



TOWN BOARD WORK SESSION

November 5, 2018 // 6:00 p.m. // First floor conference room
301 Walnut Street, Windsor, CO 80550

GOAL of this Work Session is to have the Town Board receive information on topics of Town business from the Town Manager, Town Attorney and Town staff in order to exchange ideas and opinions regarding these topics.

Members of the Public in attendance are asked to be recognized by the Mayor before participating in any discussions of the Town Board

AGENDA

1. Municipal Court update – Kim Emil
2. Crossroads Boulevard Linkage to Highway 392 – Dennis Wagner
3. Town Board Budget Recap
4. Future Meetings Agenda



MEMORANDUM

Date: November 5, 2018
To: Mayor, Town Board
From: Kimberly A. Emil, Town Prosecutor/Asst. Town Attorney
Re: Municipal Court Enforcement options and Municipal Code housekeeping topics
Item #: Work Session Item 1

Background / Discussion

Beginning in 2016, the State Legislature began passing several bills focused on municipal courts, including the elimination of warrants for failure to pay ("FTP") or any failure to appear ("FTA") based off the FTP. As a result, we are suggesting adoption of alternative methods of sentencing addressing the indigent, both juveniles and adults, and additional methods/alternative/restorative justice options for juvenile offenders.

Failure to Appear, Collections:

On the first failure to appear in Windsor, the case is usually continued for one month and a new court date is sent out. If a person fails to appear a second time, the court is currently limited in what it can do. For traffic cases, we can send the ticket to the State, who imposes the points and puts a hold upon the offender's driver's license until the person settles the fine with the court. For non-traffic Code violations, we are prohibited from issuing bench warrants and really have no way to follow through on enforcement of fines. The attached proposed ordinance will give the Municipal Court the option to find FTA's and FTP's in default, enter a default judgment for the fines and fees, and enforce the sentence through a collection action.

Alternative Sentencing Options:

Community service/restorative justice is an alternative sentencing option that can be used:

- In lieu of fines, in the event an individual is not able to pay; or
- If we want a juvenile to be responsible for his/her actions, rather than a parent simply paying fines;
- Or as a supplement to other sentencing options.

Our Code is currently very limited in its references to alternative sentencing. We are asking to have this sentencing option made more available to the court. We may be able to work with the school district to make this program available for school issues. We also are requesting that

useful public service be performed for the Town as a preference, and non-profit agencies as a back-up. Jaci Kremser is currently looking into this to address any risk management issues.

As far as for management of the program, we have forms the defendants are responsible for having a supervisor sign off on and verify their hours and type of work. To begin, we will need a person for the defendants to contact to get into the community service program (presumably Jaci), and then that person could get forwarded to the various departments who can have work for people to perform for community service, after they have qualified for community service within the Town. The Defendant is responsible for completing the work and turning in the certification of completed hours. If the defendant was not eligible to perform work for the Town, they would have to return to court to make other arrangements. The immediate impact to the Town would be some personnel time to screen defendants for eligibility to perform community service for the town, and then the assigned departments would have to arrange projects, dates, times, and work with the defendants for the completion of their hours.

Restorative Justice is an alternative/holistic way of approaching criminal justice that aims to get offenders to accept responsibility for their actions, to identify and understand the harm caused by their actions, and to respond and repair the harm.

The Windsor Police Department donates almost \$10,000 per year to the Youth and Family Connections ("YFC") program in Greeley. YFC organizes and conducts various restorative justice programs for the Town. We have utilized them in Municipal Court a couple of times for juveniles, where YFC puts together a specific educational class, incorporating a number of judicial, police, and professional volunteers to teach the kids why their conduct was wrong, to show them the implications and where it could lead if not corrected. It was very helpful, and we believe it could be put to greater use for Windsor's juveniles in Municipal Court.

Mediation:

Another option we would like to implement is a mediation program in appropriate cases where it seems the parties simply need to meet in a neutral setting to air grievances, and open up discussions to reach possible resolutions. We would rely on volunteer mediators to serve this project, and the Town would make space available for the mediation. I met with the City of Fort Collins last spring to get a feel for their mediation program and, although we cannot piggy-back onto it, I see their program as a model for ours.

Housekeeping/constitutional issues within the Code:

Since the adoption of our Code, the courts have struck down language similar to our panhandling ordinance. In response to these judicial determinations, we have prepared the attached Ordinance removing the offending paragraph from our Code. The remainder of our vagrancy code remains intact, and other Code language will enable law enforcement to address behaviors (assault, trespass) that fall outside of the judicial determinations.

We also propose addressing outdated Code language. These are: Sections 10-4-10 – Loitering prohibited (change to Loitering after curfew); 10-5-10 – Curfew (repeal and merge with loitering after curfew); and 10-4-120- Disturbing religious worship (change to disturbing lawful assembly); 10-4-110 – Vagrancy, (arguably, could be repealed in its entirety.). These clean-up amendments will be brought before you in 2019 for discussion and direction.

Municipal Court Judge Reappointment:

Resolution 2016-74 appointed Teresa Ablao as Presiding Judge and Michelle Klein as Associate Judge effective January 1, 2017 for a two year term pursuant to *WMC* §2-4-10. Both Ms. Ablao and Ms. Klein have indicated their desire to continue as our Municipal Court Judges. I have attached a Resolution reappointing Ms. Ablao and Ms. Klein for an additional two year term effective January 1, 2019.

Financial Impact

Staff time arranging and supervising work should be offset by the benefit received from the community service; other programs would utilize volunteers, just need room space for meetings, etc.

Relationship to Strategic Plan

Promoting community and hometown pride.

Recommendation

Approve the attached Ordinances regarding Default Judgments and Collections and the Repeal of a portion of the Vagrancy Code, and the Resolution Re-Appointing the Municipal Judges

Attachments

1. An Ordinance Creating Section 1-5-50 of the *Windsor Municipal Code* Establishing Procedures for Entry of Default and Default Judgments, and Collections in Windsor Municipal Court;
2. An Ordinance Repealing 10-4-110(4) of the *Windsor Municipal Code* concerning Vagrancy;
3. Link to Youth and Family Connections. <http://www.youthandfamilyconnections.org/>
4. A Resolution Re-Appointing the Presiding Judge and Associate Judge for the Town of Windsor, and Confirming the Term of Office for Each

TOWN OF WINDSOR

ORDINANCE NO. 2018 -

AN ORDINANCE CREATING SECTION 1-5-50 OF THE WINDSOR MUNICIPAL CODE
ESTABLISHING PROCEDURES FOR ENTRY OF DEFAULT AND DEFAULT
JUDGMENTS, AND COLLECTIONS IN WINDSOR MUNICIPAL COURT

WHEREAS, the Town of Windsor (“Town”) is a Colorado home rule municipality, with all powers and authority vested under Colorado law; and

WHEREAS, a result of the growth in Northern Colorado, and particularly, the Town, is that more tickets are being written into Municipal Court for various matters, including traffic, parking and ordinance violations; and

WHEREAS, many of these tickets result in failures to appear, and/or failures to pay resulting in unpaid fines; and

WHEREAS, the state legislature has removed the ability to issue warrants for anything related to a failure to pay resulting in an inability to collect or enforce many fines; and

WHEREAS, implementation of the within process for establishing a means to declare a default and impose a default judgment, and ultimately collect upon the judgment will allow the Municipal Court to account for the numerous pending cases currently in limbo; and

WHEREAS, this ordinance is intended to provide for the just determination of all non-criminal municipal ordinance, traffic and non-criminal parking violations; and

WHEREAS, the Town Board has given due consideration to the need to simplify court procedures, promote fairness in administration and eliminate unjustifiable expense and delays; and

WHEREAS, the within Ordinance is deemed to promote the public health, safety and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN BOARD OF THE TOWN OF WINDSOR, COLORADO, AS FOLLOWS:

Chapter 1, Article IV – General Penalty, is amended to add section 50 and shall read as follows:

Sec. 1-4-50. – Default, Default Judgments and Collections.

- (a) **Application.** This section applies to all non-criminal traffic, parking and ordinance violations.
- (b) **Service.** Before a violation can be subject to the procedures set forth in this section, the action must have been properly initiated by personal service, or proper substituted service of a complaint, summons and complaint, citation, penalty assessment, notice or other document charging the party with any non-criminal traffic, parking or ordinance violation. Service shall comply with *Colorado Municipal Court Rules of Procedure* Rule 204.
- (c) **Default and Default Judgment.** Failure to appear to enter a plea or defend any non-criminal ticket at a scheduled court date shall result in the finding of default. Notice of the default, notice of pending default judgment, and Notice of Hearing shall be sent to the Defendant, at the Defendant's last known physical address and/or by email at least seven (7) days prior to the hearing date. Failure to appear at the duly-noticed hearing shall result in entry of a default judgment, the setting of fine and referral for collections as provided below.
- (d) **Setting Aside Default.** A motion to set aside a default and/or a default judgment shall be made within a reasonable time, not to exceed six (6) months. The court may, for good cause shown, set aside an entry of default, and/or a default judgment.
- (e) **Collections.** In any case where a default judgment has entered, the Municipal Court shall have the authority to pursue collection of the amount due from the Defendant. The Municipal Court shall adopt procedures for the collection of default judgments which, in addition to any other remedy available, may include the engaging of third-party collection services.
- (f) **Liability for Collection Costs.** In addition to the amount of any default judgment entered pursuant to this Section, the Defendant shall additionally pay any associated collection costs, fees and/or commissions for third-party collection services.

Introduced, passed on first reading, and ordered published this ____ day of _____, 2018.

TOWN OF WINDSOR, COLORADO

By _____
Kristie Melendez, Mayor

ATTEST:

Krystal Eucker, Town Clerk

[Seal]

Introduced, passed on second reading, and ordered published this ____ day of _____, 2018.

TOWN OF WINDSOR, COLORADO

By _____
Kristie Melendez, Mayor

ATTEST:

Krystal Eucker, Town Clerk

[Seal]

TOWN OF WINDSOR

ORDINANCE NO. 2018 -

AN ORDINANCE REPEALING 10-4-110(4) OF THE *WINDSOR MUNICIPAL CODE* CONCERNING VAGRANCY

WHEREAS, the Town of Windsor (“Town”) is a Colorado home rule municipality, with all powers and authority vested under Colorado law; and

WHEREAS, the Town has deemed it to be in the best interests of the health, safety and welfare of the residents of Windsor to keep the content of the *Windsor Municipal Code* current by making certain corrections and amendments from time to time; and

WHEREAS, new case law and legislative changes over the years necessitates the Town to update its code in certain situations; and

WHEREAS, it has been determined that a portion of the Vagrancy code pertaining to panhandling and begging, previously enacted by the Town is unenforceable and unconstitutional; and

WHEREAS, the Town Board has determined that the within Ordinance changes are in the interests of public health, safety and welfare.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN BOARD OF THE TOWN OF WINDSOR, COLORADO, AS FOLLOWS:

Section 1. Section 10-4-110 (4) Vagrancy, is hereby repealed.

Introduced, passed on first reading, and ordered published this _____th day of _____, 2018.

TOWN OF WINDSOR, COLORADO

By _____
Kristie Melendez, Mayor

ATTEST:

Krystal Eucker, Town Clerk

Introduced, passed on second reading, and ordered published this _____th day of _____, 2018.

TOWN OF WINDSOR, COLORADO

By _____
Kristie Melendez, Mayor

ATTEST:

Krystal Eucker, Town Clerk

TOWN OF WINDSOR

RESOLUTION NO. 2018-

A RESOLUTION RE-APPOINTING THE PRESIDING JUDGE AND ASSOCIATE JUDGE FOR THE TOWN OF WINDSOR, AND CONFIRMING THE TERM OF OFFICE FOR EACH

WHEREAS, the Town of Windsor (“Town”) is a Colorado home rule municipality with all powers and authority provided under Colorado law; and

WHEREAS, the Town is served by its Municipal Court, a duly-qualified court of record pursuant to § 2-4-20 of the *Windsor Municipal Code*; and

WHEREAS, § 2-4-10 (a) of the *Windsor Municipal Code*, governs the term of office for the Presiding Judge and Associate Judge of the Windsor Municipal Court; and

WHEREAS, § 9.2 of the Windsor Home Rule Charter calls for the Town Board to appoint the Presiding Judge of the Windsor Municipal Court by an affirmative vote of two-thirds (2/3rds) of the Town Board Members then in office; and

WHEREAS, the Town Board has given due consideration to the qualifications and experience of interested candidates for the Presiding Judge and Associate Judge; and

WHEREAS, the Town Board has concluded that the appointment of the Presiding Judge and Associate Judge for the Windsor Municipal Court is proper at this time.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF WINDSOR, COLORADO, AS FOLLOWS:

1. Teresa Ablao is hereby re-appointed to serve as the Presiding Judge of the Windsor Municipal Court, effective January 1, 2019.
2. Michelle R. Kline is hereby re-appointed to serve as an Associate Judge of the Windsor Municipal Court, effective January 1, 2019.
3. The term of office for the Presiding Judge and Associate Judge shall be of such duration as provided in § 2-4-10 (a) of the *Windsor Municipal Code*, subject to the provisions of § 4.9 (E) of the Windsor Home Rule Charter.
4. The Town Clerk is hereby authorized to administer the judicial oath of office to the appointees identified above, and shall retain a signed Oath of Office for each.

Upon motion duly made, seconded and carried by a vote of _____ in favor and _____ opposed, the foregoing Resolution was adopted this 26th day of November, 2018.

TOWN OF WINDSOR, COLORADO

By _____
Kristie Melendez, Mayor

ATTEST:

Krystal Eucker, Town Clerk



MEMORANDUM

Date: November 5, 2018
To: Mayor and Town Board
From: Dennis Wagner, Director of Engineering
Via: Shane Hale, Town Manager
Re: Crossroads Boulevard Linkage to Highway 392
Item #: WKS Item #2

Background / Discussion

The west end of existing Crossroads Boulevard terminates ½ mile west of I-25 at Rocky Mountain Avenue in Loveland. The east end terminates at Highway 257 in Windsor.

In 2008, Weld County, Greeley and Windsor collaborated on the "O Street Arterial Corridor Study". The following is quoted from the study:

"The purpose of this corridor study was to establish a preferred alignment for an east-west arterial roadway between Greeley and Windsor that will extend the existing O Street to the west from the intersection of 83rd Avenue to Highway 257 at Crossroads Boulevard thus providing a regional connection to I-25. This proposed arterial will improve the east-west connectivity within the study area and provide alternatives for motorists to US Highway 34 and State Highway 392. It is recognized that long-term east-west travel within the region cannot be efficiently served by US 34 and SH 392, and there is a genuine need to provide an additional east-west arterial road. Adopted plans have identified this additional facility to be O Street connecting with Crossroads Boulevard.

The roadway is recognized in Greeley's Transportation Plan as well as the North Front Range's Transportation Plan as a regional route. By identifying a preferred route at this time, this study will serve as guide for Weld County and the local agencies within the project corridor to preserve rights-of-way for the arterial so that it may be constructed as needed."

The attached maps illustrate the existing section of Crossroads, proposed section of Crossroads, existing O Street, and existing north-south roads that provide or could provide linkages between Crossroads Boulevard and Highway 392. Discussion of those linkages follow:

- WCR 23 provides a direct access from the Town of Severance to Highway 392 and continues south to Eastman Park Drive where it becomes Great Western

Drive. Great Western Drive terminates at the south end of the Great Western Industrial Park but will intersect the future Crossroads Boulevard when it is extended east of Highway 257. WCR 23/Great Western Drive may be the most important and feasible linkage between Highway 392 and future Crossroads Boulevard.

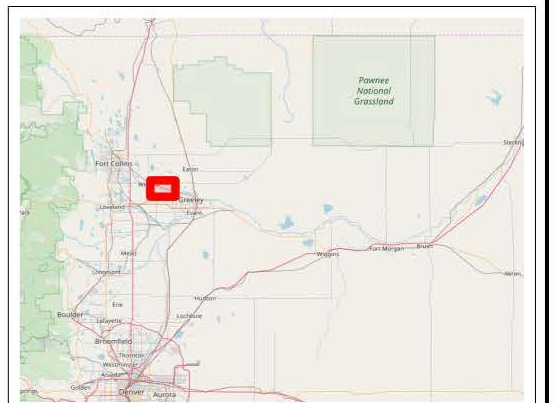
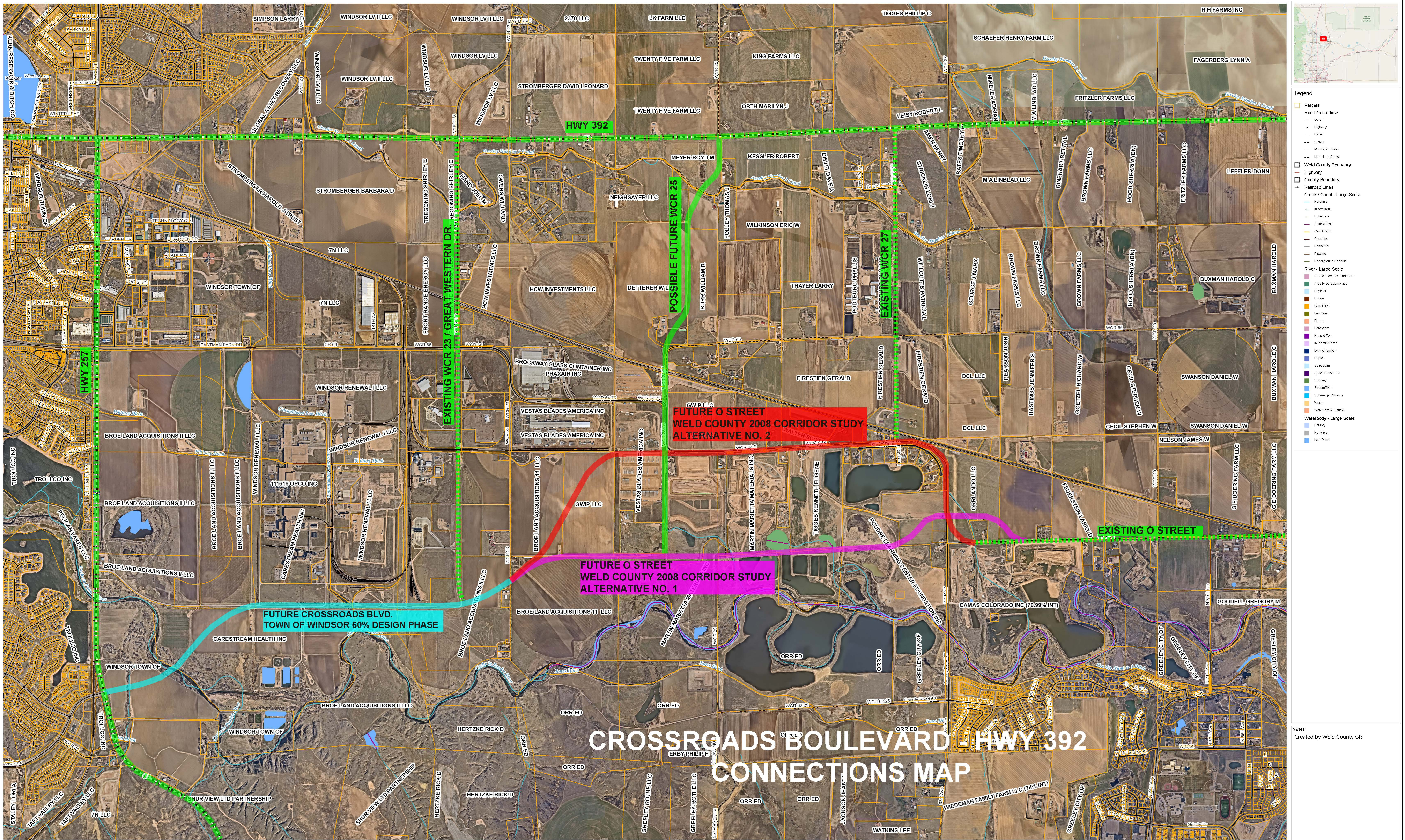
- WCR 25 currently doesn't exist south of Highway 392. WCR 25 exists north of Highway 392 but terminates at the highway. A private driveway about 60 feet east of the WCR 25/Highway 392 intersection continues south to approximately 3 residences. The attached map shows an alignment for WCR 25 that may be achievable by acquiring ROW from several property owners between Highway 392 and future Crossroads Boulevard and constructing 1 mile of new road.
- WCR 27 is a paved county road between Highway 392 and WCR 64.5 but can't continue south of WCR 64.5 due to existing houses and a pond.

In 2017, the Colorado Department of Local Affairs granted \$200,000 to Windsor for a 60%-level design of that portion of future Crossroads Boulevard from Highway 257 to WCR 23 (approximately 2 mile length). In addition to the state's funding, Windsor obtained \$60,000 from Weld County and \$100,000 from Broe Company for the design which will be completed in 2019 and is expected to be an important step in seeking funding for construction.

Attachments

CROSSROADS BOULEVARD REGIONAL MAP

CROSSROADS BOULEVARD – HWY 392 CONNECTIONS MAP



Legend

Parcels

Road Centerlines

Weld County Boundary

County Boundary

Railroad Lines

Creek / Canal - Large Scale

River - Large Scale

Waterbody - Large Scale

Other

Highway

Paved

Gravel

Municipal, Paved

Municipal, Gravel

Intermittent

Ephemeral

Artificial Path

Canal Ditch

Classline

Connector

Pipeline

Underground Conduit

Area of Complex Channels

Area to be Submerged

Bayline

Canal Ditch

Canal

Flume

Floodplain

Harbor Zone

Navigation Area

Lock Chamber

Rapids

SeaCross

Special Use Zone

Spillway

Stream/River

Submerged Stream

Wash

Water Intake/Outflow

Estuary

Ice Mass

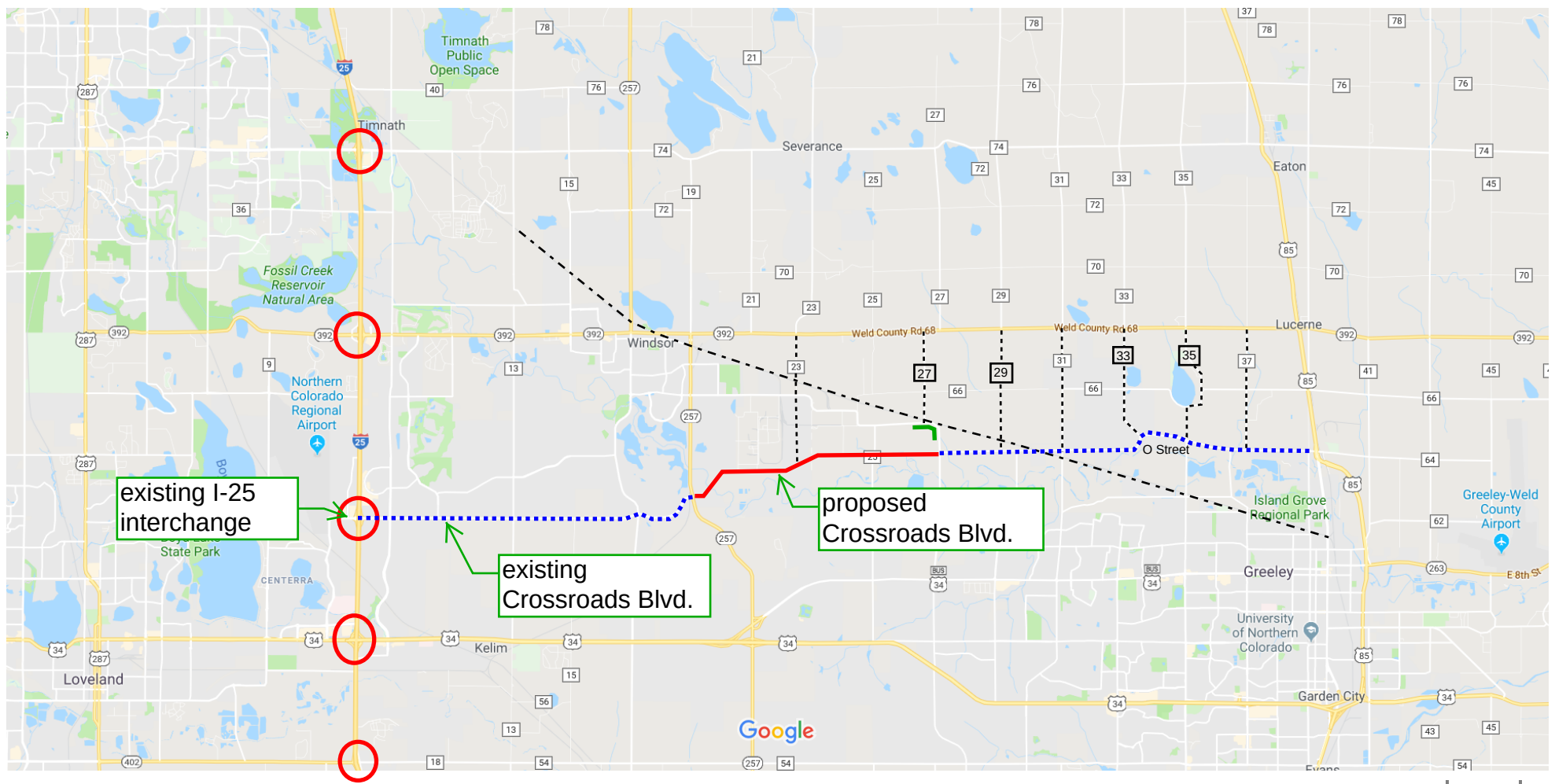
Lake/Pond

Notes
Created by Weld County GIS

Disclaimer
This product has been developed solely for internal use only by Weld County. The GIS database, applications, and data in the product is subject to constant change and the accuracy and completeness cannot be guaranteed. The integration of data or parcels to land use in the database does not imply that the use of the parcels was legally created or that the land uses comply with applicable State or Local laws. THE USER SHALL BE RESPONSIBLE FOR THE PROPER USE OF THE PRODUCT. WELD COUNTY MAKES NO WARRANTIES OR GUARANTEES, EITHER EXPRESSED OR IMPLIED AS TO THE COMPLETENESS, ACCURACY, OR CORRECTNESS OF SUCH PRODUCTS. WE ACCEPTS ANY LIABILITY, ARISING FROM ANY INACCURACY, INCOMPLETE OR MISLEADING INFORMATION CONTAINED THEREIN.

8/22/2018

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CROSSROADS BOULEVARD REGIONAL MAP



TO: Honorable Mayor and Town Board
FROM: Shane Hale, TOWN MANAGER
DATE: November 5, 2018

RE: Draft 2019 BUDGET

Background

The Town has held five budget meetings thus far with the 2019 budget requests. The Board held a worksession on August 20 to hear an overview of the requested capital improvement fund. Worksessions in October were dedicated solely to budget review, and were held on October 1, 8, 15 and 22.

This memo is being written to give the Board an highlighted overview of the changes that have been made to both the operational and capital budgets based on Board direction or changes in circumstance.

Operational Budget

Even with the changes, the budget presented remains balanced; revenues exceed expenditures by \$518,371.

The Board indicated that it would like me to accelerate the reorganization; specifically, that the merger of Parks, Recreation and Culture with Public Works be expedited. Accordingly, instead of budgeting for start dates of April 1 and October 1 next year, we now have budgeted for start dates of April 1 (Community Development), July 1 (Public Services) and October 1 (Administrative Services), with the assumption that all three new directors can be hired next year. Following adoption of the budget, Staff can begin advertising for the Community Development Director position, which should give some more momentum with this and the subsequent hires.

A school resource officer and accompanying equipment have been budgeted following the school districts presentation.

Swim lessons for all Windsor 4th graders have been added.

It was noted in a recent meeting that the Parks retirement was overstated; that has been corrected. Also, the projected revenue from the traffic impact fee increase has been added.

A staffing request by PR&C to increase a p/t admin assistant to f/t is now reflected in budget; this was covered in the transitional memo to the Board, but was missed from the spreadsheet.

CIP

The beginning fund balance in the capital fund is \$16.9M, with \$15M in revenues, and \$26.8M in expenditures. This would leave the CIP with an ending balance of \$5.1M, which is \$3M under the Board's reserve policy amount of \$8.1M. The Parks maintenance facility/museum is the one-time expense that is causing this unbalance.

The big highlights include:

The Diamond Valley improvements and the Poudre Trail Open Space Shure View Acquisitions were both removed.

The Weld County Radio request has been lowered to reflect actual costs.

Construction of the Sidewalk East of Chimney Park was added.

The Cemetery Parking Lot was moved into 2019.

Town of Windsor 2019 Proposed Budget Overview

Fund	Beginning Balance	Revenues	Expenditures	Ending Balance
General Fund	\$ 12,582,672	\$ 21,766,746	\$ 21,248,375	\$ 13,101,043
Park Improvement Fund	9,029,683	3,038,261	1,954,692	10,113,252
Conservation Trust Fund	1,057,835	1,267,062	1,221,049	1,103,848
Capital Improvement Fund	16,939,159	15,037,239	26,854,361	5,122,037
Community Rec Center Fund	447,318	1,439,027	1,689,002	197,343
Community Rec Center Expansion Fund	7,661,981	5,161,913	3,893,165	8,930,729
Water Fund O & M	8,383,025	4,803,014	4,980,806	8,205,233
Water Fund PIF	7,751,027	2,556,306	229,869	10,077,464
Water Fund PIF NISP	(815,086)	197,125	742,500	(1,360,461)
Water Fund Raw Water	2,287,724	1,860,384	4,148,108	-
Water Fund / Non-Potable	(1,386,035)	507,269	1,214,577	(2,093,342)
Sewer Fund O & M	2,330,344	2,135,087	2,326,292	2,139,139
Sewer Fund PIF	7,827,803	1,939,552	1,233,095	8,534,260
Storm Drain Fund O & M	757,240	373,347	334,474	796,113
Storm Drain Fund PIF	2,320,329	1,791,308	1,446,228	2,665,409
Fleet Management Fund	331,510	1,670,878	1,909,946	92,442
Information Technology Fund	156,069	2,310,852	2,420,221	46,700
Facilities Services Fund	138,099	507,768	497,768	148,099
Windsor Building Authority Fund	145,558	145,080	145,085	145,553
Economic Development Incentive Fund	136,638	103,366	40,004	200,000
All Funds Total	\$ 78,082,894	\$ 68,611,584	\$ 78,529,618	\$ 68,164,861

Changes to Operational budget after October Work Sessions

	Expense Add	Expense Reduce	Revenue Add	Revenue Reduce	New	Code
Increase Medical to 4% (was 3%)	43,562.00				(43,562.00)	all salary funds
Increase Dental to 8% (was 7%)	1,659.49				(1,659.49)	all salary funds
Add in all 3 Directors staggered in 2019	78,744.00				(78,744.00)	01-411/419/430
Add School Resource 1/2 share w/RE-4 start Aug 1	31,572.00		15,786.00		(15,786.00)	01-421-5111-000 & 01-000-4344-337
Sponsor person for PD academy	6,800.00				(6,800.00)	01-421-5137-000
Swim lessons for ALL 4 th graders	5,000.00				(5,000.00)	01-452-5112-101
Parks retirement misposting		82,857.00			82,857.00	01-454-5133-000
add omitted Safety office supplies JK	1,000.00				(1,000.00)	01-455-6210-000
TF adjust the 01-456-5112 from \$38,364 to \$27,086 A&H part time		11,278.00			11,278.00	01-456-5112-000
Traffic Impact Fee 10% increase Check w Dean			299,919.00		299,919.00	04-000-4319-000
Add computer for new investigator	2,000.00				(2,000.00)	04-421-6218-000
School Resource officer vehicle/equip CIF transfer to fleet	72,000.00				(72,000.00)	04-421-8440 & 7810
Sewer System master plan update -DW	30,000.00				(30,000.00)	07-481-6267-000
08-483-6217 add \$2500 more and move to 6213 Public Relations for MS4 - DW	2,500.00				(2,500.00)	08-483-6217/6213
Change Admin Asst PTYR to FT \$12,804 + benefits-SH	22,693.00				(22,693.00)	21-493-5111-000
					<u>112,309.51</u>	

Additions/Changes CIP Projects for 2019-2023	Budgeted	Added	Removed	Moved	New	Net Change fr Aug CIP meeting	
Diamond Valley Field Phase	(4,100,000)		(4,100,000)		0	4,100,000	02-454-8412-445
Changes in Park Imp. Fund						4,100,000	
Poudre Tr Open Space Shure View acquisitions move to 2020	(1,000,000)			(1,000,000)	0	1,000,000	04-454-8410-453
Weld County Radio Tower reduction	(250,000)		(72,098)		177,902	72,098	04-421-6218-000
Main Street Sidewalk Improvements (E of Chimney Pk)		(45,000)			(45,000)	(45,000)	04-429-8445-000
Cemetery Parking Lot moved to 2019	0	450,000			450,000	(450,000)	04-429-8445-000
Traffic Impact Fee increase 10%	2,999,190	299,919			3,299,109	299,919	04-000-4319-000
Changes in Cap Imp Fund						877,017	
Sewer Interceptor to Hwy 257 & Harmony Rd Town Share	(6,385,950)		(6,385,950)		0	6,385,950	
Changes in Sewer Fund						6,385,950	
						11,362,967	Less in CIP



FUTURE TOWN BOARD MEETINGS

November 12, 2018	Meeting Cancelled–Observance of Veterans Day
November 19, 2018 5:30 p.m.	Town Board Work Session Water Demand Discussion – John Thornhill Water Rate Discussion – Dean Moyer
November 26, 2018 6:00 p.m.	Town Board Work Session Adoption of 2018 International Fire Code and Land for Station #4 – Sandi Friedrichsen RO Plant Update – Rick Adcock
November 26, 2018 7:00 p.m.	Town Board Regular Meeting Kern Board Meeting
December 3, 2018 6:00 p.m.	Town Board Work Session
December 10, 2018 5:30 p.m.	Board/Manager/Attorney Monthly Meeting
December 10, 2018 7:00 p.m.	Town Board Regular Meeting
December 17, 2018 6:00 p.m.	Town Board Work Session
December 24, 2018	Meeting Cancelled Town Hall Closed at Noon – Christmas Eve
December 31, 2018	Meeting Cancelled Town Hall Closed at Noon – New Year’s Eve
January 7, 2019 6:00 p.m.	Town Board Work Session
January 14, 2019 5:30 p.m.	Board/Manager/Attorney Monthly Meeting
January 14, 2019 7:00 p.m.	Town Board Regular Meeting Kern Board Meeting
January 21, 2019 6:00 p.m.	Town Board Work Session

Additional Events

November 17, 2018	Civic Service Day @ CSU Football Game
December 7, 2018	Town of Windsor – End of Year Banquet

December 14, 2018

Chili Cook off and Ugly Sweater Contest

Future Work Session Topics

- Investment Strategy Discussion
- Economic Development/business incentive review
- Sign Code Update meeting with Planning Commission (next code section in series) – Planning
- Residential buildout at 60,000 population
- Economic development/retail needs at 60,000 population
- Water needs at 60,000 population
- Transportation—20 year projection
- Contractor licensing