



BOARD OF DIRECTORS MEETING
Wednesday – July 20, 2022 | 7:00AM
301 Walnut Street, 1st Floor Conference Room, Windsor, CO 80550
(NOTE: Meeting to be held IN PERSON only)

Agenda

- A. **Call to Order** **7:00AM**
B. Roll Call

C. **Consent Agenda**

1. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
2. Approval of Minutes from the Board of Director's Regular Meeting – June 15, 2022

Sample motion: "I move that we approve the consent agenda as presented."

- D. Public & Partner Agencies Invited to be Heard (3 Minutes Per Person)

E. **Action Items**

1. Resolution 2022-DDA-03 – A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WINDSOR, COLORADO, DOWNTOWN DEVELOPMENT AUTHORITY APPROVING A PETITION FOR THE INCLUSION OF ADDITIONAL PROPERTY INTO THE BOUNDARIES OF THE DOWNTOWN DEVELOPMENT AUTHORITY DISTRICT AND RECOMMENDING TO THE TOWN BOARD OF THE TOWN OF WINDSOR APPROVAL OF SAID PETITION.
 - Applicant and Owner: Vern Rasmussen
 - Property: 217 5th Street, Windsor, CO 80550
 - *Staff recommend approval*

Sample motion: "I move that we approve Resolution 2022-DDA-03 as presented."

2. Façade Improvement Mini Grant Application – 419 Main Street
 - Applicant: Jessica Martinac
 - *Staff recommend conditional approval as detailed in the sample motion.*

Sample motion: "I move that we conditionally approve funding not to exceed \$500.00 for a Façade Improvement Mini Grant for a new decorative sign at 419 Main Street, pending final sign design approval by DDA staff, final sign permit approval by the Town, installation of the sign, and final inspection by DDA staff."

3. Backlots Project
 - i. Consideration of a Cost Sharing Agreement between the DDA and Tribe Development for Backlot Renderings and other Schematic Design Development providing for the payment to Tribe of up to \$51,668 for costs related thereto, and authorizing the Board Chair to increase the maximum amount payable to Tribe under the Agreement to \$60,000.

Sample motion: "I move that we approve the Cost Sharing Agreement with Tribe and approve the expenditure of up to \$51,668 for the payment of sums due thereunder; authorize the Board Chair to approve changes to the form of the Agreement that do not substantially alter the DDA's rights or obligations thereunder; authorize the Board Chair

Note: Double Underlined items indicate attachments.

to increase the maximum amount payable to Tribe under the Agreement to \$60,000 and approve the expenditure of such additional funds; and authorize the Board Chair to execute the Agreement.”

ii. Rescinding of June 15, 2022, Approval for Backlot Renderings and Drawings.

Sample motion: “I move that we rescind the approval given at the June 15, 2022, board meeting for the DDA to expend up to \$100,000 on backlot project renderings and schematic design drawings.”

F. **DDA Executive Session**

1. An executive session for the purpose of receiving legal advice on specific legal questions regarding an initiative petition affecting the backlot properties, pursuant to C.R.S. § 24-6-402(4)(b).

Sample motion: “I move that we enter into an executive session pursuant to Colorado Revised Statutes Section 24-6-402, subparagraph 4b for the purposes of receiving legal advice on specific legal questions regarding an initiative petition affecting the backlot properties.”

G. **Executive Director’s Report**

H. **Communications & News**

1. Recap of the Board’s Updated Strategic Plan

I. **Adjourn**
