



TREE BOARD REGULAR MEETING

March 22, 2022 - 5:00 P.M.

Join Zoom Meeting

<https://windsorgov.zoom.us/j/85229660098?pwd=OWtJU2lNYW1Lak9XbjY1eWtuejZUQT09>

Meeting ID: 852 2966 0098

Passcode: 699352

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
3. Liaison Reports
 - Town Board Report
4. Public Invited to be Heard

B. CONSENT CALENDAR

1. Minutes from February 22, 2022

C. BOARD ACTION

1. None

D. BOARD DISCUSSION

1. Arbor Day 2022 Planning Update
2. Water Presentation- Leif Lesoing, Water Resource Administrator, Town of Windsor

E. COMMUNICATIONS

1. Communications from Town Staff
2. Communications from Chairperson and Board

F. ADJOURN

FUTURE MEETINGS

April 26, 2022

May 24, 2022

June 28, 2022

Tree Board Meeting- Cancelled

Tree Board Meeting

Tree Board Meeting, Sick Tree Day



TREE BOARD REGULAR MEETING
February 22, 2022 - 6:00 P.M.
Public Services Building – 922 North 15th Street
Windsor, CO 80550

MINUTES

A. CALL TO ORDER

Ms. O'Connor called the meeting to order at 6:07 pm

1. Roll Call

Board Chair
Vice Chair
Secretary

Alison O'Connor
Jason King
Rebekah Wilson
Sue Bielawski(absent)
Rebecca Morrison
John Brown(absent)
Julie Cline

Town Board Liaison

Also Present: Town Forester
Forestry Maintenance Tech
Administrative Specialist

Ken Kawamura
Blake McGrew
Kristy Zulkoski

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

Mr. King moved to approve the agenda as presented. Ms. Morrison seconded the motion. All members present voted Aye. Motion carried.

3. Liaison Reports

Town Board Report/Julie Cline

- Magical Forest event was held on Saturday at Eastman Park South, around 500 people joined in the fun
- Talk throughout Town about “Wall of Windsor” and the DDA lots by Windsor Lake, RFP for a developer was selected and discussions have been held, nothing final has been decided, public would vote on proposals, verified information can be found on Project Connect
- Town Board Elections are coming up, ballots will be available by March 14th in the mail, election day is April 4th

4. Public Invited to be Heard

- No Report

B. CONSENT CALENDAR

1. Minutes from January 25, 2022

Ms. Morrison moved to approve the January 25, 2022 Minutes as presented. Mr. King seconded the motion. All members present voted Aye. Motion carried.

C. BOARD ACTION

1. Approve Poster Contest Winners as selected at Work Session
 - 5 First Place Winners – one from each school

- Windsor Charter Academy – William B. 1st Grade
- Tozer – Xander N. 2nd Grade
- Skyview – Maylynn B. 3rd Grade
- Mountain View – Shyla O. 5th Grade
- Grandview – Lillian F. 5th Grade
- Board Members voted for overall Winner – poster will be the front cover of 2023 Calendar

Mr. King moved to approve Xander N./Tozer Elementary 2nd Grade as the overall winner for the 2023 Poster Contest – “Plant a Tree for You and Me” based on Board Member vote. Ms. Wilson seconded the motion. All members present voted Aye. Motion carried.

D. BOARD DISCUSSION

1. Arbor Day 2022 Planning

- Mr. Kawamura will meet with the principal from Windsor Charter Academy on Wednesday
- Reading of Arbor Day Proclamation at Town Board Meeting will be on Monday, April 11th at 7:00 pm, Ms. Bielawski will be in attendance
- School Celebrations will take place at Grandview and WCA on April 14th due to no school on the 15th, TBD - will try to schedule for in the morning
- Will request Smokey the Bear to join in the fun
- Seedlings have been ordered, will be delivered week of April 11th, about 770 students per school, Ms. Morrison, Ms. Wilson, Mr. King will meet on April 12th from 10:00 am – 12:00 pm at Public Services Campus in order to sort, count and package
- Lynn Morales will prepare prize bags and certificates for contest winners
- Tree Sale will be held on April 16th from 10:00 am – noon at Public Services Campus, all Board Members welcome and encouraged to attend, 10 trees sold so far, additional promotion/communication through social media and mailer in March
- Poster Contest Celebration with Town Board and Mayor at Main Park during Work Session on April 25th at 5:00 pm – date and time to be confirmed
- Due to the busy month with Arbor Day celebrations and activities, discussion was held on cancelling the April 26th meeting

Ms. Morrison motioned to cancel the April 26, 2022 Regular Tree Board Meeting. Mr. King seconded the motion. All members present voted Aye. Motion carried.

E. COMMUNICATIONS

1. Communications from Town Staff

- Mr. Kawamura
 - Staff has been out several times clearing snow
 - Blake continues to prune trees in parks and will have holiday lights removed from trees downtown
 - Lynn received a semi-load of new flower pots for downtown, Boardwalk Park and the cemetery
 - Excited to be approved to hire four part time and one seasonal position to help with workload
 - Collected 1,013 Christmas trees for the Magical Forrest event, followed by recycling
 - Cleaned up flower beds and roundabouts
 - Attended a career fair at UNC to recruit for Parks, Recreation & Culture openings
 - Conducted two landscape inspections
 - Will follow up with Leif Lesoing about presenting Windsor’s water plan to Tree Board meeting on March 22nd

2. Communications from Chairperson and Board

- Ms. O’Connor
 - Potential new board member/Priscilla, Ms. Zulkoski will email fillable application
 - Encouraged members to promote the Tree Sale
 - Weather pending, all summer and fall Tree Board Meetings will be held outdoors starting in May

- Community Education Event - Public Tree Walk & Q&A Session at Main Park with the Tree Board will be held on August 23rd, will add to May's meeting agenda, Activity Guide content due on June 22nd in order to promote
- September meeting – Park Audit
- Ms. Wilson
 - Interested in another Boot Camp Saturday Workshop Series

F. ADJOURN

Ms. Morrison moved to adjourn. Ms. Wilson seconded the motion. All members present voted Aye. Motion carried. Meeting was adjourned at 7:15 pm

Submitted by:

Kristy Zulkoski, Administrative Specialist
Parks, Recreation & Culture



MEMORANDUM

Date: March 22, 2022
To: Tree Board
From: Ken Kawamura, Town Forester
Re: Arbor Day Planning Update
Item #: D.1.

Background / Discussion:

The Town of Windsor celebrates Arbor Day on the third Friday of April. Windsor will be celebrating forty-one consecutive years as Tree City USA as designated by the Arbor Day Foundation. Due to schools not in session on Friday April 15th this year we will host the celebration at Grandview Elementary from 8:20 to 9:05 then we go to Windsor Charter Academy from 9:45 to 10:30 on Thursday April 14, 2022. Trees will be delivered for the tree sale on the same day so could be a slight challenge coordinating the events.

Financial Impact:

We have \$1000 allocated for the various events

Recommendation:

Update only

Attachments:

None



MEMORANDUM

Date: March 22, 2022
To: Tree Board
From: Ken Kawamura, Town Forester
Re: Water Development Presentation
Item #: D.2.

Background / Discussion:

Sue spearheaded this meeting wanting more information for water conservation. Town of Windsor Water Resource Administrator, Leif Lesoing, will give a presentation on general water use and the direction the Town of Windsor is moving towards sustainability.

Financial impact:

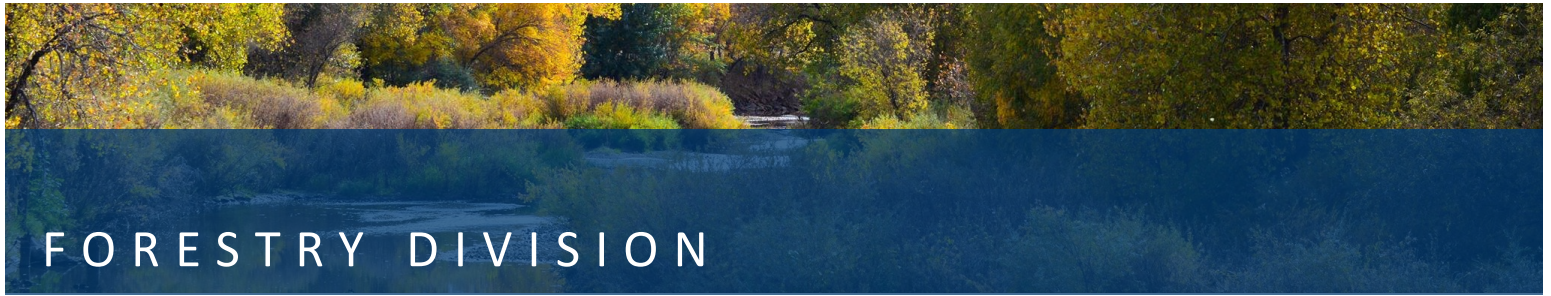
None

Recommendation:

For review only

Attachments:

None



FORESTRY DIVISION

March 22, 2022

Well, it's here! The season is in full swing and staff has been busy preparing for this upcoming season. The Treasure Island Demonstration Garden Kick off meeting will be on Tuesday April 5th at the Community Recreation Center from 10am to 11am and we invite everyone to attend. In addition, we have been working on all the Arbor Day festivities which will happen on the week of April 11th.

We are all very proud of Blake as he has earned his Aerial Rescue Certification so we can all rest assure, while climbing a tree and we get stuck (or your cat!), he can safely get you back to the ground where we all belong! We are very excited to welcome Dylan Kremer, Ben Stutheit, Conery Calhoon and Caleb Raymond as the newest members of the forestry team! We are very happy to share our workload with them!

Highlights from March are:

- March being the snowiest month of the year, staff has been out several times clearing snow
- Prepare to chip and clean up Christmas trees from the Magical Forest
- Inspect damage of roundabout at 3rd Street and Eastman Park Drive
- Prepare for clean up of the Riverwalk area
- 1 landscape inspections (Village at Ptarmigan)

We'll start tonight with a quick update on the Arbor Day Festivities then we have the long awaited Water Plan Presentation by Leif Lesoing. I'm sure we are all eager to hear what he has to say and would like to express our sincere appreciation to Leif for taking time from his busy day to present this most import issue surrounding our community. So, let's get started....

Let's Keep Windsor Tree-rific!



Classes



Let us know if you would like to teach a class!

Join our 2022 Treasure Island Demonstration Garden Classes

All classes are from 10-11 am, weather permitting
Classes are held at 33500 1st Ave, Lake Road

- May 18 / Garden Friends and Foes**
Learn to identify garden pests and diseases. We will discuss how to identify and control them. We will also discuss how to use natural methods to control them.
- June 15 / Making the Most of Micro-climates**
Learn how to use micro-climates to your advantage. We will discuss how to use micro-climates to your advantage. We will also discuss how to use natural methods to control them.
- July 20 / Properly Picking Peppers**
Learn how to properly pick peppers. We will discuss how to properly pick peppers. We will also discuss how to use natural methods to control them.
- August 17 / August Blooms**
Learn how to properly pick peppers. We will discuss how to properly pick peppers. We will also discuss how to use natural methods to control them.
- September 21 / Seed Gathering and Fall Planting**
Learn how to properly pick peppers. We will discuss how to properly pick peppers. We will also discuss how to use natural methods to control them.

COLORADO STATE UNIVERSITY
EXTENSION

Support from:       

