



TREE BOARD REGULAR MEETING
May 25, 2021 - 5:00 P.M.
Eastman Park – 7025 Eastman Park Drive
Windsor, CO 80550

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
3. Liaison Reports
 - Town Board Report
4. Public Invited to be Heard

B. CONSENT CALENDAR

1. Minutes from April 27, 2021

C. BOARD ACTION

1. None

D. BOARD DISCUSSION

1. Park/Tree Audit

E. COMMUNICATIONS

1. Communications from Town Staff
2. Communications from Chairperson and Board

F. ADJOURN

FUTURE MEETINGS

June 22, 2021	Tree Board Meeting
July 27, 2021	Tree Board Meeting
August 24, 2021	Tree Board Meeting



TREE BOARD REGULAR MEETING

April 27, 2021 - 5:00 P.M.

Join Zoom Meeting

<https://windsorgov.zoom.us/j/97345870479?pwd=TFRET2loVEtrV3BtOHF0Y1VyS3lBdz09>

Meeting ID: 973 4587 0479

Passcode: 213112

MINUTES

A. CALL TO ORDER

Ms. O'Connor called the meeting to order at 5:02 pm

1. Roll Call

Board Chair
Vice Chair
Secretary

Alison O'Connor
Sue Bielawski(absent)
Jason King
Rebekah Wilson
John Pankonin
Donna Pierce
Rebecca Morrison
Julie Cline

Town Board Liaison

Also Present: Town Forester
Park Operations Manager
Administrative Specialist

Ken Kawamura
Bob Worthen
Kristy Zulkoski

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

Ms. Wilson moved to approve the agenda as presented. Ms. Pierce seconded the motion. All members present voted Aye. Motion carried.

3. Liaison Reports

Town Board Report/Julie Cline

- Arbor Day Celebration – Reported to Town Board last night, wonderful presentation despite having to do it virtually, Mayor Rennemeyer apologized for having to leave early
- River Walk Experience Grand Opening is Friday, May 14th at 4:00 pm, Town Board toured the area last night, finishing up landscaping and tree planting, discussed oldest tree in Windsor, Phase 2 will include Treasure Island expansion and development
- Chamber of Commerce
- Emergency powers, retain to keep Zoom account and option to meet virtually, may have to pass own resolution, welcome to meet in person
- Poudre Trail Coalition – Trail-a-thon starts on June 1st, possibly go through June and July, eight different activity packets, opportunities to win prizes for creating maps, poems, and drawings, focus on getting people excited about the river and trails around town, partnership with Windsor and Greeley library

4. Public Invited to be Heard

- No Report

B. CONSENT CALENDAR

1. Minutes from March 23, 2021

Mr. King moved the approve the March 23, 2021 Minutes as presented. Ms. Wilson seconded the motion. All members present voted Aye. Motion carried.

C. BOARD ACTION

1. None

D. BOARD DISCUSSION

1. Arbor Day Recap
 - Thanks for all Board Members for their involvement
 - Very successful despite a few technology glitches, praise and thanks from Skyview Principal
 - Awesome PowerPoint created by Ms. O'Connor
 - Tree planting completed at the school - Catalpa
 - Huge thanks to Ms. Bielawski, Mr. King and Ms. Wilson for counting and bagging 700 seedlings
 - A few students hadn't received prizes yet, were delivered to school front offices
 - Poster Contest Celebration/Recognition with the Mayor and Town Board on Monday, May 17th from 4:45-5:15 pm, meet at Main Park NW Shelter, treats and ice cream, Ms. O'Connor and Ms. Pierce will not be able to attend
 - Tree Sale was a success, lots of help, Ms. Fotsch and Ms. Martin assisted, drive-thru was very efficient and convenient, sold 44 out of 48 trees
2. Sick Tree Day
 - Replace Regular Meeting on June 22nd, Board Members meet at 4:30 pm, visits from 5:00-8:00 pm
 - Mr. Kawamura will email contacts for volunteers/professionals
 - Cap registration at 50 visits
 - Split up into teams, 8-10 home visits per team, 10-15 minutes per home
 - Dinner afterwards – time to network and provide updates, feedback and reflection, boxed meals, Main Park shelter, will have back up plan in case of weather
 - Will discuss further during May meeting to confirm details and food options
 - Ms. Cline was a client about 3 years ago – wonderful experience, received positive news, very appreciative of the program and work done

E. COMMUNICATIONS

1. Communications from Town Staff
 - Mr. Kawamura
 - o Held kickoff meeting for Treasure Island
 - o Continued to clean up broken branches from last major snow storm, public drop off near Treasure Island, ground up and hauled out
 - o Town Spring Clean Up Days will be held on May 14th and 15th at Public Services 922 N. 15th Street
 - o 3 landscape inspections
 - o Refreshed all the flower pots around town, started clean-up of all flower beds and roundabouts
 - o Cleared several low hanging branches along the Poudre River for safer floatability for Riverwalk project
 - o Mr. Terry Walker/former Public Works Director passed away, memorial service was held at the CRC on April 16th
 - o Gene Morey passed away as well, he established the Tree Board in 1976, church off of 6th and Walnut purchased a Memorial Tree in his honor and his niece said that money will be donated in his name to the Tree Board, Ms. Pierce recently viewed an interview with him, will send out to Board Members for viewing
 - Mr. Worthen
 - o Acknowledged Mr. Kawamura for all his hard work and dedication throughout the snowstorm, Arbor Day planning, Performance Based Budgeting, and a new evaluation process
2. Communications from Chairperson and Board
 - Ms. O'Connor

- o Meet at Eastman Park for May 25th Meeting
 - Tour River Experience
 - Complete Annual Park Audit – assess trees, sizes, species
 - Mr. King will take notes for overall assessment, final copy sent to Ms. Zulkoski for Minutes
- o Need to plan Tree Board Recognition and Tree Planting for former members Gene Morey, Wendy Ball, Bill & Mary Monroe, possible location at Morey's Grove/Weld RE-4 Administration Building

F. ADJOURN

Ms. Pierce moved to adjourn. Mr. King seconded the motion. All members present voted Aye. Motion carried. Meeting was adjourned 5:42 pm

Submitted by:

Kristy Zulkoski, Administrative Specialist
Parks, Recreation & Culture



MEMORANDUM

Date: May 25, 2021
To: Tree Board
From: Ken Kawamura, Town Forester
Re: Eastman Park Tree Audit
Item #: D.1.

Background / Discussion:

One of the goals established for the Tree Board for 2021 is to audit a park throughout the year. Main Park, Windsor Highlands Park and Chimney Park has been audited so far. Eastman Park was built in 2003 and many of the existing trees are almost 20 years old. This will give a snapshot look at how growth rates of various tree species differs and how condition type may play into growing conditions. In addition, there is a natural area along the Poudre River where we take a “natural approach” of tree management. We will walk the site and look at diversity, age class, condition and available planting sites. The new River Walk Experience just opened a week ago and we will take this opportunity to visit this area as well.

Financial Impact:

None

Recommendation:

The goal of the audit is to ensure the sustainability of the trees and park for future generations.

Attachments:

None

Tree Board Meeting
May 25, 2021
Eastman Park Audit

Species

Size

Condition

Site

Age Class

Diversity

Available Planting Space

Uniqueness

Notability

Accessibility

What tree would you like to be planted

Overall impression

Rating 1- needs improvement
2- minor improvement
3- satisfactory
4- good
5- excellent

FORESTRY DIVISION

May 25, 2021

After months of dreary weather and getting more rain and clouds than Seattle, it appears summer is finally on its way, not that we're complaining as we surely need the rains! We held our annual spring trainings and participated in the Spring clean up. Staff has been busy trying to get caught up with all the tasks as everything is now sprouting and growing with vengeance! Street and park trees as well as flowers and shrubs are being planted as we speak. Here are some highlights from May:

- Prune cottonwood at Windsor Lake dog park
- Clean up roundabouts and medians
- 3 landscape inspection
- Plant annual flower pots around town
- Move greenhouses to Treasure Island
- Set up pelican/wildlife habitat at Windsor Lake

The Arbor Day Poster Contest winner recognition with the Town Board was very successful. The outdoor venue worked out well and so much easier on the flow that it should be the way to go for future presentations. Jason, Kelso and Sue did an outstanding job hosting this event. All the participants were so proud and we all had a great time! We are all very proud of the newest attraction to the Windsor park system, the Riverwalk Experience which we will tour today! So without delay, let's get started!

Let's Keep Windsor Tree-rific!

