



WATER AND SEWER BOARD REGULAR MEETING

August 10, 2022 - 6:30 AM

1st Floor Conference Room, 301 Walnut Street, Windsor, CO 80550

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
3. Public Invited to be Heard

B. CONSENT CALENDAR

C. BOARD ACTION

1. Approve June meeting minutes

D. COMMUNICATIONS

1. Civic Clerk Training, Karen Frawley; Town Clerk
2. GLIC Global Settlement
3. Windsor Town Board and Water and Sewer Board Tour September 7
4. Northern Colorado Growing Smart Workshop, Estes Park, September 12 through 14

E. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.



WATER AND SEWER BOARD REGULAR MEETING
June 8, 2022 – 6:30 a.m.
1st Floor Conference Room
301 Walnut St, Windsor, CO 80550

MINUTES

A. CALL TO ORDER

Board Chairperson Bielawski called the meeting to order at 6:30 a.m.

1. Roll Call

Chairperson
Vice-Chairperson
Secretary

Greg Bielawski
Carlos Medina
Janene Willey (absent)
Darell Zimbelman
Milt Tokunaga
Milton Geiger
Gale McGaha Miller
Alan MacGregor
Alan Overton
Victor Tallon

Alternate
Alternate
Town Board Liaison

Also present:

Dir. Of Community Development
Water Resources Administrator
Utility Billing Admin Specialist

John Thornhill
Leif Lesoing
Erin Porter

1. Review of Agenda by the Board and Addition of items of New Business to the Agenda for Consideration by the Board

There were no new agenda items considered.

2. Public Invited to be Heard

There was no public comment.

B. CONSENT CALENDAR

There were no items on the consent calendar.

C. BOARD ACTION

1. Minutes of April 20, 2022, Regular Meeting

Board Member Tokunaga moved to accept the minutes for the April 20, 2022 meeting; Board Member Zimbelman seconded the motion. Motion carried unanimously.

2. Recommend Drought Management Plan for final approval

Adjustments were recommended by the Board and approved by staff.

Board Member McGaha Miller moved to recommend the Drought Management Plan to the Town Board; Board Member Tokunaga seconded the motion. Motion carried unanimously.

D. COMMUNICATIONS

1. Northern Water additional quota allocation
In May, Northern Water declared an additional 10% quota. This increase in allocation will go to the Town's variable rate quota.
2. 2023 Water and Sewer Board Budget
Staff requested that the Board consider the budget for 2023 and what could be used multiple times such as printed items.
3. Civic Clerk software for July meeting
In July, The Town Clerk, Karen Frawley, will attend the meeting in July to go over the new software that will be used going forward for Board packets, agenda, and minutes.

E. ADJOURN

Board Vice Chairperson Medina moved to adjourn the meeting at 7:11 AM; Board Member Geiger seconded the motion. Motion carried unanimously.

Submitted by:

A handwritten signature in blue ink, appearing to read "Erin Porter", is written over a light blue horizontal line.

Erin Porter, Utility Billing Administrative Specialist