



TREE BOARD REGULAR MEETING

August 24, 2021 - 5:00 P.M.

Join Zoom Meeting

<https://windsorgov.zoom.us/j/81198418398?pwd=OGVyQm5pRVdrMGtJQjZxaWl5WlBEUT09>

Meeting ID: 811 9841 8398

Passcode: 633510

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
3. Liaison Reports
 - Town Board Report
4. Public Invited to be Heard

B. CONSENT CALENDAR

1. Minutes from May 25, 2021

C. BOARD ACTION

1. None

D. BOARD DISCUSSION

1. 2022 Arbor Day Poster Contest Calendar Discussion

E. COMMUNICATIONS

1. Communications from Town Staff
2. Communications from Chairperson and Board

F. ADJOURN

FUTURE MEETINGS

September 28, 2021
October 26, 2021
November 23, 2021

Tree Board Meeting
Tree Board Meeting
Tree Board Meeting



TREE BOARD REGULAR MEETING
May 25, 2021 - 5:00 P.M.
Eastman Park – 7025 Eastman Park Drive
Windsor, CO 80550

MINUTES

A. CALL TO ORDER

Ms. O'Connor called the meeting to order at 5:05pm

1. Roll Call

Board Chair
Vice Chair
Secretary

Alison O'Connor
Sue Bielawski
Jason King
Rebekah Wilson
John Pankonin(absent)
Donna Pierce
Rebecca Morrison
Julie Cline(absent)

Town Board Liaison

Also Present: Town Forester
Parks Operations Manager

Ken Kawamura
Bob Worthen

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

Ms. Bielawski moved to approve the agenda as presented. Ms. Wilson seconded the motion. All members present voted Aye. Motion carried.

3. Liaison Reports

Town Board Report – read into the meeting by Ms. Morrison

- On Monday, May 31st at 9am, Town of Windsor will have a Memorial Day celebration. It will go for about an hour. Please join if you are not busy.
- Fort Collins is hosting the traveling Vietnam War Memorial Wall. It will arrive in Fort Collins tomorrow afternoon and will be on display at The Veterans Plaza in Spring Canyon Community Park thru May 31st.
- As you see the Eastman River Experience, there will be another “party for it on June 26th. This is not “hosted” by the Town, but looks like a good time. Includes a river float, music, and education.
- Concerts in the park start in June, each Thursday at Boardwalk Park.

4. Public Invited to be Heard
No Report

B. CONSENT CALENDAR

1. Minutes from April 27, 2021

Ms. Morrison moved to approve the April 27, 2021 Minutes as presented. Ms. Pierce seconded the motion. All members presented voted Aye. Motion carried.

C. BOARD ACTION

1. None

D. BOARD DISCUSSION

1. Sick Tree Day Update

- Replacing Regular Meeting on June 22nd, Board Members to meet at 4:30 pm at the Windsor Public Services Facility 922 North 15th Street, Windsor, CO 80550. Visits from 5:00-8:00 pm
- Mr. Kawamura has emailed contacts for volunteers/professionals and had received several responses
- Registrations will be capped at 50 visits, but only a few signed up so far, will coordinate for social media and website posting of this event to promote homeowner sign up
- Split up into teams, 8-10 home visits per team, 10-15 minutes per home
- Teams should bring masks and be prepared for COVID restrictions, Mr. Kawamura suggested asking homeowner their preference for masking upon arrival to their property
- Dinner afterwards – time to network and provide updates, feedback and reflection to be held at the Main Park shelter, Ms. Morrison volunteered to investigate food options for boxed meals and will report options to Mr. Kawamura
- Tree Board members should wear their green Tree Board t-shirts

2. Poster Winner Recap

- Poster Contest Celebration/Recognition with the Mayor and Town Board was held on Monday, May 17th from 4:45-5:15 pm, met at Main Park NW shelter with treats and ice cream
- Mr. Kawamura thanked Board Members for their attendance and participation
- Excellent turnout was noted with >80% of winners in attendance
- The process was noted to be very efficient and there was agreement to have in same or similar venue going forward as this seemed to be an improvement over having it in the town chambers

3. Park/Tree Audit

- History of the Park – Established in 2003, Mr. Kawamura planted most of the park as one of his first assignments as the Town Forester, most trees are approximately 20 years old, the bathrooms were installed in 2005, followed by other various park features (dog park, playground, skate park, river float), the Poudre River runs along the park and there is both open space and natural areas surrounding the park's perimeter (maintenance in minimal in these areas), the pond near the playground is stocked with fish (large and small mouth bass and sunfish) and there is a fishing derby in early June
- Tree Maintenance – Newly planted trees are watered via a water truck and also receive lawn irrigation, mature trees survive mostly on lawn irrigation, trees are pruned as part of the Town's regular pruning cycle, dead trees are replaced as budget allows, in the new river float area, there are many trees and shrubs that were recently planted, most (all?) were planted too deeply and were buried in mulch, at the time of the audit Mr. Kawamura was going to follow up with the landscape management company who installed the plants and correct them
- Tree Species in the Park – 26 total species: Lacebark Pine, larch, Sensation boxelder, green ash, Autumn Purple Ash, Spring Snow crabapple, horsechestnut, Accolade elm, Frontier elm, swamp white oak, tatarian maple, bur oak, Ohio buckeye, Kentucky coffeetree, honeylocust, Norway maple, chokecherry, catalpa, cottonwood, ponderosa pine, Callery pear, Shumard oak, blue spruce, Austrian pine, littleleaf linden, Purple Robe black locust
 - Crabapple trees near structure were healthy, but a dead ash tree would likely need removal
 - Oaks and chokecherry trees along west side on main parking lot were largely healthy
 - Horsechestnut, honey locust and a Kentucky coffeetree on north side of main lot were in excellent shape
 - On north side of main soccer fields, a Norway maple was doing very well, as were swamp white oak trees which were reaching impressive crown height, several catalpa trees were late to bloom out, which is expected for our climate
 - The westside of the main soccer fields featured three ponderosa pines which were healthy although one situated in an area of standing water was slower in its maturation
 - The southwest and south sides of the newly poured path featured the largest number of new tree plantings and again noted that planting was done too deep (some by as much as 6-8 inches) and mulch was piled high against the trunks

- Size – Most were planted 20 years ago and are reaching maturity, based on how much water they receive, there are differences in caliper and height, there are newly planted trees near the river float
- Site – The park has many soccer fields which are Kentucky bluegrass, so the area is well-watered and maintained, surrounding areas around the park are considered ‘natural areas’ with minimal maintenance, the park has a great concrete trail around the perimeter and connects with the Poudre River Trail
- Diversity – The number of species is very high for a park this size, Mr. Kawamura and the forestry team are to be commended for their interest and promotion of tree diversity
- Available Planting Space – There are a few pockets where trees could be planted, and several ash that will be removed and replaced in the next few years
- Exploration of Riverwalk/Float Tube Areas – Put-in area between north parking lot and dog park was reviewed by members, the Town has done extensive mitigation and removal of low-hanging branches to ensure safe navigation and portage of the Riverwalk area, new walkway on west side of park reviewed, the original plan included demolition/removal of mature evergreens in the south path area, Mr. Kawamura worked with planners to accommodate and include these trees in the final design, Board Members agreed that this was an excellent decision, this area includes spruce, cottonwoods, larch, and a rare lacebark pine, the Riverwalk play area included newly planted cottonwood trees, Board Members were equivocal on their long-term survival, the take-out area was noted to be an area of mature natural landscape
- Notability – The park has the largest cottonwood in Windsor and also a lace bark pine, which is a unique and beautiful five-needle pine
- What Could be Planted – Sucker Punch chokecherry, London planetree or sycamore, Chinkapin oak, English oak, Yellow buckeye, ginko
- Overall Impression – The park is a wonderful benefit to the Town of Windsor, not only does it have many features that are attractive to different age and groups of people (i.e. skatepark, dog park), it also connects to the Treasure Island Demonstration Garden, its location is ideal and connects to many neighborhoods, soccer games are prolific and the park is in continual use during the entire calendar year
- Rating – On the provided scale of 1-5, we vote to give Eastman Park a five (5), this is based on diversity of trees, park features, and overall health of the trees in the park, though it was planted 20 years ago, the lack of ash is apparent (and to be commended), it’s a wonderful place to visit, walk the dog, and watch families enjoy all that it offered

E. COMMUNICATIONS

1. Communications from Town Staff

- Mr. Kawamura
 - o Prune cottonwood at Windsor Lake dog park
 - o Clean up roundabouts and medians
 - o Three landscape inspections
 - o Plant annual flowers pots around Town
 - o Move greenhouses to Treasure Island
 - o Set up pelican/wildlife habitat at Windsor Lake

2. Communications from Chairperson and Board

- Ms. O’Connor
 - o Tree Audit worksheet to be sent to Mr. Kawamura

F. ADJOURN

Ms. Bielawski moved to adjourn. Ms. O'Connor seconded the motion. All members present voted Aye. Motion carried. Meeting was adjourned at 6:35 pm

Transcribed by:

Jason King, Secretary & Alison O'Connor, Board Chair

Windsor Tree Board

Submitted by:

Kristy Zulkoski, Administrative Specialist

Parks, Recreation & Culture



MEMORANDUM

Date: August 24, 2021
To: Tree Board
From: Ken Kawamura, Town Forester
Re: 2022 Arbor Day Poster/Poetry Contest Calendar
Item #: D.1.

Background / Discussion:

The Windsor Tree Board Arbor Day Poster/Poetry Contest Calendar is produced and distributed to schools and local business in town to promote the Tree Board, Arbor Day and the contest. The calendar also serves as a great educational item and fun token of the importance of trees in our community.

Financial impact:

Cost to print 1200 copies about \$3800. Last year we a sponsor paid for printing.

Recommendation:

Move to approve and send out the calendar for printing

Attachments:

None

FORESTRY DIVISION

August 24, 2021

It has been quite awhile since we met last. We met at Eastman Park in June to do a tree/park audit. While there we had the opportunity to explore the new Riverwalk Experience and inspect the new landscaping and tree installation. In June we held a successful Sick Tree Day event where we visited 50 households and made great recommendation to assist homeowners and provide some education on how they can better care for their trees. We didn't meet last month so we have several things to catch up on. There are two open positions and sadly as it may be, John, with all his worldwide travels planned, has decided not to reapply. It has been a very hot summer. There are fires burning in the western states, the Delta variant of COVID and the lack of water has made for even more challenging time for everyone. On a positive note, staff has had a great year and we are all gearing up to assist with the long anticipated Harvest Festival festivities! Here are some highlights from the last few months:

- Graduate student from CSU performed study of elm leaf beetles
- Discovery of a large leafcutter bee's nest and posting educational material for the importance of pollinators in the community
- Work with engineering of Folkstone nursery/detention restoration
- Removed several large trees and many small trees in parks
- Pruning Main Park to get ready for Harvest Festival
- Prune for clearance of sidewalks and street and especially around crosswalks for start of school
- Held several educational classes at Treasure Island and assisted in building a crevice garden
- Worked on landscape and tree issues for Harmony Ridge
- 24 landscape inspection
- 16 code enforcement compliance letters sent

The focus of this meeting is to discuss the creation of the Arbor Day Poster/Poetry Contest Calendar so, let's get started!

Let's Keep Windsor Tree-rific!

