



Town Board Regular Meeting

July 11, 2022 - 7:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

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MINUTES

A. CALL TO ORDER

Mayor Rennemeyer called the meeting to order at 7:00 p.m.

1. Roll Call

Present:

Mayor Paul Rennemeyer
Mayor Pro Tem Barry Wilson
Scott Charpentier
Ken Bennett
Julie Cline
Victor Tallon
Jason Hallett - absent

Also Present:

Shane Hale, Town Manager
Ian McCargar, Town Attorney
Eric Lucas, Public Services Director
Rick Klimek, Police Chief
John Thornhill, Community Development Director
Scott Ballstadt, Planning Director
Stacy Miller, Economic Development Director
Tara Fotsch, Deputy Director of PRC
Kimberly Lambrecht, Planner II
Sandra Mezzetti, Senior Planner
David Eisenbraun, Senior Planner
Karl Gannon, Budget Analyst
Doug Roth, Civil Engineer
Ben Bodiker, Visual Media Coordinator
Karen Frawley, Town Clerk

2. Pledge of Allegiance

Mayor Rennemeyer asked Town Board Member Tallon to lead the Pledge of Allegiance.

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Town Board Member Cline moved to amend the agenda by moving item C.10 to C.1 and shifting all others down. Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon; Nays - None; Motion Passed.

4. Proclamation

a. Parks and Recreation Month

Mayor Rennemeyer read the proclamation for Parks and Recreation month aloud.

5. Board Liaison Reports

Town Board Member Charpentier - Chamber of Commerce, Historic Preservation Commission, Great Western Trail Authority

Town Board Member Charpentier reported that the Chamber of Commerce met during the CML conference, so there are no updates to provide at this time.

Town Board Member Charpentier reported that the Historic Preservation Commission is working on a business plan for future needs.

Town Board Member Charpentier reported that the Great Western Trail Authority met and held introductions and the history of the authority.

Mayor Pro Tem Wilson - Larimer County Behavioral Health Policy Council, 34, and I-25 Coalitions

Mayor Pro Tem Wilson reported that the Highway 34 Coalition met and discussed that the Hwy 34 and Hwy 257 interchange is one of the most dangerous interchanges on the corridor. There is a design being worked on to make it a better intersection.

Mayor Pro Tem Wilson reported that the I-25 Coalition was attended by Town Board Member Bennett as there was another meeting that needed to be attended.

Mayor Pro Tem Wilson reported that the Larimer County Behavioral Health Policy Council met and discussed the following:

Facility:

- The \$48M facility is scheduled to open in August 2023.
- New Name and logo: Larimer County Behavioral Health Services at Longview

Metrics Dashboard: <https://www.larimer.gov/behavioralhealth/data>

Impact Fund Summary (4th cycle):

- \$2.5M in grants to be distributed in 2022.
- Deadline to apply was July 1st.
- 55 applications received (the most since this started 4 years ago).
- Applications received in all 6 target areas.
- 45 repeat applicants and 10 new applicants.
- \$5.1M requested.

Virtual Grantee Tours:

- Summitstone Health Partners
- Homeward Alliance

- Early Childhood Council of Larimer County

Town Board Member Bennett – Parks, Recreation and Culture Advisory Board, Windsor Arts Commission

Town Board Member Bennett reported that the I-25 Coalition met and discussed segments 6, 7, and 8 on I-25 progress is continuing. Of the eighteen structures (ramps and bridges), sixteen are completed, and two are under construction currently. Most of the meeting was a discussion on a potential public/private partnership with a firm that would come in with some money for segments one through five.

Town Board Member Bennett reported that Parks, Recreation, and Culture Advisory Board was missed, however, the board attended a bus tour to look at budget issues.

Town Board Member Bennett reported that the Windsor Art Commission will meet next Tuesday, so no update to provide at this time.

Town Board Member Cline – Clearview Library Board, Poudre River Trail Corridor Authority

Town Board Member Cline reported that the Clearview Library Board discussed the summer program and reported that there are over two-thousand people signed up for the program. The board hosted a water adventure program in their parking lot and said that it was very well attended and very well received. The library received a \$500,000 DOLA grant to be used towards the construction of their new facility in Severance. With the help of the grant, they will be able to go to a ten-thousand-square-foot building. The library's Friends and Family foundation held a garage sale and earned over \$1,000.00 and still has a few items left for purchase. The library has an ad hoc committee that is currently working on updating its bylaws and policies.

Town Board Member Cline reported that the Poudre River Trail Corridor Authority's new executive director is getting everything up to speed. Currently, she does not have an office and is currently working to find a place to move to. On September 21st the Authority will host the Party on the Poudre and will be hosting brew days this weekend. Both Weld Werks and Peculiar Ales created beers for the event and will hold a bike ride on both Saturday and Sunday and all proceeds will go to the Poudre Trail.

Town Board Member Tallon - Planning Commission, Water and Sewer Board

Town Board Member Tallon reported that the Planning Commission has no update at this time as there are items on the agenda tonight that were covered.

Town Board Member Tallon reported that Water and Sewer Board has not met since the last provided update.

Town Board Member Hallett - Windsor Housing Authority, Tree Board

Town Board Member Hallett was absent and there is no update to provide at this time.

Mayor Rennemeyer - Downtown Development Authority, North Front Range MPO

Mayor Rennemeyer reported that both meetings were covered by Mayor Pro Tem Wilson.

Mayor Pro Tem Wilson reported that the ribbon cutting for the new through lot was a good event.

Mayor Pro Tem Wilson reported that the North Front Range MPO discussed various

projects and grants that are under consideration in the region. Windsor does have a grant opportunity on the table to construct bicycle lanes between the rec center on 11th towards Main Street improving that corridor and making it safer for students. Another project under consideration is for Loveland's bus route that would extend to County Road 5.

6. Public Invited to be Heard

Mayor Rennemeyer opened the meeting to the public, to which there was none.

B. CONSENT CALENDAR

1. Minutes of the June 27, 2022 Town Board Regular Meeting - K. Frawley, Town Clerk

Minutes of the June 27, 2022 Town Board Regular Meeting

2. Report of Bills June 2022 - D. Moyer, Director of Finance

3. Resolution No. 2022-33 - A Resolution Approving and Adopting the June 20, 2022 Intergovernmental Agreement for Contribution to Purchase of Real Property Between the Town of Windsor and Weld County School District RE4 with Respect to the Acquisition of Real Property

In December of 2021, The Town of Windsor ("Town") purchased 138 acres just north of the Public Services facility. As part of the purchase, the Town tentatively agreed to sell 40 acres to the Weld RE-4 School District ("District"). A joint land planning charrette was held to identify the general location of the District property as well as the proposed Police Station and park amenities. The June 20, 2022 Intergovernmental Agreement for Contribution to Purchase of Real Property commits the Town to transfer 40 acres which will be determined through the ongoing site planning process. Once the site plan is finalized, the District's portion of the property will be conveyed by the Town to the District via quitclaim deed.

Town Board Member Tallon moved to approve the Consent Calendar, Mayor Pro Tem Wilson seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon; Nays - None; Motion Passed.

C. BOARD ACTION

10. Ordinance No. 2022-1652 An Ordinance Amending the Windsor Municipal Code by Creating Article VIII of Chapter 8, Concerning the Use of Low-Speed Electric Vehicles on Public Roadways within the Town of Windsor, Colorado

In 2009 the Colorado Legislature passed laws for the regulation of Low-Speed Electric Vehicles. This legislation allowed for fully registered and insured LSEV's to travel any roadway with a designated speed of 35 MPH or less. Other cities such as Ft. Collins and Boulder have adopted municipal ordinances which allow for regulation of equipment and roadways for these vehicles.

Logan Hancock with Legacy Carts addressed the Board regarding education to the public.

Town Board Member Tallon moved to approve Ordinance No. 2022-1652, Mayor Pro Tem Wilson seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon; Nays - None; Motion Passed.

1. Public Hearing - Ordinance No. 2022-1654 - An Ordinance Approving a Rezone from SF-1 (Single Family Residential One) to CB (Central Business) zone district - Town of Windsor Subdivision Block 10 Lot 27 - Vern Rasmussen, owner/applicant

The applicant and property owner, Vern Rasmussen, has submitted a rezoning petition to rezone 0.07 acres (3,000 sq. ft.), from SF-1 (Single-Family Residential-One) to CB (Central Business) zone district. The subject property is located within the Town of Windsor Subdivision, Block 10, Lot 27, north of Walnut Street, south of Main Street and on the east side of 5th Street at 217 5th Street in the Town of Windsor.

Town Board Member Cline moved to open the public hearing, Town Board Member Bennett seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon; Nays - None; Motion Passed.

Town Board Member Tallon read a statement "Mayor Rennemeyer, for the record I would like to point out that in my capacity as Town Board liaison to the Planning Commission, I was present at the Planning Commission meeting during which this matter was previously discussed. I wish to state that my participation in the Planning Commission proceeding has in no way influenced me in my capacity as a Town Board member this evening. I will make my decision and cast my vote this evening based solely on the evidence presented during this public hearing."

Discussion ensued between Town Board and staff clarifying the need for this item.

Town Board Member Tallon moved to close the public hearing, Town Board Member Cline seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon; Nays - None; Motion Passed.

2. Ordinance No. 2022-1654- An Ordinance Approving a Rezone from SF-1 (Single Family Residential One) to CB (Central Business) zone district - Town of Windsor Subdivision Block 10 Lot 27 - Vern Rasmussen, owner/applicant

Please refer to information provided with the public hearing.

Town Board Member Bennett moved to approve Ordinance No. 2022-1654, Mayor Pro Tem Wilson seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon; Nays - None; Motion Passed.

3. Public Hearing - Request to Amend the Town Comprehensive Plan Land Use Map from Estate Residential to Single Family Residential - Trautman 5th Filing - Martin Lind, Owner, Vima Partners

The subject area, now known as Trautman 5th Filing, is part of the South Gate 5th Annexation in 2005.

2007 – Trautman 2nd filing subdivided a total of 110 acres, including additional General Commercial area and residential lots along Crossroads.

2017 – The GC area, about 20 acres on the north side, was sold to Timberline Church.

Town Board Member Bennett moved to open the public hearing, Town Board Member Cline seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon; Nays - None; Motion Passed.

Discussion ensued between Town Board and staff to obtain clarifying information on this request.

Mayor Rennemeyer opened the public hearing to public comment, to which there was none.

Town Board Member Tallon moved to close the public hearing, Town Board Member Cline seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon; Nays - None; Motion Passed.

4. Recommendation to Planning Commission - Request to Amend the Town Comprehensive Plan Land Use Map from Estate Residential to Single Family - Trautman 5th Filing - Martin Lind, Vima Partners, Owner

The subject area, now known as Trautman 5th Filing, is part of the South Gate 5th Annexation in 2005.

2007 – Trautman 2nd filing subdivided a total of 110 acres, including additional General Commercial area and residential lots along Crossroads.

2017 – The GC area, about 20 acres on the north side, was sold to Timberline Church.

Town Board Member Tallon moved to Forward a recommendation of approval to the Planning Commission for a Comprehensive Plan Land Use Map amendment, Town Board Member Cline seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon; Nays - None; Motion Passed.

5. Public Hearing - Request to Amend the Town Comprehensive Plan Land Use Map from Neighborhood and General Commercial to Light Industrial - East Point Subdivision Lot 1 - Chris Ruff, Manager, East Pointe Windsor LLC, owner's representative

The owner / applicant, Mr. Chris Ruff, of East Pointe LLC, is requesting an amendment to the Town's Comprehensive Plan Land Use Map. The subject area is located within the East Pointe Subdivision, southeast of the intersection of State Highway 392 and State Highway 257 (more particularly, south of Pointe Plaza Drive, approximately 700 feet east of State Highway 257). The applicant is proposing to change the land use designation of "Neighborhood and General Commercial" to "Light Industrial" for the purpose of rezoning a portion of the existing General Commercial (GC) zone district to the Limited Industrial (LI) zone district, subdividing the Lot, and developing flex commercial/industrial spaces. The proposed amendment is shown in the staff presentation and in the draft resolution.

Town Board Member Cline moved to open the public hearing, Town Board Member

Bennett seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon; Nays - None; Motion Passed.

Mayor Rennemeyer opened the public hearing for public comment, to which there was none.

Discussion ensued between Town Board and staff in an effort to gain clarity of this request.

Town Board Member Bennett moved to close the public hearing, Town Board Member Cline seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon; Nays - None; Motion Passed.

6. Recommendation to Planning Commission - Request to Amend the Town Comprehensive Plan Land Use Map from Neighborhood and General Commercial to Light Industrial - East Point Subdivision Lot 1 - Chris Ruff, Manager, East Pointe Windsor LLC, owner's representative

Please refer to public hearing item materials. Discussion ensued between Town Board and staff.

Town Board Member Bennett moved to forward a recommendation of approval to the Planning Commission to amend the Town Comprehensive Plan Land Use Map, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon; Nays - None; Motion Passed.

7. Resolution No. 2022-32 - A Resolution Approving the 2022 Downtown Windsor Parking Study

In 2012, the Downtown Development Authority (DDA) conducted a parking study to provide an understanding of parking needs within the corridor and to identify opportunities for improvement. Eight years later, the Town of Windsor and the DDA partnered to reevaluate parking, taking recent community and business growth and seasonal parking trends into consideration.

Discussion ensued between Town Board and staff.

Mayor Rennemeyer opened the meeting for public comment.

Nancy Webber from 1233 Brookwood Court addressed the Board regarding her support for approval of the parking study.

Town Board Member Bennett moved to approve Resolution No. 2022-32, Mayor Pro Tem Wilson seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon; Nays - None; Motion Passed.

8. Ordinance No. 2022-1651 - An Ordinance Approving the Service Plan for Trevenna Metropolitan District, and Authorizing the Execution of an Intergovernmental Agreement Between the Town and the District

This Ordinance is presented for review and discussion in light of the evidence presented at the public hearing. The applicable criteria have been provided to you in Ms. Steffl's

Memorandum. This is Town Board's opportunity to discuss the evidence, weigh the evidence, and reach a decision by voting on the Ordinance. On first reading, a simple majority of those present will refer the item for second reading. Mayor Rennemeyer opened the meeting for public comment, to which there was none.

Town Board Member Tallon moved to approve Ordinance No. 2022-1651, Town Board Member Cline seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon; Nays - None; Motion Passed.

9. Ordinance No. 2022-1653 - An Ordinance of the Town of Windsor, Colorado, Authorizing the Issuance of the Town of Windsor, Colorado, Wastewater Enterprise Revenue Bonds, Series 2022; Providing for the Source of Payment of such Bonds, and Providing Other Details Concerning the Bonds.

This is the second reading of Ordinance 2022-1653, authorizing the Town to issue Sewer Revenue Bonds. The proceeds of which are to be used to pay for renovations and improvements at our Waste Water Treatment Plant. At the June 27, 2022 meeting we had representatives from both our Underwriters, Stifel, Nicolaus and our Bond Counsel, Butler Snow on hand and made a short presentation concerning this bond issue. Nothing has changed concerning the Bond issue itself since June 27, we simply need the Town Board to approve this Ordinance on second reading. Mayor Rennemeyer opened the meeting for public comment, to which there was none.

Town Board Member Tallon moved to approve Ordinance No. 2022-1653, Town Board Member Bennett seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon; Nays - None; Motion Passed.

D. COMMUNICATIONS

1. Communications from Town Attorney

2. Communications from Town Staff

Per Mr. Ballstadt staff included communication in the packet regarding a few site plan reviews and stated if there are any questions to reach out to staff.

Per Chief Klimek, the PD will hold its award ceremony on Wednesday at 3:00 at the High School auditorium. Though it is short notice, all are welcome to attend.

Per Mr. Gannon, the monthly financial report is in the packet.

- a. Financial Report for May 2022

- b. Site Plan Review - Greenspire Subdivision 5th Filing, Tract H

The applicant and property owner, John Hall / Lot Holding Investments LLC, has submitted a Major Site Plan for Greenspire Subdivision 5th Filing Tract H. The subject property is located at the northwest corner of Highway 392 and Hollister Lake Road. The property was master planned and zoned in 2005.

c. Site Plan Review - East Pointe 3rd Filing, Lots 7 & 8

The applicant and property owner, A.J. Roche—Giant Panda, LLC, has submitted a Major Site Plan application for East Pointe Subdivision 3rd Filing Lots 7 & 8. The subject property is located south of State Highway 392 and east of Hollister Lake Road (455 & 475 East Main Street).

3. Communications from Town Manager

1. Strategic Growth

Staff and Town Board met at their Strategic Plan Retreat to discuss options for future land acquisition. Following that meeting, the Town Board gave Staff directive to commission a community survey to determine if there would be support for a .25% sales tax for open space acquisition. The surveying will occur the week of July 11th. The Town Board will utilize the results to determine if they are comfortable forwarding a tax question to the community.

2. Sustainable Infrastructure

The Town's new Transportation Engineer is working with CDOT to gather baseline data and install additional data capture points along Main Street. The information received will further inform the Town Board and staff of where and what exactly the problems are along the main corridor, as well as enable more informed decisions on how to tackle the traffic problem in this area of town. Staff has also initiated a speed study with CDOT to determine the correct speed limit on Main Street.

3. Vibrant and Healthy Economy

Final recommendations for the downtown parking options are being vetted through the stakeholder group and will be presented to Planning Commission and Town Board at their first meetings in July with anticipation of plan adoption. The Town has concurrently been working to implement some of the recommendations that enjoy broad support amongst the committee.

a. Monthly Board Report - Focus Area Updates

1. Strategic Growth

Staff and Town Board met at their Strategic Plan Retreat to discuss options for future land acquisition. Following that meeting, the Town Board gave Staff directive to commission a community survey to determine if there would be support for a .25% sales tax for open space acquisition. The surveying will occur the week of July 4th (following the holiday). The Town Board will utilize the results to determine if they are comfortable forwarding a tax question to the community.

2. Sustainable Infrastructure

The Town's new Transportation Engineer is working with CDOT to gather baseline data and install additional data capture points along Main Street. The information received will further inform the Town Board and staff of where and what exactly the problems are along the main corridor, as well as enable more informed decisions on

how to tackle the traffic problem in this area of town. Staff has also initiated a speed study with CDOT to determine the correct speed limit on Main Street.

3. Vibrant and Healthy Economy

Final recommendations for the downtown parking options are being vetted through the stakeholder group and will be presented to Planning Commission and Town Board at their first meetings in July with anticipation of plan adoption. The Town has concurrently been working to implement some of the recommendations that enjoy broad support amongst the committee.

4. Communications from Town Board

Town Board Member Tallon reported that he has heard a lot of misinformation surrounding the permanent parking petition that is being circulated in an effort to gather more signatures.

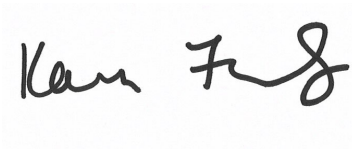
Town Board Member Charpentier reported that the Chamber is hosting a ribbon cutting at the Raindance Golf Course tomorrow at 8:30 and all are welcome to attend.

Mayor Rennemeyer reminded the public of Pints with Paul which will be held on Wednesday from 4:30 to 6:30 at Peculiar Ales as well as Coffee with the Mayor on Friday held at the Community Recreation Center from 10:00 to 11:00 a.m. Colt Ford will be in concert at the Raindance Golf Course this weekend.

E. ADJOURN

Town Board Member Tallon moved to adjourn, Town Board Member Cline seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon; Nays - none; Motion passed.

Upon a motion duly made, the meeting was adjourned at 10:07 p.m.



Karen Frawley, Town Clerk