



TREE BOARD REGULAR MEETING
March 26, 2019 - 5:00 P.M.
Maple Room Community Recreation Center – 250 North 11th Street
Windsor, CO 80550

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
3. Liaison Reports
 - Town Board Report
4. Public Invited to be Heard

B. CONSENT CALENDAR

1. Minutes from February 26, 2019

C. BOARD ACTION

None

D. BOARD DISCUSSION

1. Arbor Day Planning Update

E. COMMUNICATIONS

1. Communications from Town Staff
2. Communications from Chairperson and Board

F. ADJOURN

FUTURE MEETINGS

April 23, 2019
May 28, 2019
June 25, 2019

Tree Board Meeting
Tree Board Meeting
Tree Board Meeting (sick tree day)



TREE BOARD REGULAR MEETING
February 26, 2019- 5:00 P.M.
Maple Room Community Recreation Center
250 N. 11th Street, Windsor, CO 80550

Minutes

A. CALL TO ORDER

Chair Alison O'Connor called the meeting to order at 5:19 PM (last minute poster submissions)

1. Roll Call

Bill Monroe (Absent/Excused)
Sue Bielawski
Alison O'Connor
Rebekah Wilson
Wendy Ball
John Pankonin
DJ Calvin

Town Board Liaison

Myles Baker (Absent)

Also Present:

Town Forester

Ken Kawamura

Parks Operations Manager

Bob Worthen

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

Ms. Bielawski moved to approve the Agenda. Mr. Pankonin seconded the motion. All members present voted Aye. Motion carried.

3. Liaison Reports

Myles Baker/Town Board Liaison:

- No Report
- Sent email congratulating the Tree Board on a successful Tree Symposium and shared with Town Board last night

4. Public Invited to be Heard

- No Report/Hearings

B. CONSENT CALENDAR

1. Minutes from January 29, 2019

Mr. Pankonin moved to approve the January 29, 2019 minutes. Ms. Wilson seconded the motion. All members present voted Aye. Motion carried.

C. BOARD ACTION

1. Approve Arbor Day Poster Contest Winners

- The Board divided up posters by schools and each member selected five winners to represent each school.

- The five first place winners of each school were then voted on by the members in order to select the overall winner for the contest
- Riley Bragg from Tozer was selected as the overall winner for 2019 and will be featured on the cover of the 2020 Arbor Day Poster Calendar
- Ms. O'Connor will scan the 25 winning posters and send to Mr. Kawamura

Ms. Bielawski moved to approve the Arbor Day Poster Contest Winners. Ms. Ball seconded the motion. All members present voted Aye. Motioned carried.

D. BOARD DISCUSSION

1. Arbor Day Planning Update

- Arbor Day celebration will be on Friday, April 19th at Tozer from 8:30-9:00 AM and at Mountain View from 10:00-10:30 AM
- Ms. Bielawski will attend the Town Board meeting on April 8th for the reading of the Arbor Day Proclamation
- Opening Reception/Arbor Day Poster and Poetry Contest exhibit will be held Thursday, April 11th from 5:30-7:30 PM at the Art & Heritage Center
- Presentation of poster/poetry contest winners will be held on Monday, April 22nd at Town Board Meeting
- Tree Sale will take place at 190 North 8th on Saturday, April 20th from 10:00 AM-12:00 PM
 - Discussion was held on the possibility of providing free mulch on this day to any resident that wanted to bring a truck, and possibly having staff on hand to help load
 - All Board members are encouraged to attend
- Mr. Pankonin will be out of town starting on April 22nd, will be available for all events except Town Board meeting
- Only 4 poetry entries were submitted, Mr. Kawamura will look over and choose winner, suggestion was made to use one poem for each season
- T-Shirts: Board Members will wear a previous shirt, principal and assisting teachers with Arbor Day presentation at host schools, poster contest winners and their teacher will receive 2019 shirt
- Seedlings (Norway Spruce) will come pre-bagged and labeled, 1200 ordered, only distributed to host schools, will need to be counted and sorted
- Mr. Kawamura will work with principal from host schools to decide on type of tree and location for planting on school grounds

2. Marketing and Promotion Update

- 2nd week of February was the most well-attended library class to date (32 people)
 - Weld and Larimer County extension, Tree Board Sponsored
 - Eric Hammond/Adams County presented on pruning
 - Next sponsored class will be in May, Bill & Mary Monroe will address Emerald Ash Borer and Japanese Beetle
- Tree Symposium
 - 52 people in attendance, about half from Windsor, other half from surrounding areas (Greeley, Loveland, Eaton, Severance), 18 pre-registered
 - Overall was a success based on survey results/feedback
 - 100% of survey results showed that people would attend again
 - All presentations received a positive review

- Some surveys suggested that people wanted more information on hands-on practical experience for tree maintenance rather than on what the Town does for maintenance
- Great interest in learning more about shrub plantings, pruning, invasive insects, drought, perennials
- Nice to have Water Board in attendance to share their knowledge and water increase
- Discussion held on having more clarification on when events are scheduled for postings/reposting on social media sites

E. COMMUNICATIONS

1. Communications from Town Staff

Mr. Kawamura reported on the following:

- PReCAB-discussion on Town projects, policies as they relate to PRC such as smoking in the parks, proposal of Colorado National Sports Park, invited members to attend Tree Symposium
- Brush site is now gone, new recycling site opens on February 27th at Public Works

2. Communications from Chairperson and Board

- Ms. Wilson attended the Greeley Tree Care Workshop along with Mr. Kawamura and Mr. McGrew-lots of great information, in particular, the presentation of under-utilized trees by Tim Buchanan and Tree Law by the City of Greeley attorney
- Inquiry about tree near Mayor's home and future removal, bids are currently out to compare pricing/costs, cottonwoods off of Walnut and 6th, new code is in effect

F. ADJOURN

Mr. Pankonin moved to adjourn; Ms. Ball seconded the motion. All members present voted Aye. Motioned carried. Meeting was adjourned at 6:22 PM

Submitted by:

Kristy Zulkoski, Administrative Specialist
Park, Recreation, and Culture



MEMORANDUM

Date: March 26, 2019
To: Tree Board
From: Ken Kawamura, Town Forester
Re: Arbor Day Planning Update
Item #: D.1.

Background / Discussion:

The Town of Windsor celebrates Arbor Day on the third Friday of April. Windsor will be celebrating thirty-eight consecutive years as Tree City USA as designated by the National Arbor Day Foundation. Festivities include: celebrations at two local elementary schools, poster contest, and a tree sale. The Arbor Day celebration will be 8:30 to 9:15 at Tozer Elementary; and from 10:00 to 10:30 at Mountain View Elementary on Friday, April 19th. The trees for the sale will arrive on Thursday April 18th and distribution will be from 10:00am to noon on Saturday, April 20th. Open house for the poster contest exhibit is at the Art & Heritage Center on Thursday, April 11th from 5:30 to 7:00 pm.

Financial Impact:

We have \$1000 allocated for the various events

Recommendation:

Update of progress for the planning of Arbor Day planned for April 19th and 20th, 2019

Attachments:

None

FORESTRY DIVISION

March 26, 2019

March started off like a lion and staff has been busy removing snow after a couple of events in particular the “Bomb Cyclone” March Blizzard 2019 and I don’t mean the kind you get at Dairy Queen! There were sustained winds of 35 to 45 mph with gust up to 80 mph. Motorist were stuck in 3 to 5 feet snow drifts and staff was busy trying to keep the roadways passable. In addition, there were several trees that came down due to strong winds and saturated soils. There was a silver maple that fell on a house on the 300 block of Oak and because of the risks to cause further damage, a contractor with this type of experience was brought in to mitigate the situation (sorry Blake!). The search for a horticulture technician continues but we have a prospective candidate!

Highlights from February are:

- Tree risk analysis
- Snow removal
- Removal of two willows at CR5 and Country Farm
- Removal of two cottonwoods at the new archery range
- Removal of the “ugly” ash in Main Park
- Arbor Day Planning
- Zero Code violation last month

On the agenda tonight is the Arbor Day planning update. We will discuss and finalize plans. I still need help sacking up seedlings and preparing the gift bags for prizes. There was an article for the tree sale in the newspaper and sales are steady. There will be another round of social media posts at the beginning of April and the week prior to the event.

Next month we will start preparations for Sick Tree Day.

Let’s Keep Windsor Tree-rific!

