



PARKS, RECREATION & CULTURE ADVISORY BOARD MEETING

December 7, 2021 6:00pm

Community Recreation Center
250 N. 11th Street, Windsor, CO 80550

Minutes

A. CALL TO ORDER

Mr. Mask called the meeting to order at 6:00 PM

1. Roll Call

The following PReCAB members were present:

Nick Mask
Patrick Lightfoot
Michael Nagl
Lainie Peltz
Heidi Hammer

Weld RE-4 School Board Liaison
Town Board Liaison

Victor Tallon

Also Present:

Public Services Director
Deputy Director PRC
Operations & Facilities Manager
Parks Operations Manager
Open Space & Trails Manager
Recreation Manager
Town Forester
Culture Supervisor
Administrative Specialist

Eric Lucas
Tara Fotsch
Kendra Martin
Bob Worthen
Wade Willis
Bobby Warner
Ken Kawamura
Laura Browarny
Kristy Zulkoski

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

- Add Museum Acquisitions to C.1. under Board Review/Discussion

Mr. Nagl moved to approve the Agenda as amended. Mr. Lightfoot seconded the motion. All members present voted Aye. Motion carried.

3. Liaison Reports

Town Board Liaison/Mr. Tallon

- No Report

Weld RE-4 School District

- Update per Ms. Fotsch
 - Mr. Perkins was not re-elected, School Board will wait until District D seat is filled and appoint new liaison in January, appointee should be at next regular PReCAB meeting in February

4. Public Invited to be Heard

- No Report

B. CONSENT CALENDAR

1. Minutes from November 2, 2021

Ms. Peltz moved to approve the November 2, 2021 minutes presented. Mr. Lightfoot seconded the motion. All members present voted Aye. Motion carried.

C. BOARD REVIEW / DISCUSSION

1. Museum Acquisitions

- Potential Acquisition No. 013-2021
 - Donation is a compilation of research materials associated with the people who lives on the Historic Halfway Homestead, including John Hilton, Julius Weller, R.S. Dickey, and Jacob Jacoby
 - Photographs of brooder house, chicken coop and red barn, postcard “Public School and High School Buildings” postmarked Sept. 17, 1908 to Mrs. McMillan, receipt for gift tax from Gladys Dickey Onstot, original quick claim deed signed November 22, 1972 between Gladys Dickey Onstat to J.H. Jacoby, Fr., and Pauline S. Jacoby and Norman E Jacoby, Half-way House by Rea Ann Trotter October 25, 2005, 12 pages about halfway house research
- Potential Acquisition No. 014-2021
 - Waterbury Company regulator grandfather clock, considered Windsor’s “Town Clock” purchased by F.G. Stedman, Windsor’s first jeweler, sat in the window of local jewelry store for decades, Succession of Windsor Jewelers: F.G. Stedman 1904-1907, Harrison Jewelry Store 1907-1955, Howard Weis; managed by Jack Pennington 1955-1957, Sorenson’s Jewelry Store 1957-1984
- Potential Acquisition No. 015-2021
 - Donation is compiled of objects associated with the Historic Halfway Homestead, objects were collected by a resident of the site in the 1990’s
 - Photographs of family and farm, map illustration, cabinet, tables, glasswork, kitchen cookware/utensils, curling iron, tools, saw horses, W patches, Jacoby’s farm sign, bible, Windsor yearbooks, report cards, certificate of varsity letter, posters, ledgers, catalog, pamphlets, books
- Potential Acquisition No. 016-2021
 - Sign, wood “Windsor Racing Team” owned and used by the Windsor Severance Fire Rescue competitive racing team, sign created in 1989, hung on 1971 Ford pickup that had been converted for the racing team
- Potential Acquisition No. 017-2021
 - Plaque with beet knives and metal sign which reads “Beet Knives. These knives were used in the sugar beet harvest up into the 1940’s by the family of Katherine & Jacob Lind, Windsor CO. Use- After sugar beets are dug up, this knife was used to pick up the beet (with the hook), and put across the knee to cut off the leafy top. The leafy top and pulp (used part of the beet) were used for livestock feed. The beet was made into sugar products.”

Ms. Hammer moved to approve the recommendation to accept the museum accessions into the Museum’s permanent collection as presented. Mr. Nagl seconded the motion. All members present voted Aye. Motion carried.

2. Proposed Park, Open Space & Trails Ordinance Changes

- General – Enjoy Your Visit, Know the Rules
 - Park Hours – 5am to 10pm
 - Glass containers prohibited
 - Smoking and vaping prohibited
 - Portable charcoal grills prohibited
 - Propane-fueled cooking devices are limited to 200 square inches and 16.4 ounce containers
 - Tents prohibited after 6pm
 - Littering prohibited
 - Horses prohibited
 - Golfing prohibited
 - Vehicles prohibited off-road
 - Dogs off-leash are prohibited, unless in designated off-leash areas
 - No pet snakes permitted in parks
 - Clean up after pets
 - Full strength beer and wine permitted in parks (special permit required for alcohol at Chimney Park)
- What’s Different?

- An ordinance **repealing Chapter 11**, Article VIII, in its entirety, and also **repealing and replacing Chapter 10**, Article IX of the Winsor Municipal Code regarding regulations applicable to conduct of persons in town-owned parks, open space, and trails in the Town of Windsor, Colorado
 - Whereas, since the adoption of the 2013 Parks and Open Space Regulations (“Regulations”), the parks, trails and open space areas have **grown in size**, and their usage has **intensified** to the point where a reference to Regulations does not adequately address public safety and public health; and
 - Whereas, to achieve consistency in its application, this Ordinance **codifies** the rules, regulations and standards of the conduct in the town-owned parks, trails, and open space in **one location**, under the General Offenses section of **Chapter 10**; and
- Definitions
 - Camp
 - Community Separator
 - Conservation
 - Designated Trail
 - Domestic Animal
 - E-Bike (Class 1, 2 & 3)
 - Household Waste
 - Open Space Preservation
 - Wildlife
 - Waste
 - Yard Waste
 - Streams, Ditches, River
 - Restoration
 - Rangeland
- Prohibitions
 - Speeding (over 10 MPH)
 - Discharge of weapons
 - Littering
 - Dump household waste
 - Damage, move, cut, break, injure, deface or disturb
 - Jumping from bridges
 - Dispose of landscape waste on public property
 - Swim, bathe, wade in, pollute or illegally dump in waters or corridors
 - Portable cooking device changed to 300 square inches from 200 square inches
 - Feed wildlife
 - Harass, injure wildlife with pets
 - Remote controlled equipment (airplanes, boats, etc.)
 - Amplified sound (concerts and SE excepted)
 - Conduct commercial use (camps, tournaments)
 - Leave property unattended in excess of 24 hours
- Use by Permit
 - Enter while closed
 - Campfire
 - Conduct organized activity
 - Commercial gain
 - Camp
 - Possession of weapon
 - Hunting for ecological/management purposes
 - Group events
- **Section 2.** Windsor Municipal Code Section 7-5-30 (g) is **amended** and (h) **created**, and shall read as follows:

(g) This Article shall not be applicable to the Town for **opening space grazing** Purposes, as the Town shall have the discretion to utilize **targeted/prescriptive grazing plans**, utilizing domesticated **cattle, sheep, goats and other grazers** in designated open space areas to naturally manage vegetation and control weeds as a component in integrated pest management.

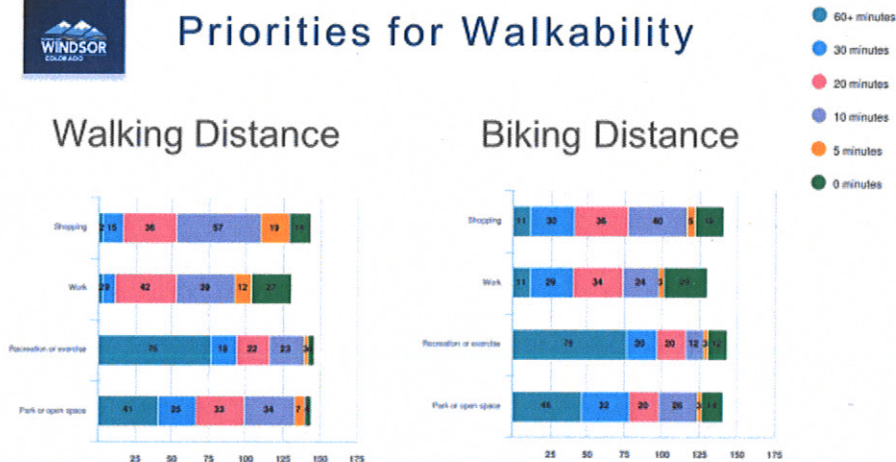
(h) Any person convicted of a violation of this Article shall be punished by either a **fine, useful public service, attendance of an applicable class or any combination thereof**, pursuant to Section 1-4-20 of this Code for each such violation. Each person who commits any such offense for each and every day during an portion of which the offense is committed or continued by such person and, upon conviction, shall be punished accordingly. Nuisance abatement procedures and deemed necessary by the Town shall be pursuant to Sections 7-1-40 and 7-1-50.

3. Open Space & Trails Master Plan Update (Kristina/Logan Simpson)

- Progress to Date
 - Phase 1
 - ✓ Open Space & Trails Assessments
 - ✓ Technical Group Meeting #1
 - ✓ Values and Vision Survey & Outreach
 - ✓ Stakeholder Meetings
 - Phase 2
 - ✓ Technical Group Meeting #2
 - ✓ Needs Assessment
 - ✓ Preliminary Trails and Open Space Opportunities Mapping
 - ✓ PReCAB Meeting #1
 - ✓ Opportunities Survey
 - Phase 3
 - ✓ Preliminary Plan Development
 - ✓ Technical Group #3
 - ✓ PReCAB Meeting #2
 - Action Plan and Metrics
 - Draft Plan Development
 - Phase 4
 - Public Outreach (January) – Draft Plan available to PReCAB
 - PReCAB Meeting #3 (February)
 - Adoption (March 2022)
- Survey #2 – Trails & Working Farms



Priorities for Walkability

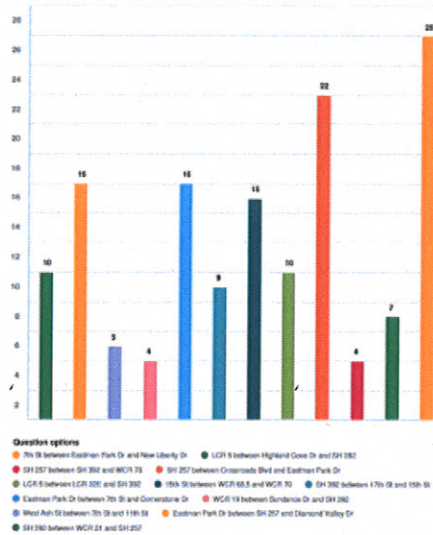




Trail Priorities

Key priorities include safety improvements to and Poudre River Trail access via...

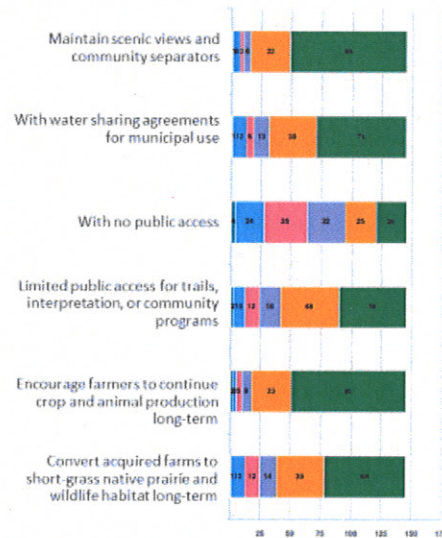
- Eastman Park Dr between SH 257 and Diamond Valley Dr
- SH 257 between Crossroads Blvd and Eastman Park Dr



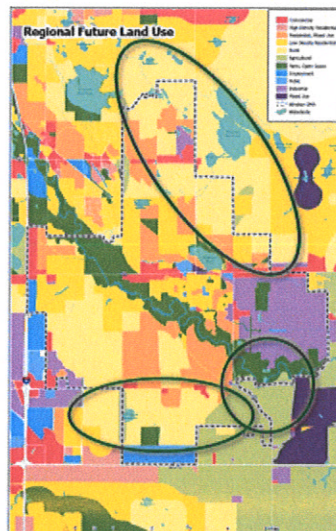
Working Farm Priorities

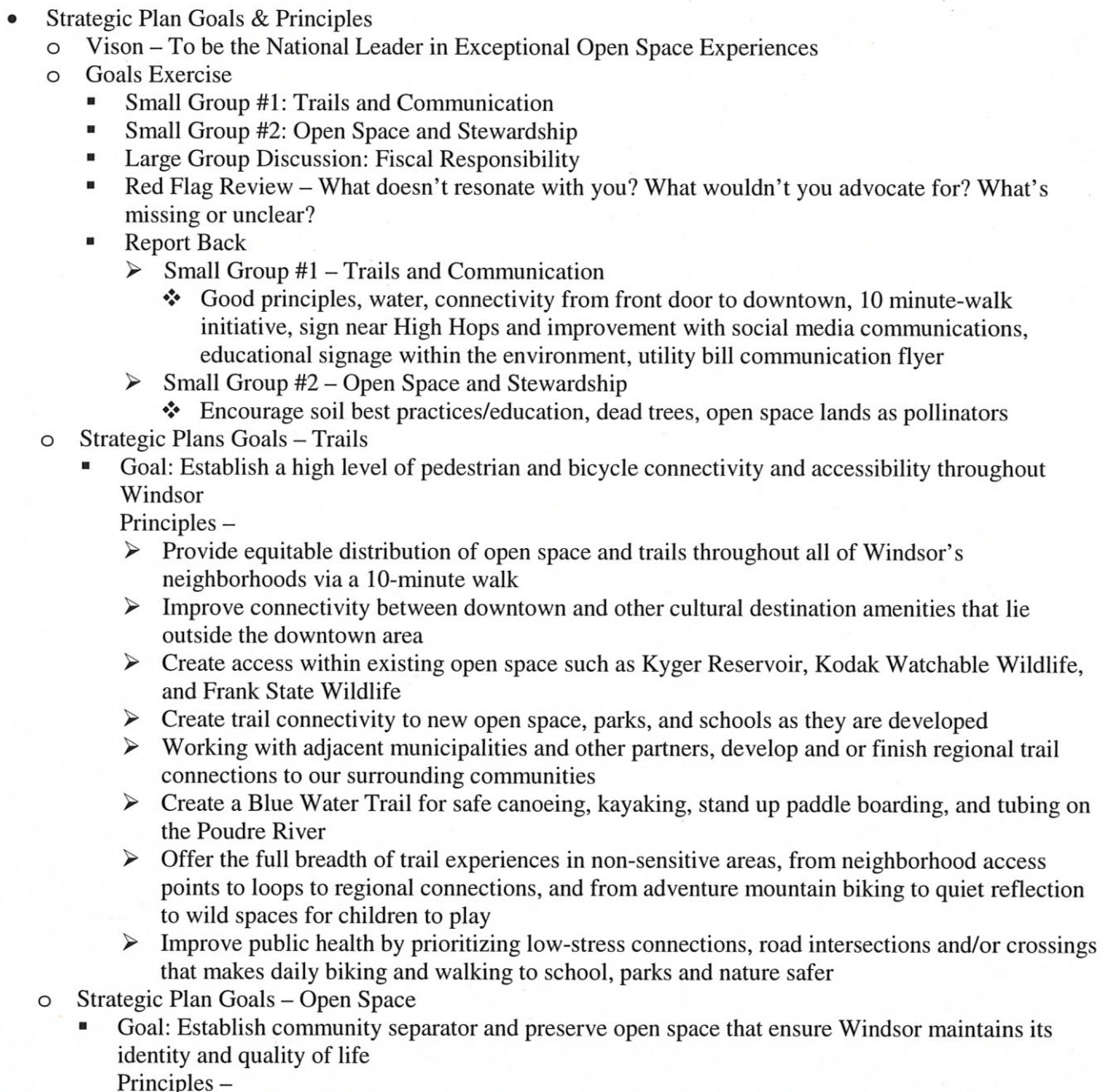
Working farms with...

- Scenic view and community separators
- Local farming operations
- Water sharing agreements



Regional Open Space – Agricultural Lands





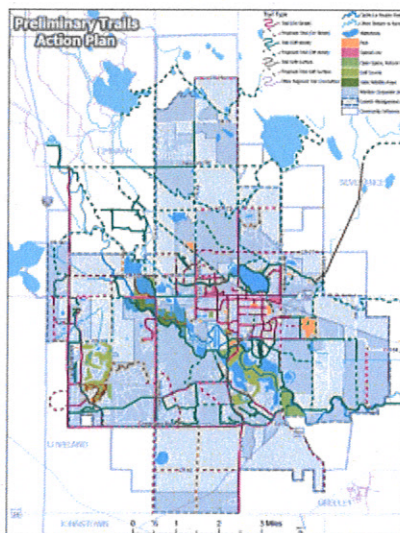
- Opportunistically pursue open space per the following priorities:
 - ❖ Significant wildlife habitat and native plant communities
 - ❖ Lakes, ponds, river, riparian areas, drainages and wetlands
 - ❖ Community gateways and separators between adjacent cities and towns
 - ❖ Bluffs and arroyos
 - ❖ Small habitat interpretive experiences that provide neighborhood access to nature
- Conserve sensitive natural resources by:
 - ❖ Concentrating trail and river access to disturbed properties
 - ❖ Minimizing human disturbance to natural systems, significant wildlife habitats and native plant communities, some of which will have no or limited public access
 - ❖ Restoring previously impacted landscapes and ecosystem services
- Conserve farms as community gateways and separators with long-term water sharing for municipal use
- New neighborhoods along community separator corridors should be setback from roadways to maintain rural feeling
- Encourage and incentivize soil health best practices, water conservation and sharing and other sustainable agricultural practices
- Collaborate/meet statewide initiatives to land conservation
- Regional collaboration on preservation of community separators and sensitive lands
- Strategic Plan Goals – Community Engagement
 - Goal: Provide education and outreach services that promote the vision of the Open Space and Trails division
 - Principles –
 - Ensure open space and trails priorities and projects are integrated into other Windsor planning efforts
 - Enhance signage and wayfinding, make trail access points more visible and extend the division's brand
 - Establish community identity through primary Windsor entry points
 - Foster community and visitor's understanding of the public benefits and importance of open space and trails and the responsible use of Windsor's properties
 - Foster beneficial, imaginative and diverse recreational and educational activities for residents and visitors
- Strategic Plan Goals – Stewardship and Operations
 - Goal: Manage open spaces for a high-level of biodiversity and sustainable ecosystems
 - Principles –
 - Monitor and manage open spaces to protect sensitive species and reduce presence of noxious weeds
 - Prevent resource degradation and support restoration of critical resources
 - Align management plans (e.g., Colorado Parks and Wildlife raptor or prairie dog management) and maintenance operations (e.g., mowing and weed control) to support local species and biodiversity
 - Manage open space lands to be pollinator and bird-friendly habitat, manage riparian areas to reduce environmental hazards and mitigate flooding
 - Highlight and interpret historic resources and Windsor's history throughout the open space and trail system
 - Continually assess alternative management solutions based on climate, funding, and growth uncertainty
 - Develop education and programming efforts that promote and encourage stewardship opportunities, such as Windsor Naturalist Program, volunteer efforts and BioBlitz events
 - Work with other Town of Windsor departments to integrate open space and trail best practices into planning and management/operations
- Strategic Plan Goals – Fiscal Responsibility
 - Goal: Develop and implement a sustainable funding strategy that allows for growth, preservation and on-going maintenance for our trails and open space system
 - Principles –
 - Secure dedicated funding mechanisms to support open space and trails

- Develop partnership opportunities to provide open space and trails infrastructure
- Leverage federal and state conservation funding for water, wildlife and equitable access
- Align priorities and capitalize on future roadway redevelopment/expansion programs
- Obtain leasable sources of income from agricultural properties/community separators
- Prioritize trail investments that are cost-effective and fiscally responsible, including:
 - ❖ Segments that connect systems
 - ❖ Multimodal improvements in high crash and high stress locations
 - ❖ Projects that can be implemented quickly or phased
 - ❖ Underserved and/or lower income populations
- Needs & Big Moves
 - Trails – Needs
 - Regional trends show public demand for outdoor recreation and community options is at an all-time high
 - Exponential increase for trail use in 2019 and 2020
 - The volume, diversity and mode types of users will continue to increase
 - Public desire for connectivity from one's front door to the neighborhood, the Town, and to the region
 - Safer connections are critical, especially at intersections
 - Incomplete trail networks and disconnected areas are common
 - Substantial deficits from outlying neighborhoods (Harmony Ridge/Windsor Highlands) to Town core



Action Plan Map

Trail Type	Existing Miles	Proposed Miles	System at Buildout
Trail soft surface	5.4	7.5	12.9
Trail offstreet	52.6	45.0	97.5
Trail on street	51.6	30.3	81.9
Grand Total	109.4	82.8	192.3

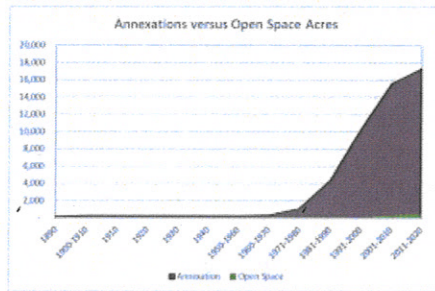


- Trails – Big Moves
 - Maintain level of service and walkability
 - ❖ Recommended Standard Level of Service is 1.25 miles per 1,000 (PRC Plan)
 - ❖ Current (32,000) = 1.7 miles (not including on-street) per 1,000 residents
 - ❖ Recommendation: Maintain LOS of 1.7 mile per 1,000, equates to 4.2 miles per year at ~\$4-5 million/year
- Open Space – Needs
 - The extraordinary pace of development
 - Regional growth plans leave few opportunities
 - Windsor's identity is diluted as neighboring towns grow together
 - Soaring property acquisition costs
 - Insufficient funding/absence of dedicated funding source
 - Unfamiliarity with urban open space management and conservation tools
 - User behavior that puts self above community and wildlife values
 - Untapped community building potential
 - A need to establish stewardship priorities and role of open space in Windsor
 - Desire to maintain a cost-effective system
 - Public use that exceeds present maintenance capabilities

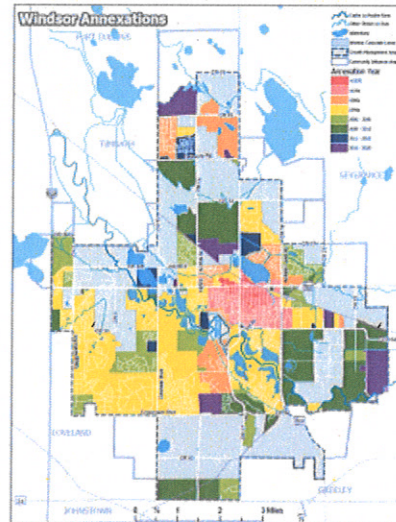
- Wildlife habitat loss due to rapid town growth



Town Growth Timeline



2016 Comp Plan: Projected 25,693 in 2020
2020: 34,161 (State) or 32,716 (Census)



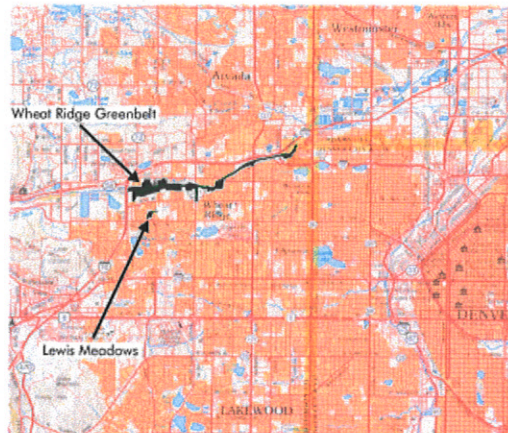
Decade of Decision

Wheat Ridge's Vision in 2000

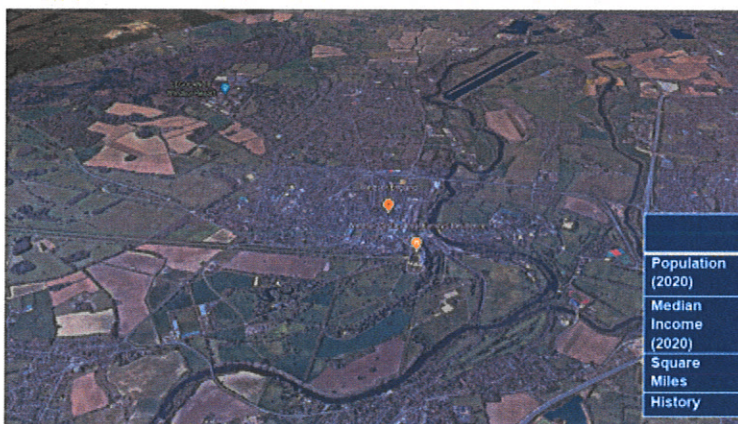
"We, the citizens of Wheat Ridge, wish to retain the community's link with its *rural past* by preserving a mix of natural areas, wildlife habitat, open space and the Clear Creek Greenbelt; as well as physical evidence of the City's agricultural heritage. Our vision for its future is not as a shopping center or sea of highways, but as a human habitats compatible with its environment and natural surroundings yet as a distinct, separate city from those surrounding it.

Wheat Ridge's Open Space in 2020

300 acres
Population 32,398



Another Windsor Model



Windsor, England

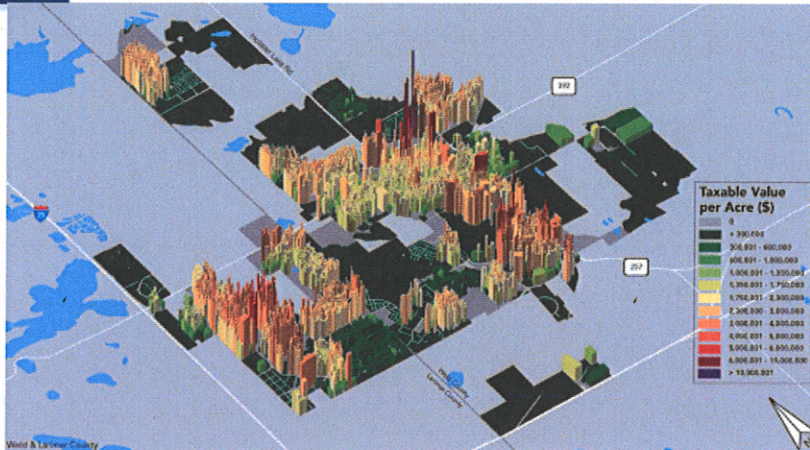
The family home of British kings and queens
Dense bedroom community to London
Permanent agricultural separation and identity

	Town of Windsor, CO	Windsor, England
Population (2020)	32,716	33,000
Median Income (2020)	\$47,000	\$65,465 (USD)
Square Miles	27	8
History	131 years	>1,000 years

- Open Space – Big Moves
 - Large community separator/agriculture and water sharing in coordination with Water Department
 - Smaller urban habitat acquisitions, restoration, education
 - Code modifications/dedication requirements. Corridor buffer requirements
 - Dedicated funding measure



Open Space – Big Moves



- Water Trail – Big Moves
 - Connections to Eastman Park float
 - Opportunities
 - ❖ Trailhead connections
 - ❖ Fish passage improvements
 - ❖ Wild and scenic section
 - Constraints
 - ❖ Bridge/culverts
 - ❖ Property restrictions
- Next Steps
 - Draft OST Strategic Plan available in January
 - Presentation at Town Board Work Session on January 3rd
 - PReCAB comment discussion at February meeting
 - Public Review
 - Town Board Adoption in March

D. COMMUNICATION

1. Staff

- Mr. Willis
 - 17th Street Trail pouring concrete today, will connect Eaton to River Bluffs, 10 foot wide trail
- Ms. Martin
 - Wrapping up end of year projects and staff evaluations
 - CRC survey sent out to 3,225 people, 516 hundred responses so far, more push sent out today for more
 - Staggered schedule for swim lessons and still filled up within hours, team continues to work on free lessons for all 3rd graders
 - Interviews for Rec Supervisor - Aquatics & Facilities will be held next week, has been vacant for 2 years
- Mr. Worthen
 - Meeting about snow, possible precipitation later this week
 - Kevin Hartley/Water Conservation Technician – support to parks, great field experience
 - Asset Condition Reports sent out 2 weeks ago, build out plan for preferred maintenance/replacement
 - Parks Tech II hiring
- Mr. Kawamura
 - Tree Board did not meet in November, 2022 Arbor Day Calendars are done and will be distributed around Town
 - Blake has been busy with winter pruning, contractors have been assisting at Main Park for pruning larger trees
 - Horticulture busy with nice weather and new construction development and landscaping
 - Check out the holiday lights downtown

- Mr. Warner
 - Hosted Windsor Wonderland on Saturday, great turnout, Santa arrived by train again
 - School Days Out for camp have been filling up
 - Nuggets Skills Camp last Friday, one time opening and was full within an hour
 - Couple more weeks of rec basketball, start up again in January
- Ms. Browarny
 - Construction documents for restoration on Halfway House and renovation on Dickey House are almost complete
 - Eaton House documents are almost finished, final walk through tomorrow of space, not funded through the state, so more options are available for design and materials used
 - Windsor Arts Commission formed, 7 people, responsible for selecting art and locations through Community Arts Policy, money budgeted for next year to implement 1-2 public artworks, new Town builds will incorporate art piece
- Mr. Lucas
 - Press release – just closed on Tacincala property north of Public Services
 - Close to signing Operations Agreement with Future Legends, goal for them to take over maintenance next year
 - Drought Maintenance Plan will go before Town Board next month, major need for snow, could see major cutbacks in future
 - Town Board approved to add MLK Day as paid holiday, CRC will still be open
- Ms. Fotsch
 - No January meeting, next meeting is February 1, 2022
 - Follow up meeting with Town Board for Special Events last night, focus on Regional Trail Events and community-based events, 106 events annually, Board has asked to not put the cap on number of events for 2022 and review for next year while capturing user experience, concern for staff burnout and park/area over-use
 - Meeting with ACE Group - student work program with school, possible mentorship program with Town

2. Board

- Ms. Peltz – Facebook post about what amenities would people want to see in Windsor, suggestion for future performance arts facility
 - Rec Center originally had a Phase 3 to expand to the east side for a smaller performance theater, when Police Dept was built on property, it took away much of the parking capacity, footprint for Phase 1 & 2 is at maximum buildout, will look at public input in future feasibility studies for needs/wants of the community

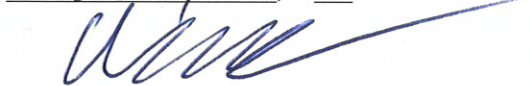
E. ADJOURN

Mr. Lightfoot moved to adjourn the meeting. Ms. Hammer seconded the motion. All members present voted Aye. Motion carried. The meeting was adjourned at 8:08 PM.

CERTIFICATION:

Approved by the Windsor Parks, Recreation & Culture Advisory Board on the 1st day of

February, 2022



Nick Mask/Board Chair

Parks, Recreation & Culture Advisory Board

Submitted by: Kristy Zulkoski, PR&C Administrative Specialist