



TREE BOARD REGULAR MEETING
July 26, 2022 - 5:00 P.M.
Community Recreation Center 250 North 11th Street
Windsor, CO 80550

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
3. Liaison Reports
 - Town Board Report
4. Public Invited to be Heard

B. CONSENT CALENDAR

1. Minutes from May 24, 2022

C. BOARD ACTION

1. None

D. BOARD DISCUSSION

1. Sick Tree Day Recap
2. Tree Walk at Main Park

E. COMMUNICATIONS

1. Communications from Town Staff
2. Communications from Chairperson and Board

F. ADJOURN

FUTURE MEETINGS

August 23, 2022
September 27, 2022
October 25, 2022

Tree Board Meeting, Sick Tree Day
Tree Board Meeting
Tree Board Meeting



TREE BOARD REGULAR MEETING

May 24, 2022 - 5:00 P.M.

Windsor Village Park
55 Rochester Drive Windsor, CO 80550

MINUTES

A. CALL TO ORDER

Ms. O'Connor called the meeting to order at 5:06 pm

1. Roll Call

Board Chair
Vice Chair
Secretary

Alison O'Connor
Jason King(absent)
Rebekah Wilson
Sue Bielawski(absent)
Rebecca Morrison
John Brown
Julie Cline

Town Board Liaison

Also Present: Town Forester
Parks Operations Manager
Administrative Specialist

Ken Kawamura
Bob Worthen
Kristy Zulkoski

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

Ms. Morrison moved to approve the agenda as presented. Ms. Wilson seconded the motion. All members present voted Aye. Motion carried.

3. Liaison Reports

Town Board Report/Julie Cline

- Jason Hallett will be the new Town Board Liaison
- Attended Strategic Retreat last Thursday and Friday
 - o Discussed the future of Windsor, had an artist visually create the vision
- Extending 392 from High Hops to Colorado Blvd. to four lanes, will eventually go up the hill, but need a lot of work around raising the Poudre River and adding an ADA compliant trail next to it, budgeted at \$2.5 million and came in at \$2.8 million
- Approved to increase height for buildings downtown
- Mayor Rennemeyer attended retail convention in Las Vegas, had discussions with King Soopers about future grocery opportunities, Wal-Mart still owns land behind
- Raindance Golf Course will open in July
- Ms. Wilson inquired about construction happening west of the National Guard Armory
 - o Possible apartments
- Ms. Morrison inquired about possible charter school in Raindance
 - o Martin Lind dedicated land to the school district, ALA Charter will not be able to buy, land was deeded over to Weld RE-4 recently, new committee has been formed to move forward with new potential bond measure on November's ballot

4. Public Invited to be Heard

- No Report

B. CONSENT CALENDAR

1. Minutes from March 22, 2022

Mr. Brown moved to approve the March 22, 2022 Minutes as presented. Ms. Morrison seconded the motion. All members present voted Aye. Motion carried.

C. BOARD ACTION

1. None

D. BOARD DISCUSSION

1. Arbor Day 2022 Debrief

- Held on April 14th at WCA and April 19th at Grandview, very well received and thank you to the Board for their hard work
- Recognition at Town Board was very successful, photo op could have been better planned, possible backdrop for future, great change of venue from inside Board Chambers, possible portable audio system, great turnout
- Tozer distribution gap in getting notices out to students, but Ms. Morales contacted individuals, kudos to her and all her hard work planning and preparing for this event
- Board members inquired about taking some of the workload off of staff and do more to help next year, especially coordinating with the schools
- Tree Sale- could have sold twice as many easily, ordering done in the fall, did budget to double for next year, will still offer a variety of trees, but front desk at CRC said community wanted more popular, pay with this year's budget, new budget won't go in affect until January, can pay half at a time, no profit made with sale
 - o Mr. Brown inquired about new developments and an ordinance/mandate for Maple in front yard
 - Submit plans for one tree for every house and street lined trees
 - Work on species diversity education – Tree Walk in August
- All posters have been scanned for calendar, will still go through Megan for printing, school schedule it out, will need updated Board Member photo
- Seedling packing went well, 1,600 prepared, had to increase budget for this as well, approximately \$0.65/each
 - o Ms. Morrison inquired why two schools every year
 - Visit two every year, try to hit every student before they leave elementary, especially with Tozer bring K-2, five schools, so rotation allows one year only one school, also visits do not include Rangeview – Severance has own Tree Board, could put them back in the rotation, in future will most likely have more schools added to the district, possibility for only 3rd-5th grade distribution
 - o Community photos of Arbor Day trees around the Town, Mr. Kawamura will contact Communications about getting social media posts out to request

2. Sick Tree Day Planning / June 28th

- Ms. Morrison will be in attendance, Ms. Wilson and Mr. Brown may be in attendance, Ms. O'Connor will not be in attendance
- Cap at 50 visits
- Will get in contact with Communications about social media blasts, is included in NoCo Bloom publication and in Activity Guide
- Ms. O'Connor will send out to extension group, Mr. Kawamura will talk to his people, Mr. Brown has someone in mind to hopefully join
- Meet at Main Park South Shelter on Locust Street at 4:30pm, everyone else arrive at 4:45pm, shelter reservation for 7pm
- 5 groups with 10 visits each, may or may not have a Board member for each group
- Forestry Staff will plan routing of visits
- Qdoba/dinner back at Main Park afterwards, Ms. Morales will coordinate
- Forms and fact sheets

- Ms. O'Connor will send follow up email out to Board with basic details
- Possibility for next year - fillable form, more description and photos required, would review at May meeting, would be directly sent to Tree Board, ability to schedule, follow up and remind residents
- Main focus is education and saving trees

E. COMMUNICATIONS

1. Communications from Town Staff

- Mr. Kawamura
 - o Big shout out to Mr. King for taking the lead on the STEP Tree Program through Colorado Tree Coalition, getting trees planted at Poudre Heights and Windsor West Parks and documented, could be annual but not positive
 - o Roundabout and shrub bed clean up
 - o Commemorative tree planting
 - o Set logs on Windsor Lake for wildlife habitat
 - o Walk through inspection for Phase I of the Riverwalk Experience
 - o Landscape inspections (Raindance 15th, Raindance 12th, South Gate XOG, 301 Main St. Mill)
 - o Blake has started clearance pruning along streets now that trees have leafed out
 - o Lynn designed and planted all annual pots, added additional pots at 3rd and Main Street, Boardwalk Park and the cemetery
- Mr. Worthen
 - o Parks Supervisor finally hired internally after 4 years - Craig Ellingson, fully staffed for full-time, still short on part-time year-round, planning retirement in 1 year and 3 months

2. Communications from Chairperson and Board

- Ms. O'Conner
 - o Potential Tree Board Member – Christine, interview in near future
 - o August 23rd meeting – Tree Walk for the public, meet at Main Park south shelter on Locust Street, if willing to lead a group to talk about trees, let Ms. O'Connor know, notes and information will be provided, tour leaders will meet prior to go over the route, Mr. Kawamura will advertise through social media, won't require registration, but just encourage people to attend, walk will be about 60-90 minutes long and cover at least a dozen species and the park's history, please promote to friends, neighbors and other tree geeks

F. ADJOURN

Ms. Morrison moved to adjourn. Mr. Brown seconded the motion. All members present voted Aye. Motion carried. Meeting was adjourned at 6:10 pm

Submitted by:

Kristy Zulkoski, Administrative Specialist
Parks, Recreation & Culture



MEMORANDUM

Date: July 26, 2022
To: Tree Board
From: Ken Kawamura, Town Forester
Re: Sick Tree Day 2022 Recap
Item #: D.1.

Background / Discussion:

The Town of Windsor held the annual Sick Tree Day event on June 28, 2022. We broke out into 6 groups and visited 50 households to examine sick (mostly dead) trees. There were 23 professionals that volunteered a long day and we are very grateful. We even had a special guest appearance from long time tree board member, Wendy Ball! It was a great to have her accompany us and share her knowledge and experience. As expected, with all the new homes and landscaping going into town, there were many trees that succumbed to poor planting practices, lack of maintenance and extreme environmental conditions that ultimately lead to the demise of these trees. We ran out of the recommended tree list handouts! One of the big public services we provided to homeowners was the use of herbicides. I was surprised to see how freely people apply it anywhere and everywhere.

The purpose of this agenda item is to discuss what worked well and what could be improved on for next year.

Financial Impact:

None

Recommendation:

Discussion only

Attachments:

None



MEMORANDUM

Date: July 26, 2022
To: Tree Board
From: Ken Kawamura, Town Forester
Re: Tree Walk at Main Park Discussion
Item #: D.2.

Background / Discussion:

This topic was brought up at the May meeting for this month's discussion. Earlier this year it was brought up to host a tree walk at Main Park to showcase some of the more unique and under utilized trees in Windsor. This will be lead by tree board members and will take place in lieu of the August meeting.

Financial Impact:

N/A

Recommendation:

For discussion only

Attachments:

None

FORESTRY DIVISION

July 26, 2022

It's been a very hot and dry summer. Temperatures are consistently in the mid to upper 90s and have topped over 100 degrees a few times. Did I ever mention, it's tough to be a tree in Colorado? Speaking of trees, Sick Tree Day was a huge success! We visited 50 resident's homes with the assistance of over 20 professional volunteers. Most of the ailments were due to poor planting practices from all the new homes that are being built everywhere in Windsor! There were so many people that needed visits we could have easily doubled the number of visits. More to come later...Staff has been busy keeping our own newly planted trees and all the potted annual plants alive by watering almost daily to keep up with this hot weather as many of the sprinklers get repaired or adjust watering schedules. We are also trying to keep up with all the weeds everywhere in town.

Highlights from July are:

- Removed a large cottonwood at 7th Street bridge at the Poudre Trail
- Clean up all roundabouts
- Planning for the flowerbed renovations
- Pruning trees for clearance
- 12 landscape inspections (Shutts, HMGC, Windsor Commons, Windsor Town Center, River Crossing, East Pointe, Shops at Westwood)

The last time we met we were at Village Park and nearly froze to death! Now we will roast our buns off! It's hard to be human in Colorado! Enough of the funnies... We will start with a recap of Sick Tree Day then we will discuss and plan for the Main Park Tree Walk. Lots to cover, so let's get started....

Let's Keep Windsor Tree-rific!

