



TOWN BOARD WORK SESSION

March 7, 2022 - 5:30 PM

1st Floor Conference Room, 301 Walnut Street, Windsor, CO 80550

GOAL of this Work Session is to have the Town Board receive information on topics of Town business from the Town Manager, Town Attorney and Town staff in order to exchange ideas and opinions regarding these topics.

Members of the Public in attendance are asked to be recognized by the Mayor before participating in any discussions of the Town Board

AGENDA

1. O-I Glass Recycling Program - S. Miller, Economic Development Director
2. ARPA Spending Discussion - S. Hale, Town Manager
3. Future Meetings Agenda

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.



MEMORANDUM

Date: March 7, 2022
To: Mayor and Town Board
Via: Shane Hale, Town Manager
From: Stacy Miller, Economic Development Director
Re: O-I Glass Recycling Program Introduction
Item #: 1.

Background / Discussion:

Economic Development staff was approached by Owens Illinois (O-I) back in the summer of 2021 about a new glass recycling program that was being integrated across the country in all their plants.

This program is based on a partnership between municipalities and the company to recycle glass for reuse in each facility. They are looking to collaborate with the Town to identify collection locations and hauling options for the Windsor plant.

ATTACHMENTS:

- ▢ Presentation

01



glass good 43

AT O-I GLASS
WE LOVE GLASS
AND WE'RE PROUD
TO BE ONE OF THE LEADING
PRODUCERS OF GLASS
BOTTLES AND JARS AROUND
THE GLOBE.

Our Vision is as clear as the glass we make:

We will be the most innovative, sustainable, and chosen
supplier of brand-building packaging solutions.



OUR SUSTAINABILITY GOALS



**50%
TARGET**

Increase recycled content to 50% average by 2030. O-I is taking a tailored approach to increase recycled content rates across its enterprise network as rates vary significantly by geography.



**ZERO
WASTE**

Reduce the amount of natural resource used and reduce the generation of waste by reuse and recycling as we drive towards a Zero Waste organization.



**25%
WATER REDUCTION**

We are committed to reducing our global water usage 25% by 2030, prioritizing operations in higher risk areas.



**ZERO
INJURIES**

As part of our journey toward zero injuries, we are committed to a 50% improvement of our Total Recordable Incident Rate (TRIR) by 2030.



**40%
RENEWABLE**

Renewable energy is a pillar in our strategy to lower carbon emissions. Our goal is to reach 40% renewable energy use by 2030 and to reduce total energy consumption by 9%.



**R&D
TRANSFORMATION**

Reinvent and re-imagine glassmaking – where the circularity of glass meets the potential of our MAGMA melting technology, low-carbon alternative fuels, and light-weighted glass packaging.



**25%
GHG REDUCTION**

Approved SBTi target to reduce GHG emissions 25% by 2030 (interim target of 10% by 2025).



**SOCIAL
IMPACT**

We see tremendous opportunity to positively impact the planet and communities where we operate. We will collaborate with customers, NGOs, suppliers and local leaders to make glass recycling available in 100% of our locations.



**DIVERSITY
& INCLUSION**

Create a diverse and inclusive environment where people feel welcomed to create a better future for themselves, each other, and O-I. We are focused on increasing all aspects of diversity across our team.



**SUPPLY CHAIN
SUSTAINABILITY**

Achieve sustainability balance, together, by aligning our supply chain with our 2030 sustainability vision and goals.





OUR GLOBAL LOCATIONS

GLOBAL HQ
Perrysburg, Ohio

Mex, Switzerland

Shanghai, China*

Singapore*

72
PLANTS

20
COUNTRIES

25,000+
EMPLOYEES

GLASS FOR GOOD & SUSTAINABILITY



50%
TARGET

Increase **Recycled Content** to 50% average by 2030



40%
RENEWABLE

Reduce **Total Energy Consumption** by 9% by 2030



25%
GHG REDUCTION

Reduce Green House Gas Emissions by 25% by 2030



ZERO WASTE

Reduce the generation of waste by **Reuse and Recycling** as we drive towards a **Zero Waste** Organization



We want to **positively impact** our communities we operate and collaborate to make glass recycling **available** in 100% of our locations

O-I THE PATH TO 50% RECYCLED CONTENT

O-I Focus: “Leaving no glass bottle behind” surrounding our plants

Three key pillars ensure every glass bottle has a path to recovery

1

Leave no bottle behind



Ensure consumers have a way to recycle every glass bottle at a cost lower than waste disposal

2

Transform the recycling system



Develop infrastructure that is capable of economically sorting, processing, and transporting glass to manufacturing sites

3

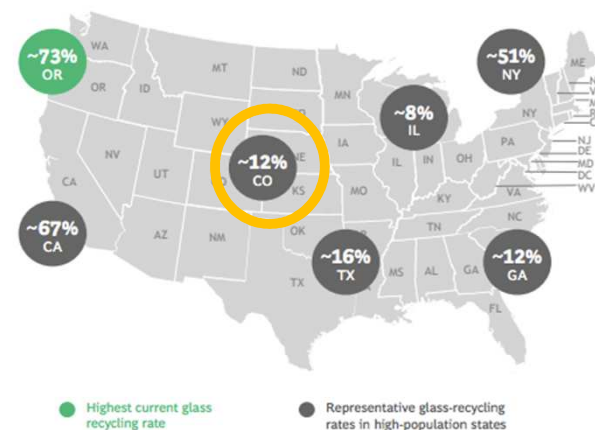
Drive collective action



Identify collaboration opportunities between the private and public sectors to forge a nationwide commitment to solve the recycling challenge

Sources: GPI; BCG.

The industry’s goal is **ambitious** given the current status of glass recycling across the US

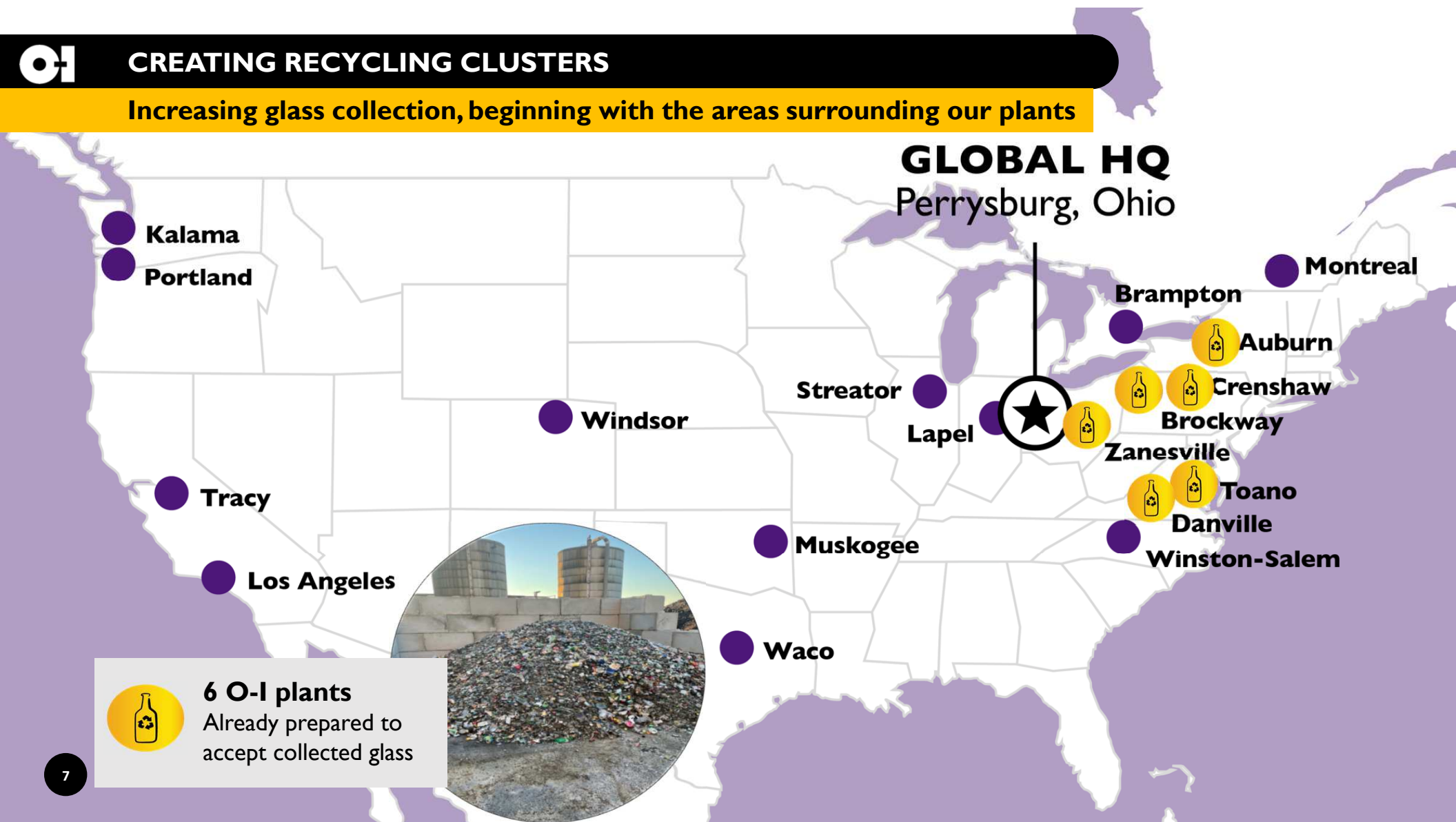


Sources: GPI; Container Recycling Institute; Resource Recycling; US Environmental Protection Agency; BCG.



CREATING RECYCLING CLUSTERS

Increasing glass collection, beginning with the areas surrounding our plants





GLASS 4 GOOD: PROCESS IN ACTION





GLASS 4 GOOD: EARLY POSITIVE RESULTS & KEY METRICS



Collections

Total collected since inception: 111 Tons

Total collected 2021: 85 MT



Upcoming projects

City of Zanesville, OH- March 2022



City of Roanoke, VA- March 2022



City of McAllen, TX - March 2022



Social Impact

Total Donations: \$3841.00

Total Donations 2021: \$2631.00

Total Donation in 2022: \$877.00



In Danville, Virginia, every child in Park Avenue Elementary received a new book as a result of glass collected

New Program in Colorado 2022:



Implemented programs to-date: 6

Glass collection sites: 27

Social Impact

- Monetary donation to local organization based on recycled content
- Volunteer opportunities through community partners involved in G4G
- Engagement opportunities Residents
- Direct impact reporting and tracking



HOW IT WORKS

1

O-I will donate equipment to town to collect glass around town in agreed sites.



2

Town of Windsor will haul full recycling bins to Momentum in Broomfield, CO to be processed and cleaned. Town returns bins to collection sites.



3

O-I will handle the rest! We will make sure collected glass returns as cullet and converted into new bottles.



Please feel free to reach out with any questions

Operations/Logistics

Sammy Holaschutz

Recycling Systems Development Leader

SAMMY.HOLASCHUTZ@O-I.COM



Engagement/Social Impact

Elizabeth Hupp

Community Relations Specialist

ELIZABETH.HUPP@O-I.COM



MEMORANDUM

Date: March 7, 2022
To: Mayor and Town Board
Via: Shane Hale, Town Manager
From: Shane Hale, Town Manager
Re: ARPA Spending Discussion
Item #: 2.

ATTACHMENTS:

- ▢ ARPA Recommendations



MEMORANDUM

Date: March 7, 2022
To: Mayor Rennemeyer and Windsor Town Board
From: Shane Hale, Town Manager
Re: ARPA Overview
Item #: Work Session

Background

The COVID-19 stimulus package, also known as the American Rescue Plan Act (ARPA), was passed and signed into law on March 11, 2021. This \$1.9 trillion stimulus package delivered \$350 Billion to state, local and Tribal governments. Funding locally is based on population; the Town will receive a total distribution of \$7,660,386. The Town will receive its distribution in two tranches—the first of \$3,830,193 was received in May, 2021 and the second tranche in the same amount is expected in May, 2022.

The leadership team has met on multiple occasions to refine the list of recommendations that the Town Board will hear this evening. Following Board discussion and direction, the final piece could be engaging with the public to determine if the final list of projects are on target and to determine if there are any additional considerations.

Discussion

From the text of the American Rescue Plan Act and from further information contained within the explanatory Final Rule, Town Staff identified six primary areas of eligible uses.

Response to the Public Health Emergency

Primarily involves governmental expenses associated with direct health responses to the pandemic and is similar to expenses that were eligible for federal funds under the CARES Act's Coronavirus Relief Fund

Assistance to Households, Small Businesses, and Nonprofits

Provides avenues for direct or indirect government investment to rebuild economic situations to help in recovery from the impact of the pandemic, so long as demonstrated economic impacts can be established.

Premium Pay

Provides the opportunity for governments to subsidize frontline and directly exposed workers' pay to reward these workers for the health

risks taken in the pandemic period and is available for public and private sector employees who did not have the ability to perform their employment through telework.

Equity Advancements in Qualified Census Tracts

In this category, it was the intent of the federal government for programs or services to be provided directly to communities that were in need prior to the pandemic. It was determined by the federal government that such communities were particularly vulnerable to the pandemic as well as its economic impacts. People and entities in this position may need greater levels of direct assistance, not only for recovery, but to allow for long-term investment that might serve to enable future conditions to exceed those communities' health and economic status in January 2020.

To qualify a project under equity, the disproportionately impacted population and community must be identified by the local government and reported to the United States Department of the Treasury. For administrative convenience and direction, the Treasury established a baseline that all services located within or provided expressly to the people of a Qualified Census Tract are automatically eligible under this category. Qualified Census Tracts are determined by the United States Department of Housing and Urban Development for low-income housing tax credits based on incomes and poverty rates. The Town of Windsor doesn't have any qualified census tracts.

Use of Revenue Loss

It is important to note that revenue loss isn't calculated based upon revenues that were actually lost. Instead, the revenue loss calculation is a point-in-time comparison between actual revenues collected in the fiscal years 2016-19 (the final full fiscal year prior to the pandemic), modified by a growth factor, and the revenues collected during calendar year 2020. The "revenue loss" equals the amount of revenue that the Town may have collected had the Coronavirus never emerged and the pandemic not occurred.

The federal government then allows local governments to use this "revenue loss" amount for the provision of government services under the working theory that the local government would have been able to pay for these services had they had the revenue in place to do so. The amount of revenue loss demonstrated thus unlocks the revenue loss category, the most flexible to a wider range of governmental activities, for use in allocations. By utilizing this calculation, the Town of Windsor's calculated revenue loss was \$4.6M

Recipients may also elect to take a "standard allowance" of up to \$10 million to spend on government services through the period of performance. Accordingly, the Town can allot the entire \$7.6 million received to this category. Staff believes that this is the best approach

for the Town Board to consider, which I'll cover more a little later in this memo.

Even though the "revenue loss" category is flexible, it is not a blank check. Certain items were directly prohibited, such as the payment of debt service or the replenishment of fund balance reserves. One other restriction is that only capital project building or maintenance is allowed, or an operating government service is to be provided. If none of these aspects are met, the category cannot be used. Citizens must receive a tangible benefit from a proposal funded through revenue loss.

Investments in Certain Capital Projects

Water, sewer, certain types of stormwater, and broadband, contained very specific instructions and limitations on the types of projects allowed. This includes water quality, as the emphasis of the federal government was on ensuring that people have safe drinking water and operational sanitation facilities and direct to the consumer Internet infrastructure, such that individuals could perform all of their work or school functions from their home in an emergency situation.

Recommended Approach

It is important to remember that all of this federal funding will come with strings attached. For example, all non-personnel spending is likely subject to added compliance (debarment, buy America, Brooks Act, Davis Bacon, bidder qualifications, Title VI, DBE, Piggyback clauses, Local preferences not allowed, designated project managers, etc). There is no doubt that these requirements will lead to higher project costs. There will also be increased reporting and record retention requirements, and the possibility that the government services definition may not align to the Super Circular – the governing compliance for all proposed spending.

Given these strings, Staff believes that the best approach is two-fold. First, by utilizing our spending in government services (PD payroll as our largest example), it would be a very straightforward process to allocate all \$7.6M into eligible revenue loss.

Secondly, once this is done, the Town Board is free to allocate alternate funding, perhaps up to \$7.6M, towards any projects or functions that it deems appropriate. In that vein, Town Staff have identified many projects for your consideration this evening.

In order to make the list that you'll hear this evening, first and foremost, the project is intended to address impacts from COVID-19 by closely aligning with one of the six primary areas of eligible use. Even though the Town Board will have much fewer strings with this approach, Staff's recommendations attempt to stay within the intent of the money in order to reverse as many of the wrongs that came out of the pandemic as possible.

Other consideration included: aligning projects with Town Board priorities, the ability fully obligate funding by the end of 2024, not adding any FTE's to the Town's authorized positions, nor sizable recurring commitments either inside or outside of the organization.

Finally, I'd note that our initial list of projects included many of which have already been budgeted. These were removed primarily due to our ability to utilize the revenue loss option. I want to emphasize this point for two reasons—first, the Town Board has already spent considerable money on this recovery effort without promise of being reimbursed or made whole. Secondly, while it is completely the Board's prerogative, Staff doesn't believe that it is necessary to spend/allocate the full \$7.6 million at this time. The Revenue Loss option allows us more time to prioritize funding to projects you deem most significant, and to continue to allocate monies towards priorities that this Board believes will lead the Town towards full recovery.

Accordingly, Staff will present projects that we believe meet these metrics for your consideration this evening.

Financial Impact

The Town will receive a total distribution of \$7,660,386. It is important to remember that at this time, the Town has only received its first tranche of \$3,830,193.



MEMORANDUM

Date: March 7, 2022
To: Mayor and Town Board
Via: Shane Hale, Town Manager
From: Karen Frawley, Town Clerk
Re: Future Meeting Agenda
Item #: 3.

ATTACHMENTS:

- ▢ Future Meetings Agenda



FUTURE TOWN BOARD MEETINGS

March 14, 2022 5:30 p.m.	Town Board Work Session Town Board-Manager-Attorney Monthly Meeting Sustainable Energy Discussion
March 14, 2022 7:00 p.m.	Town Board Regular Meeting
March 21, 2022 5:30 p.m.	Town Board Work Session Larimer Emergency Telephone Authority Emergency Notifications
March 28, 2022 5:30 p.m.	Town Board Work Session (Town Board Chambers) Meet the Board Possible Revisions to the Downtown Corridor Plan (height limits)
March 28, 2022 7:00 p.m.	Town Board Regular Meeting
April 4, 2022 5:30 p.m.	Town Board Work Session
April 11, 2022 5:30 p.m.	Town Board Work Session Town Board-Manager-Attorney Monthly Meeting
April 11, 2022 7:00 p.m.	Town Board Regular Meeting
April 18, 2022 5:30 p.m.	Town Board Work Session
April 25, 2022 5:00 p.m.	Town Board Work Session Arbor Day Poster recognition (5:00 – 5:30 p.m.) Main Park Shelter Meet the Board
April 25, 2022 7:00 p.m.	Town Board Regular Meeting
May 2, 2022 5:30 p.m.	Town Board Work Session Town Board Orientation with Sam Light
May 9, 2022 5:30 p.m.	Town Board Work Session
May 9, 2022 7:00 p.m.	Town Board Regular Meeting

May 16, 2022 5:30 p.m.	Town Board Work Session
May 23, 2022 5:30 p.m.	Town Board Work Session
May 23, 2022 7:00 p.m.	Town Board Regular Meeting
May 30, 2022	Canceled – Memorial Day Holiday

Future Work Session Topics

- DDA Entertainment District
- Telecom Code (Pending FCC Rules)
- Water Lawyer Update (May)
- Regional Water Treatment Plant Site
- Metro District Policy Review
- Presentation by Carolyn Steffl regarding SB21-262 – Special District Transparency
- Proportional services and amenities for planned population
- Colorado Opioids Settlement Use Ideas
- Economic development/retail needs based on population levels (following retail assessment)
- Land Use Code Update
- Discuss Wells Used For Geologic Sequestration of Carbon Dioxide draft ordinance