



TOWN BOARD WORK SESSION

September 27, 2021 - 5:30 PM

1st Floor Conference Room, 301 Walnut Street, Windsor, CO 80550

GOAL of this Work Session is to have the Town Board receive information on topics of Town business from the Town Manager, Town Attorney and Town staff in order to exchange ideas and opinions regarding these topics.

Members of the Public in attendance are asked to be recognized by the Mayor before participating in any discussions of the Town Board

AGENDA

1. Priority Based Budgeting and Insight Update - J. Thornhill, Community Development Director; E. Lucas, Public Services Director; J. Humphries, Administrative Services Director
2. Future Meetings Agenda

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.



MEMORANDUM

Date: September 27, 2021
To: Mayor and Town Board
Via: Shane Hale, Town Manager
From: John Thornhill, Eric Lucas, and Jessica Humphries
Re: Priority Based Budgeting and Insight Update
Item #: 1.

Background / Discussion:

In April of this year, staff presented to Town Board an update regarding our Priority Based Budgeting Tool (PBB), and how we planned to develop insights with staff. All of which was done with the intent to utilize the insights to make informed decisions for the 2022 budget.

At the upcoming Board work session, the leadership team will present a brief history of PBB, how it has evolved in Windsor and share several insights from various departments that have helped inform their budget recommendations.



FUTURE TOWN BOARD MEETINGS

October 4, 2021 5:30 p.m.	Town Board Work Session Budget: Capital Improvement Plan Follow-up Questions Redistricting Update
October 9, 2021 8:00 a.m. – 2:00 p.m.	Town Board Operational Budget Retreat
October 11, 2021 5:30 p.m.	Town Board Work Session Town Board-Manager-Attorney Monthly Meeting DDA Budget presentation Eastman Park Drive Corridor Plan Update
October 11, 2021 7:00 p.m.	Town Board Regular Meeting
October 18, 2021 5:30 p.m.	Town Board Work Session Sewer Plant Financing Options Comprehensive Fee Update
October 25, 2021 5:30 p.m.	Town Board Work Session Follow-up Budget Items Sherview Trust for Public Land
October 25, 2021 7:00 p.m.	Town Board Regular Meeting
November 1, 2021 5:30 p.m.	Town Board Work Session Special Event Discussion
November 8, 2021 5:30 p.m.	Town Board/Planning Commission Joint Work Session Town Board-Manager-Attorney Monthly Meeting Downtown Corridor Plan Height Limits
November 8, 2021 7:00 p.m.	Town Board Regular Meeting
November 15, 2021 5:30 p.m.	Town Board Work Session Sustainable Windsor Colorado Presentation
November 22, 2021 5:30 p.m.	Town Board Work Session
November 22, 2021 7:00 p.m.	Town Board Regular Meeting

November 29, 2021	Cancelled – 5 th Monday
December 6, 2021 5:30 p.m.	Town Board Work Session
December 13, 2021 5:30 p.m.	Town Board Work Session Town Board-Manager-Attorney Monthly Meeting
December 13, 2021 7:00 p.m.	Town Board Regular Meeting
December 20, 2021 5:30 p.m.	Town Board Work Session
December 27, 2021 5:30 p.m.	Town Board Work Session
December 27, 2021 7:00 p.m.	Town Board Regular Meeting

Future Work Session Topics

- DDA Entertainment District
- Telecom Code (Pending FCC Rules)
- Regional Water Treatment Plant Site
- Presentation by Carolyn Steffl regarding SB21-262 – Special District Transparency
- Proportional services and amenities for planned population
- Economic development/retail needs based on population levels (following retail assessment)