



PARKS, RECREATION & CULTURE ADVISORY BOARD MEETING

February 1, 2022 6:00pm

Community Recreation Center – Party Room

250 N. 11th Street, Windsor, CO 80550

Minutes

A. CALL TO ORDER

Mr. Mask called the meeting to order at 6:04 PM

1. Roll Call

The following PReCAB members were present:

Nick Mask
Patrick Lightfoot(absent)
Michael Nagl(absent)
Shawna Hendricks
Lainie Peltz
Heidi Hammer

Weld RE-4 School Board Liaison
Town Board Liaison

Patrick Miller
Victor Tallon

Also Present:

Deputy Director PRC
Operations & Facilities Manager
Open Space & Trails Manager
Administrative Specialist

Tara Fotsch
Kendra Martin
Wade Willis
Kristy Zulkoski

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

Ms. Peltz moved to approve the Agenda as amended. Ms. Hendricks seconded the motion. All members present voted Aye. Motion carried.

3. Liaison Reports

Town Board Liaison/Mr. Tallon

- No Report

Weld RE-4 School District

- Superintendent search began late last month, community meetings held last week, survey has been sent out with 150 responses so far
- Board will do school visits and conducting listening sessions with staff
- Mask mandate moved from requirement to recommended, good compromise, plan in place if numbers reach a certain threshold within a school, hoping to bring community back together

4. Public Invited to be Heard

- No Report

B. CONSENT CALENDAR

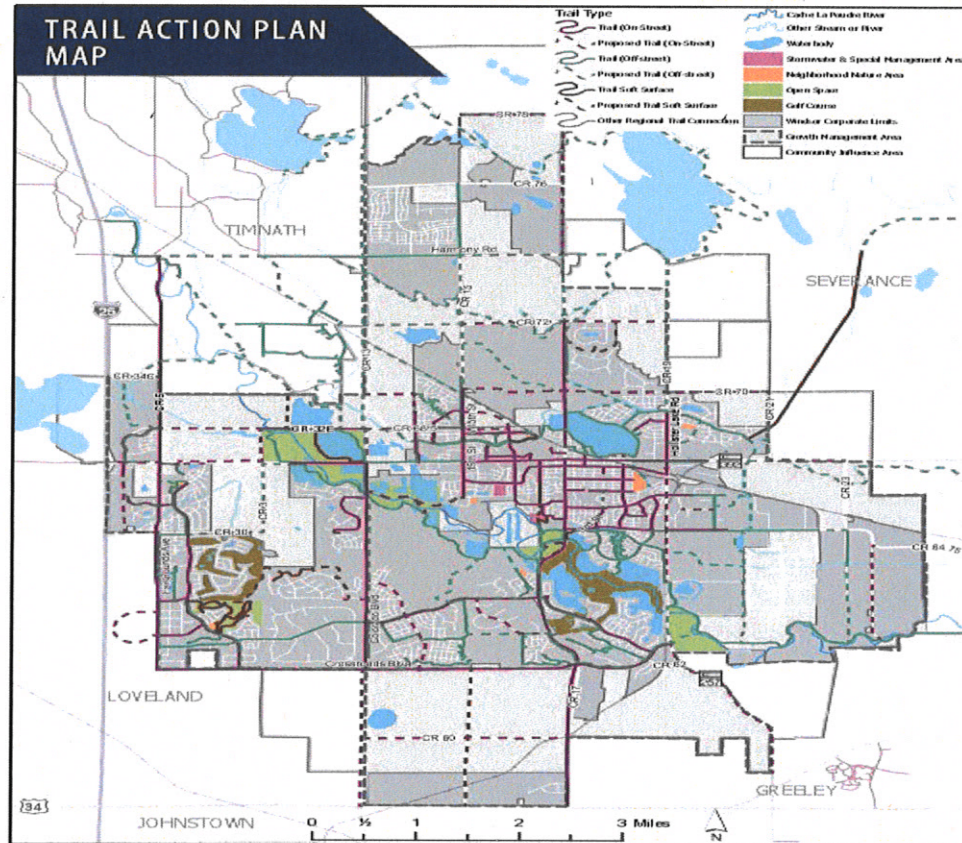
1. Minutes from December 7, 2021

Ms. Peltz moved to approve the December 7, 2021 minutes as presented. Ms. Hendricks seconded the motion. All members present voted Aye. Motion carried.

C. BOARD REVIEW / DISCUSSION

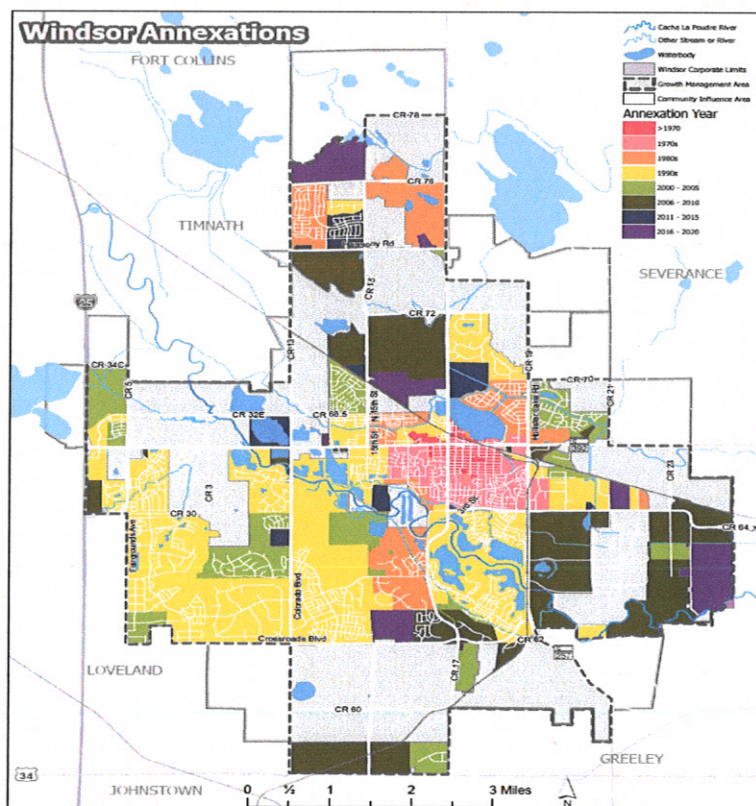
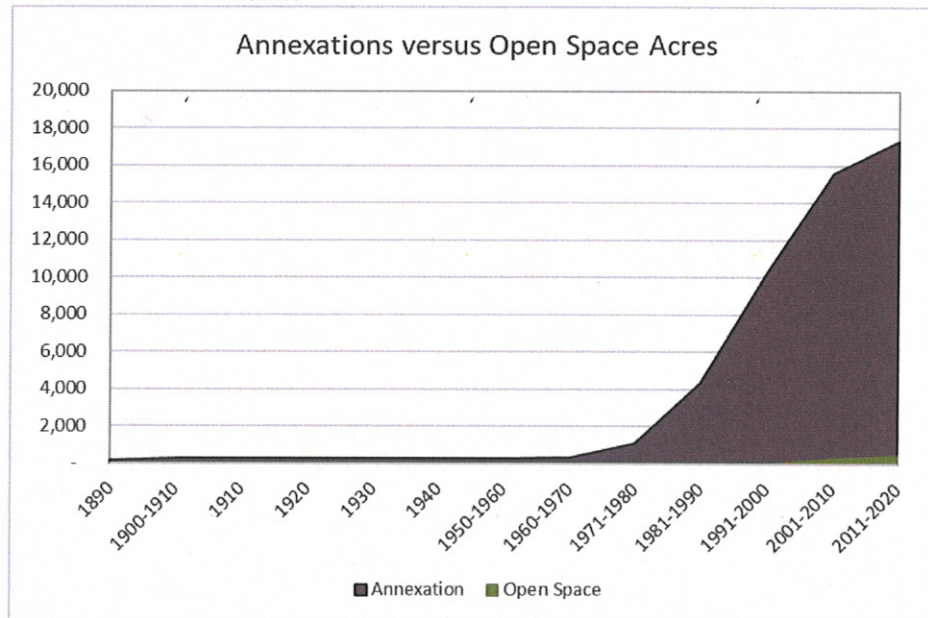
1. Open Space & Trails Master Plan

- Mr. Willis – thank you to the Board for their help in reviewing the plan and their input/suggestions throughout the process
- Plan will be presented to Town Board on February 14, 2022
- Strategic Plan Goals & Principles
 - Vision – To be the National Leader in Exceptional Open Space Experiences
 - Action Plan Map
 - Priority Segments



- Trail - Big Moves
 - Maintain Level of Service & Walkability
 - Adopted level of service is .99 miles per 1,000
 - Current (34,000) = 1.7 miles* per 1,000 residents
 - At buildout (75,000) = 1.5 miles* per 1,000 residents
 - *Not including on-street
 - Recommendation: Maintain LOS of 1.7 miles per 1,000, equates to 4.2 miles per year at ~\$4-5 million/year
 - | Trail Proposed Type | Proposed Miles | System at Buildout |
|---------------------|----------------|--------------------|
| Soft Trail | 7.5 | 12.9 |
| Off Street | 40 | 97.5 |
| On Street | 30.3 | 81.9 |
| Grand Total | 77.8 | 192.3 |
 - A 2021 Fee Study estimates that land dedications and the Park & Trail Development Fee will be sufficient to build 40 additional off-street trail miles by the time a buildout population of 75,000 is reached. Funding for additional trail mileage will require new funding sources
 - Open Space – Needs
 - The extraordinary pace of development
 - Regional growth plans leave few opportunities
 - Windsor's identity is diluted as neighboring towns grow together
 - Soaring property acquisition costs
 - Insufficient funding/absence of dedicated funding source

- Unfamiliarity with urban open space management and conservation tools
- User behavior that puts self above community and wildlife values
- Untapped community building potential
- A need to establish stewardship priorities and role of open space in Windsor
- Desire to maintain a cost-effective system
- Public use that exceeds present maintenance capabilities
- Wildlife habitat loss due to rapid town growth
- Town Growth Timeline



- Open Space – Big Moves
 - Large community separator/agriculture and water sharing in coordination with Water Department

- Smaller urban habitat acquisitions, restoration, education
- Dedicated funding measure
 - How much open space & dedicated funding
 - ❖ Recommendation – add 1290 acres of open space
 - ❖ A funding option
 - ❖ Town currently has a sales tax of 3.95%, based on the current sales tax revenue, a ¼ cent increase would generate about \$1.27 million annually which could acquire, at a rate of \$19,000/acre, about 65 acres, a ¼ cent sales tax increase, would on average, cost each person \$33 per year
- Next Steps
 - Present to Town Board on February 14th Work Session
 - Public Review of draft will be available on the Town Project Connect website for review and comments
 - Town Board approval in March
- On Track
 - Is the document on track
 - Does the document continue to reflect something you would be willing to support and promote to you fellow Windsorites
 - Does it feel on track to present to Town Board, is there a willingness to recommend forwarding to Town Board for adoption
- Discussion/Comments
 - Mr. Nagl – submitted comments/feedback/inquires via email to the Board prior to meeting
 - Ms. Peltz – overall presentation is phenomenal, easy to read for the public, well-researched, good with a quarter cent tax to fund, trail development, will email a few edits, inquired if the Town is constrained to only purchase 65 acres a year, or if there is more collected, can we purchase more
 - Ms. Hammer – well written, larger communities have more funding sources, City of Greeley
 - Mr. Mask – thank you to Mr. Willis and Logan & Simpson, page 15 knocked it out of the park and included board and community thoughts, wants and needs, hope to get better figures for Windsor comparisons, page 65 public health and equitable access – inquired how can we define what that means to the community and teach that in order to bring it home, really appreciative of the actionable items that become tangible and check all the boxes

Mr. Mask moved to recommend the Open Space & Trails Master Plan as presented, knowing that future modifications may be made, to Town Board for approval. Ms. Peltz seconded the motion. All members present voted Aye. Motion carried.

D. COMMUNICATION

1. Staff

- Mr. Willis –
 - Draft ordinance of the Parks & Open Space Regulations will be presented to Town Board on February 14th, will email Board for review
 - Later this year will celebrate the final completion of #2 Ditch Trail, paved trail from River Bluffs to Western Trail on eastern side, will be working with museums team for signage to explain the history
- Ms. Martin –
 - Snow removal over the past couple of weeks
 - Hired Greg Hughes/Recreation Supervisor for Aquatics & Facilities which was vacant for two years, started two weeks ago, great experience and enthusiasm, already finding ways to revamp pump room and better processes moving forward
 - Opened up registration for free swim lessons for 3rd grade Windsor residents, 56 registered almost immediately, first session at the high school will start on February 26th, WHS swim teams are excited to be a part of it and help instruct, great community outreach with all involved, next session will be in April, focus on basic water comfort and safety, 1,100 kids on swim lesson waitlist last year, has been promoted on PRC website/social media/press releases and included in school information sent out
- Ms. Fotsch –

- Laura Browarny/Culture Supervisor is at the State Capital today representing the Colorado Wyoming Association of Museums speaking on behalf of museum funding
- Britt Moos/Recreation Coordinator in charge of School Days Out and Summer Camp received a federal grant for over \$132,000 for camp improvements
- Parks Supervisor, Tech I and Tech II positions open
- Will be posting for Volunteer Coordinator position who will work under Mr. Willis, but will focus on coordinating volunteer opportunities for the Town
- Snow operation underway - Parks and Rec Staff are involved, making sure all facilities, trails and roundabouts are cleaned up
- Starting next month, different divisions/departments pf PRC will present during PReCAB Meetings
- Soccer registration opened up, first day 75% of registration filled, even with additional sections added due to new partnership with Severance
- Will offer flag football and soccer this spring and baseball this summer with Severance partnership, Mr. Warner has created a great relationship with staff and is working with the contractor in order to make needed improvements to the two new fields, partnership should expand our programs by about 300 more kids, received permission from United Way to apply for scholarship funding for Severance Residents
- Please feel free to attend the Town Board Meeting on February 14th

2. Board

- Mr. Mask –
 - Inquired about Windsor Arts Commission and progress toward creating a foundation
 - Arts Commission has met three times, finalizing the bylaws, did get funding of \$75,000, of which \$10,000 will go toward a mural and \$65,000 will go toward a piece of art, group is very motivated and ready to charge forward
 - Met with Foundation of Northern Colorado out of Larimer County in late summer, will most likely go through them, \$15,000 fund balance to start, but ability to have various arms under for specific PRC programs, application on-hand and ready to go, discussions around taking sponsorship funds and putting directly into the foundation in order to have instant non-profit status, the foundation does all of the promotion including Colorado Gives Day and the website

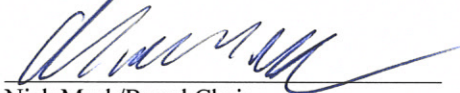
E. ADJOURN

Ms. Peltz moved to adjourn the meeting. Mr. Tallon seconded the motion. All members present voted Aye. Motion carried. The meeting was adjourned at 6:56 PM.

CERTIFICATION:

Approved by the Windsor Parks, Recreation & Culture Advisory Board on the 1st day of

March, 2022



Nick Mask/Board Chair

Parks, Recreation & Culture Advisory Board

Submitted by: Kristy Zulkoski, PR&C Administrative Specialist