



Town Board Regular Meeting

June 13, 2022 - 7:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

To view Town Board meeting broadcasts, visit
www.windsorgov.com/MeetingsOnDemand.

MINUTES

A. CALL TO ORDER

Mayor rennemeyer called the meeting to order at 7:02 p.m.

1. Roll Call

Present: Mayor Paul Rennemeyer
Mayor Pro Tem Ken Bennett
Scott Charpentier
Barry Wilson
Julie Cline
Victor Tallon
Jason Hallett

Also Present: Shane Hale, Town Manager
Ian McCargar, Town Attorney
Rick Klimek, Police Chief
Scott Ballstadt, Planning Director
Kim Emil, Assistant Town Attorney
Dean Moyer, Finance Director
Carlin Malone, Chief Planner
Doug Roth, Civil Engineer
Ben Bodiker, Visual Media Coordinator
Karen Frawley, Town Clerk

2. Pledge of Allegiance

Mayor Rennemeyer asked Town Board Member Hallett to lead the Pledge of Allegiance.

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Town Board Member Cline moved to approve the agenda as presented, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

4. Community Service Recognition

a. Recognition of Windsor High School students who participated in the April 2022 Greeley #2 Canal clean-up effort

On April 23, 2022, six students from Windsor High School, under the direct command and control of representatives from TVAP, participated in a grueling four-hour clean-up effort inside of the Greeley #2 Canal. In the windy and cold weather, the six WHS

students rappelled down into the canal basin and removed almost one ton of debris and trash. In an effort to clean the canal they removed tires and rims, steel posts, car parts, trash, street signs, sewer pipes, and construction debris. They did a great job scouring the canal basin from the 11th Street bridge eastbound to the Great Western railroad bridge. These six students represent the best of the best from Windsor High School when it comes to volunteer service in the Windsor community.

The giant pile of very heavy debris filled two pickup trucks and the staff from the Town of Windsor removed all of the collected items on Monday, April 25, 2022.

Windsor High School 2022 Participant List

Gregory Del Bene

Owen Koster

Joseph Peltz

Aiden Alexander

Kinza Sagel

Alex Romme

Mayor Rennemeyer recognized a group of high school students who participated in the clean-up effort of the Greeley #2 Canal.

Mayor Rennemeyer also recognized Taylor Cox for his efforts over the last four years of playing Taps at the Town's Memorial Day events.

5. Proclamation

a. A Mayoral Proclamation for the Appointment of Board and Commission Liaison Positions for Members of the Windsor Town Board

The Code provides that the Mayor shall appoint Town Board Members to serve in various board and committee liaison capacities. This Proclamation appoints current Town Board Members to their assigned committee roles for the coming two years.

Mayor Rennemeyer read the proclamation aloud.

6. Board Liaison Reports

Town Board Member Charpentier - Chamber of Commerce, Historic Preservation Commission, Great Western Trail Authority

Town Board Member Charpentier reported that there are currently three-hundred and seventy-seven paid active members of the Chamber of Commerce. There will be the Raindance Golf Course presentation to be held on July 9th, as well as a Windsor run last weekend that had ten out-of-state participants who traveled to participate. The Blues and Brews Crawl will be coming up on July 9th held in the Downtown area.

Town Board Member Charpentier reported that the Great Western Trail Authority has not met since the last provided update by Town Board Member Tallon.

Town Board Member Charpentier reported that the Historic Preservation Commission presented its first historical plaque. The Commission also held its open house. While it didn't receive the turnout that was hoped for, it was still a great event.

Town Board Member Wilson - Larimer County Behavioral Health Policy Council, 34, and I-25 Coalitions

Town Board Member Wilson reported that the Larimer County Behavioral Health Policy Council met on Monday, June 6th, and discussed the following.

Staffing new facility:

Summitstone Health Partners (SHP) is doing prior to the facility opening. SHP has hired John McKay from Poudre School District as their Chief Culture Officer who, among other things, will

be ensuring diversity as a consideration in hiring staff for the BH facility. Summitstone also has several internships already in place around the community. SHP is also in the midst of completing a national recruitment effort to hire staff. In addition, Summitstone has already hired a number of care coordinators who have been strategically placed around the community. By doing so, these staff will be highly skilled and knowledgeable about services available in the area for when making appropriate referrals for individuals when the facility opens.

Impact Fund Grants:

Jessica Plummer presented the 2020 Final Report Updates for the Impact Fund Grant Program available [here](#) and Kim Priddy presented the Impact Fund Grant Summary dashboard, available [here](#).

Impact Grant Recipient Virtual Tours:

- Andrea Person from Cor-Defense presented a virtual tour of her agency's work by sharing this [presentation](#). Andrea can be contacted at andrea@cordefense.org and 970-426-6579 for questions or referrals.
- Kyle McPherson from Denver Rescue Mission presented a virtual tour of Harvest Farms by sharing this [presentation](#). Kyle can be reached for questions at KMCPerson@Denrescue.org or 970-449-3970.
- Carri Ratazzi from Housing Catalyst presented on her agency. Here is the [presentation](#) she was unable to share. Carri can be contacted for questions or to request a tour at cratazzi@housingcatalyst.com or 970-818-2768.

Town Board Member Wilson reported that the 34 Coalition has not met since the last provided update by Mayor Pro Tem Bennett.

Town Board Member Wilson reported that the I25 Coalition will hold a grand opening for the new I25 point of entry tomorrow at 10 am.

Mayor Pro Tem Bennett – Parks, Recreation and Culture Advisory Board, Windsor Arts Commission

Mayor Pro Tem Bennett reported that the Parks, Recreation, and Culture Advisory Board meeting last week was canceled, so there is no update to provide at this time.

Mayor Pro Tem Bennett reported that the Windsor Arts Commission meeting will be held next Tuesday night, so there is no update to provide at this time.

Town Board Member Cline – Clearview Library Board, Poudre River Trail Corridor Authority

Town Board Member Cline reported that the Clearview Library Board discussed the move of some staff members to the property off Ash Street. They are looking at moving those members in the August or September timeframe. The board has also created an ad hoc committee to look at their bylaws and make any needed updates. The Library has kicked off its summer reading program which will take place from June 1st through the end of July, and also has an adult summer reading program as well.

Town Board Member Cline reported that the Poudre River Trail Corridor Authority also met and discussed the release of a limited edition beer that will be held on July 18th. The proceeds from the beer sales will be donated to the trail. An Executive Director has been hired and will be starting next week. 2021 is complete and published and available to the public.

Town Board Member Tallon - Planning Commission, Water and Sewer Board

Town Board Member Tallon reported that the Planning Commission met and discussed the items that are on the agenda tonight.

Town Board Member Tallon reported that the Water and Sewer Board met and discussed the water drought plan that will be coming to Town Board soon.

Town Board Member Hallett - Windsor Housing Authority, Tree Board

Town Board Member Hallett reported that the Windsor Housing Authority met and held an introductory meeting.

Town Board Member Hallett reported that the Tree Board met and held an introductory meeting.

Mayor Rennemeyer - Downtown Development Authority, North Front Range MPO

Mayor Rennemeyer reported that the Downtown Development Authority has not met since the last provided update.

Mayor Rennemeyer reported that the North Front Range MPO approved the extension of the executive director contract. The 2025 Transportation Improvement Program was passed to extend the May 2022 TIF amendment. There was also a presentation over the Northern Colorado Regional Airport.

7. Public Invited to be Heard

Mayor Rennemeyer opened the meeting up for public comment, to which there was none.

B. CONSENT CALENDAR

1. Minutes of the May 23, 2022 Town Board Regular Meeting - K. Frawley, Town Clerk

Minutes of the May 23, 2022 Town Board Regular Meeting

2. Board and Commission Appointments - K. Frawley, Town Clerk

During the week of May 31st, Mayor Pro Tem Bennett conducted Board and Commission interviews for vacant seats on the Downtown Development Authority, Historic Preservation Commission, Planning Commission, and the Tree Board. The following individuals are being recommended for appointment.

Downtown Development Authority:
Heidi Washburn - Term expiring June 2026
Dan Stauss - Term expiring June 2026

Historic Preservation Commission:
Rachel Kline - Term expiring March 2025

Planning Commission:
David Hassard - Alternate position term expiring March 2027

Tree Board:
Christine Ginnity - Term expiring September 2026
Jim LaShell - Term expiring September 2025

3. Resolution No. 2022-26 - A Resolution Approving and Adopting an Intergovernmental Agreement Between Weld RE-4 School District and the Town of Windsor for the School Resource Officer Program - R. Klimek, Police Chief

4. Report of Bills - D. Moyer, Finance Director

5. Resolution No. 2022- 27 - A Resolution Approving the 2022 Operating Plan and 2022 Budget and Appointing Directors for the Future Legends Sports Park Business Improvement District- I. McCargar, Town Attorney

The Future Legends Sports Park Business Improvement District was approved by Town Board in 2020 as required by law. The District has been largely dormant since then, but has recently indicated a desire to reinvigorate. State law requires that the District's Operating Plan and Budget be approved by the local governing body. In most respects, this action is ministerial under the statute. The District's financial plan does not call for any Town support; the District is a self-supporting independent government formed to promote the business purposes of the Sports Park in accordance with state law.

6. Resolution No. 2022-28 - A Resolution Appointing Barry Wilson to serve as the Mayor *Pro Tem* of the Town of Windsor, Colorado, and Offering the Town Board's Gratitude to Outgoing Mayor *Pro Tem* Ken Bennett - I. McCargar, Town Attorney

The Charter calls for the election of the Mayor *Pro Tem* by a two-thirds majority vote of the Town Board. Current Mayor *Pro Tem* Ken Bennett has indicated a desire to step aside. Town Board Member Barry Wilson has offered to serve as Mayor *Pro Tem*. The attached Resolution, if approved by the required majority, will appoint Mr. Wilson to serve as Mayor *Pro Tem* for a two-year term (or until his successor is elected).

Town Board Member Hallett moved to approve the consent calendar as written, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

C. BOARD ACTION

1. Public Hearing - Ordinance No. 2022-1650 - An Ordinance Approving a Rezone from SF-1 (Single Family Residential) and RMU-1 (Residential Mixed Use) to SF-2 (Single Family Attached Residential) and creating a PUD (Planned Unit Development) Overlay - Tacincala Subdivision - Patrick McMeekin, applicant, Hartford Acquisitions, LLC; and Ryan McBreen, applicant's representative, Norris Design

Proposal

The applicant, Mr. Patrick McMeekin, of Hartford Acquisitions LLC, represented by Mr. Ryan McBreen of Norris Design, has submitted a rezoning application to amend existing SF-1 (Single Family Residential) zone district and RMU-1 (Residential Mixed Use) zone district to SF-2 (Single-Family Attached Residential) and create a Planned Unit Development (PUD) zoning overlay for 472.5 acres. The applicant has also submitted the Tacincala (aka, "Prairie Song") Master Plan Amendment, concurrent with the rezone request.

Town Board Member Cline moved to open the public hearing, Town Board Member Hallett seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

Town Board Member Tallon read a statement "Mayor Rennemeyer, for the record, I would like to point out that in my capacity as Town Board liaison to the Planning Commission, I was present at the Planning Commission meeting during which this matter was previously discussed. I wish to state that my participation in the Planning Commission proceeding has in no way influenced me in my capacity as a Town Board member this evening. I will make my decision and cast my vote this evening based solely on the evidence presented during this public hearing."

Discussion ensued between the Town Board and staff.

Mayor Rennemeyer opened the public hearing to public comment.

Jody Newsinder from 7737 County Road 72 addressed the board regarding access to County Road 72.

Town Board Member Bennett moved to close the public hearing, Mayor Pro Tem Bennett seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

2. Ordinance No. 2022-1650 - An Ordinance Approving a Rezone from RMU-1 (Residential Mixed Use) to SF-2 (Single Family Attached Residential) and creating a PUD (Planned Unit Development) Overlay - Tacincala Subdivision - Patrick McMeekin, applicant, Hartford Acquisitions, LLC; and Ryan McBreen, applicant's representative, Norris Design_

Please refer to public hearing item materials.

Town Board Member Tallon moved to approve Ordinance No. 2022-1650, Town Board Member Hallett seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor

Tallon, Jason Hallett; Nays - None; Motion Passed.

3. Public Hearing - Resolution No. 2022-29 - A Resolution Approving the Tacincala Master Plan Amendment - Patrick McMeekin, applicant, Hartford Acquisitions, LLC; and Ryan McBreen, applicant's representative, Norris Design_

The applicant, Mr. Patrick McMeekin, of Hartford Acquisitions LLC, represented by Mr. Ryan McBreen of Norris Design, has submitted a master plan amendment application for 572 acres of land known as the Tacincala Annex. The Tacincala (Prarie Song) Rezone/PUD land use application was submitted concurrently with the master plan amendment.

Town Board Member Hallett moved to open the public hearing, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

Town Board Member Tallon moved to close the public hearing, Town Board Member Cline seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

4. Resolution No. 2022-29 - A Resolution Approving the Tacincala Master Plan Amendment - Patrick McMeekin, applicant, Hartford Acquisitions, LLC; and Ryan McBreen, applicant's representative, Norris Design_

Please refer to public hearing item materials.

Town Board Member Tallon moved to approve Resolution No. 2022-29, Town Board Member Hallett seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

D. COMMUNICATIONS

1. Communications from Town Attorney

Per Mr. McCargar, Haley Rockwell will be working this summer as the Town Attorney Intern once again.

2. Communications from Town Staff

Per Mr. Moyer, the April 2022 financial report can be found in the packet. Mayor Rennemeyer inquired about a check payable to Severance, Mr. Moyer explained that it is money owed to the Town of Severance per an agreement for the sales tax on a portion of land.

Per Mr. Ballstadt, staff has been working on pedestrian crosswalks for the Downtown area and are waiting on CDOT for permitting for the 5th Street rectangular rapid flashing beacons which could be installed later this summer.

- a. April 2022 Financial Report

3. Communications from Town Manager

a. Monthly Board Report - Focus Area Updates

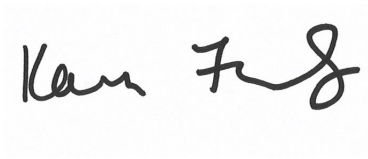
Per Mr. Hale, last week staff worked on a strategic planning session in an effort to create new focus area goals and actions steps for the upcoming few years.

4. Communications from Town Board

Mayor Renemeyer reminded the public of the upcoming coffee with the Mayor event that will be held at the Community Recreation Center on Friday at 10:00 a.m.

E. ADJOURN

TOWN BOARD MEMBER TALLON MOVED TO ADJOURN, TOWN BOARD MEMBER HALLETT SECONDED THE MOTION. ROLL CALL ON THE VOTE RESULTED AS FOLLOWS; YEAS - PAUL RENNEMEYER, BARRY WILSON, SCOTT CHARPENTIER, KEN BENNETT, JULIE CLINE, VICTOR TALLON, JASON HALLETT; NAYS - NONE; MOTION PASSED.

A handwritten signature in black ink, appearing to read "Karen Frawley". The signature is fluid and cursive, with the first name "Karen" and the last name "Frawley" clearly distinguishable.

Karen Frawley, Town Clerk