



TREE BOARD REGULAR MEETING

March 23, 2021 - 5:00 P.M.

<https://windsorgov.zoom.us/j/93120411289?pwd=NE5CZEZBS3FkNjRBaVBnU2d1ZFJUZz09>

Meeting ID: 931 2041 1289

Passcode: 310637

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Introduction of new board member Rebecca Morrison
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
4. Liaison Reports
 - Town Board Report
5. Public Invited to be Heard

B. CONSENT CALENDAR

1. Minutes from February 23, 2021

C. BOARD DISCUSSION

1. Arbor Day Planning Update

D. COMMUNICATIONS

1. Communications from Town Staff
2. Communications from Chairperson and Board

F. ADJOURN

FUTURE MEETINGS

April 27, 2021
May 25, 2021
June 22, 2021

Tree Board Meeting
Tree Board Meeting
Tree Board Meeting



TREE BOARD REGULAR MEETING

February 23, 2021 - 5:00 P.M.

Zoom Meeting

<https://windsorgov.zoom.us/j/96216554803?pwd=bmc3MCtHUWVpZW9lL1NgeUJuRDFCQT09>

Meeting ID: 962 1655 4803

Passcode: 544665

MINUTES

A. CALL TO ORDER

Alison O'Connor called the meeting to order at 5:00 pm

1. Roll Call

Board Chair
Vice Chair
Secretary

Alison O'Connor
Sue Bielawski
Jason King
Rebekah Wilson(absent)
John Pankonin
Donna Pierce
Julie Cline

Town Board Liaison

Also Present:

Town Forester
Parks Operations Manager
Administrative Specialist

Ken Kawamura
Bob Worthen
Kristy Zulkoski

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

Mr. King moved to approve the agenda as presented. Mr. Pankonin seconded the motion. All members present voted Aye. Motion carried.

3. Liaison Reports

Town Board Report/Julie Cline

- Snow removal by Public Works, Parks and CRC crews, more snow on the way, a few issues with pipes around town and issues at the Rec Center due to cold freeze
- Eastman Park boulder placement was on hold due to weather, work has resumed now
- Poudre Trail Corridor Committee - working on a creative brief to gain more interest and exposure to trails, going through marketing materials, possible expansion going further east to Kersey
- Kyger Reservoir – Wade Willis working on fishing opportunities
- DDA – working on developing the backlots behind businesses to make it more friendly to pedestrians and make downtown more inviting as a destination
- Mr. Pankonin inquired about Greeley buying groundwater and what Windsor is doing
 - Town always on the lookout for water, purchasing rights and deals, investing and partnership with NISP project, fast growth and development will affect this as a limited resource

4. Public Invited to be Heard

- Christine Martin - Assistant to Mr. Shane Hale-Windsor Town Manager
 - o Has a horticulture background and was interested in sitting on a meeting
- Greg Bielawski - Windsor Water/Sewer Board

- o Mayor's Water Challenge and making a commitment to save water, based on percentage of population that signs up, will be in the category of towns with a population between 5,000-30,000, Windsor has joined every year out of the last five, in 2016 or 2017 came in 5th, came in 6th in 2019, prizes can be won, more information/video will be coming out on Town website, Ms. Bielawski will share with Tree Board as well

B. CONSENT CALENDAR

1. Minutes from January 26, 2021
 - Correction under D1. Board Discussion – Next Board meeting on March 23, 2021, needs to be corrected to February 23, 2021

Mr. Pankonin moved to approve the January 26, 2021 Minutes as amended. Ms. Bielawski seconded the motion. All members present voted Aye. Motion carried.

C. BOARD ACTION

1. Approve Arbor Day Poster Contest Winners
 - Thanks to Mr. Kawamura for dropping off and picking up posters to Board Members and to the Board Members who took the time to go through their assigned school's submission over the weekend
 - 1st place winning posters from each school (6 total) have been scanned, will view each poster individually twice and then vote on overall Grand Champion
 - Six schools participated, will need to discuss how to feature all winners, possibility to only feature 1st and 2nd place winners for calendar months and include an additional page with a collage with all winners
 - Did not receive any poem submissions this year, most likely due to hybrid schedule at the middle school and main contact Ruth Brunner had retired
 - 1st place winners
 - o Charlotte Ward/3rd Grade Mountain View – 5 votes
 - o Graicelyn Klein/2nd Grade Windsor Charter – 0 votes
 - o Josh Ward/1st Grade Tozer – 0 votes
 - o Makenzie Fasching/4th Grade Grandview – 0 votes
 - o Michael Hassinger/3rd Grade Skyview – 4 votes
 - o Tesla Person/3rd Grade Inspire Online – 0 votes

Ms. Pierce moved to approve Charlotte Ward/3rd grader-Mountain View as the Grand Champion of the 2021 Arbor Day Poster Contest. Mr. Pankonin seconded the motion. All members present voted Aye. Motion carried.

D. BOARD DISCUSSION

1. Arbor Day Planning Update
 - School celebration offered to Skyview again due to cancellation last year, principal willing to host and is very gracious and excited
 - Due to restrictions still in place, not able to do in person, Mr. Kawamura will meet with the principal at the end of the week to discuss further on the virtual process and logistics, possible Zoom webinar where each class can join, possible public link for parents/families to join, possible participation from students, shoot for about ½ hour in length
 - Still present with the standard agenda while still making it interactive, each Board Member would have a role

- Tree City USA Award presentation, Proclamation by the Mayor if available, poster winners announced, Tree Board Pledge, Smokey the Bear
- Tree planting at a later time
- Seedlings have been ordered, about 650 total-teachers/aides/students, Ms. Bielawski and Ms. Pierce will help bag and sort
- Tree Sale started at the beginning of the year, about 60 trees available, not sure of exact numbers sold to date, Ms. Pierce promoted sale on Nextdoor and Windsor Community Facebook page
- Winner bags – can still order t-shirts, Mr. Kawamura will confirm on ordering and reach out for sizes, can wear during Zoom presentation, prizes will be grade level appropriate

E. COMMUNICATIONS

1. Communications from Town Staff

- Mr. Kawamura
 - Four different snow events
 - Lights were taken down from downtown area by Blake/Forestry and Stephen/Cemetery over a span of 3-4 days
 - Site inspections
 - Pruning of trees at West Park and some street clearance clean up
 - Magical Forrest event moved back a week due to weather, 800 recycled trees used, about 120 people attended
 - New Board Member – Rebecca Morrison, will join in next month's meeting

2. Communications from Chairperson and Board

- Ms. O'Connor
 - Presenting tomorrow with Mr. Kawamura at Tree City USA Conference, created a seven minute video on Sick Tree Day, will be available for questions at the end, a great honor to be recognized and invited to present
 - Will create and send out in the coming weeks a presentation of all poster winners so all members can have the opportunity to view
 - Next Regular Meeting will be March 23, 2021
- Ms. Bielawski
 - Inquired about Sick Tree Day
 - Still a go for June 22nd, but usually wait until after Arbor Day to start planning, members should plan on 4:30-8:00pm that evening if participating
 - Mr. King - write a thank you note to Smile Doctors for sponsoring the calendar, Mr. Kawamura will pass along contact info
 - Ms. Zulkoski – update new Board Member positions (Chair, Vice Chair & Secretary) on Town website

F. ADJOURN

Mr. Pankonin moved to adjourn. Ms. Bielawski seconded the motion. All members present voted Aye. Motion carried. Meeting was adjourned at 5:45 pm.

Submitted by:

Kristy Zulkoski, Administrative Specialist
Parks, Recreation & Culture



MEMORANDUM

Date: March 23, 2021
To: Tree Board
From: Ken Kawamura, Town Forester
Re: Arbor Day Planning Update
Item #: D.1.

Background / Discussion:

The Town of Windsor celebrates Arbor Day on the third Friday of April. Windsor will be celebrating forty consecutive years as Tree City USA as designated by the Arbor Day Foundation. Skyview School of STEM will be the host school and the event will take place Friday April 16, 2021 from 1:45 to 2:15. We will discuss roles and logistics on how to present a virtual presentation. We will also talk about if we want to recognize the winners of the poster contest since we are not able to bring them to a Town Board meeting. In addition, we will discuss logistics for the tree sale that will take place on Saturday April 17, 2021.

Financial Impact:

We have \$1000 allocated for the various events

Recommendation:

Update of progress for the planning of Virtual Arbor Day planned for April 16, 2021

Attachments:

None

FORESTRY DIVISION

March 23, 2021

We had our first epic snow storm in many years! Windsor got 17 inches of snow but we got much more on the west side of town. Many of the snow plows were getting stuck and struggling to get paths forged in high snow drifts but our staff pushed on and ultimately plowed every single street and cul-de-sac in town! It was an all hands on deck effort and though there were damages to trees, our priority was to make sure emergency vehicles could respond to where they needed to go. Forestry staff did respond to several trees that were down blocking access on streets that we addressed. Once the roads were opened up, forestry went out and assessed damages and cleaned up all the fallen branches on streets and sidewalks to make sure snow removal operations would not be hindered. Alison even provided a special treat to one lucky snow worker! Great Job to everyone! Enough about snow...let's welcome new board member Rebecca Morrison! We are glad to have you! I think you will find we are a very dynamic and fun board. I'm sure you will have a "tree-rific" time with us!

Highlights from February are:

- Spent 3 days collecting fallen branches from March snow storm
- Scanned and put together winners list for the poster contest
- Preparing for Treasure Island Kickoff meeting
- Removed a cottonwood that fell into the Poudre River and was creating issues for the sewer plant
- 3 landscape inspection
- Participated in a parade for former Public Works Director, Terry Walker

The main objective of this meeting is to hash out everyone's responsibilities for the virtual Arbor Day Celebration at Skyview School of STEM and discuss details for the Arbor Day Tree Sale. We will also determine if the board would like to host a special recognition of the Arbor Day Poster Contest winners. Keep our fingers crossed for good weather during our events....

Let's Keep Windsor Tree-rific!

