – first survey had been closed through Project Connect, would like to present information and updates so far

- Moving forward with Kyger Master Plan, two concepts from the consultant, staff is currently reviewing, did receive a $128,000 Fishing is Fun grant from Colorado Parks & Wildlife in order to fishing access
- Will present to Town Board Work Session next Monday an IGA between Greeley and Windsor on collaborating on open space acquisitions, largely related to community separators which is a directive from Town Board Strategic Plan

- Mr. Warner
  - Staff from Camp Windsor is counting down to the last day
  - 3 more Thursday Night Concerts
  - First coaches meeting for soccer on Monday, will be in-person, parents meeting via Zoom to follow
  - Increase in registration for all fall sports, schools have opened back up for field/gym space
  - Adult softball changed to summer/fall season, good participation numbers
  - Currently have a kickball team if you are interested in playing
  - Staffing numbers going down due to school starting, full-time staff will take care of seasonal duties as needed
- Ms. Fotsch
  - Adding to the Town Board Work Session on Monday to present a proposal to partner with the Town of Severance for athletics agreement/offerings possible start in 2022 budget year with spring sports, Severance is building two new baseball diamonds north of the high school and plans to expand their community park, will present to their Town Board on Tuesday
  - Programs are back in full force with much bigger numbers for attendance, looking at staffing improvements next year to accommodate the needs
  - No meeting in September due to Harvest Festival
  - Initial budget meetings with Town Manager, Finance Director and Budget Analyst coming up this month
- Mr. Lucas
  - Budget is the big focus this month, will bring Operations Budget to October meeting
  - Went to the Town Board two weeks ago with Park Fees Study, recommendation to up our development fee by $300 one time increase to project out and get to $108 million balance to build out the park system, incudes an additional 40 miles of trails, further decisions need to be made
  - Met with school district about temporary leases on future elementary sites that don't have a school coming in the near future, will be for programming/athletic use to alleviate short term issues, will give back land when time for build
  - Future Legends is back under construction, pulled permits for footer foundations for stadium, working on the area of where the dome will be located, Mr. Warner and staff got the 2022 priority use calendar, lights should be going up soon on our fields

2. Board
   - Mr. Mask
     - Nice to see Town staff out at the concert last week

E. ADJOURN

Ms. Hammer moved to adjourn the meeting. Mr. Nagl seconded the motion. All members present voted Aye. Motion carried. The meeting was adjourned at 7:30 P.M.

CERTIFICATION:

Approved by the Windsor Parks, Recreation & Culture Advisory Board on the 5th day of October, 2021

Nick Mask/Board Chair
Parks, Recreation & Culture Advisory Board
Submitted by: Kristy Zulkoski, PR&C Administrative Specialist