



TREE BOARD REGULAR MEETING

January 26, 2021 - 5:00 P.M.

Zoom Meeting

<https://windsorgov.zoom.us/j/97135801993?pwd=dIRITm96SnhqMINPOHIHOWxISy91dz09>

Meeting ID: 971 3580 1993

Passcode: 747729

MINUTES

A. CALL TO ORDER

Alison O'Connor called the meeting to order at 5:00 pm

1. Roll Call

Alison O'Connor
Sue Bielawski
Rebekah Wilson
John Pankonin
Jason King
Donna Pierce
Julie Cline

Town Board Liaison

Also Present:	Town Forester	Ken Kawamura
	Deputy Director PRC	Tara Fotsch
	Parks Operations Manager	Bob Worthen
	Administrative Specialist	Kristy Zulkoski

2. Introduction of new board member Donna Pierce

- Passion for the outdoors, nature and trees
- Enjoys reading and quilting
- Originally from Pittsburgh, lived in Colorado for almost 44 years
- Worked for Denver Digs, participated in 2 Tree Sales a year
- Performed tree checks, helped with planning and planting
- Wants to help protect and keep the tree canopy up

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

Ms. Bielawski moved to approve the agenda as presented. Mr. Pankonin seconded the motion. All members present voted Aye. Motion carried.

4. Liaison Reports

Town Board Report/Julie Cline

- Greenhouses are up and in front of local businesses in order to extend outdoor dining during COVID, owned by the Town, will be able to use for other events/needs in the future
- 5 Star Program – gives restaurants and businesses special certification to operate at one level lower than what the county is at and serve at a higher capacity, required spacing and cleaning protocols enforced
- Poudre Trail detour near Raindance due to construction in the area
- Dedication last Friday for 392 Trail/High Hops to Kyger Reservoir
- 50 Gardens in Box will be available, not sure how they will be dispersed
- Poudre Trail Corridor Board – Cycling Without Age, future program that is being looked into, gives the opportunity to get on the trails by means of specialized trikes to those who wouldn't be able to do so themselves, possible partnership with senior living communities

5. Public Invited to be Heard
 - No Report

B. CONSENT CALENDAR

1. Minutes from November 24, 2020

Mr. Pankonin moved to approve the November 24, 2020 Minutes as presented. Ms. Bielawski seconded the motion. All members present voted Aye. Motion carried.

C. BOARD ACTION

1. Election of Officers
 - Current positions – Board Chair/Ms. O'Connor, Vice Chair/Vacant, Secretary/Ms. Bielawski
 - Nominations for Board Chair – Ms. O'Connor

Ms. Wilson moved to nominate Ms. O'Connor for Board Chair. Mr. Pankonin seconded the motion. All members present voted Aye. Motion carried.

- Nominations for Vice Chair – Ms. Bielawski

Mr. King moved to nominate Ms. Bielawski for Board Vice Chair. Mr. Pankonin seconded the motion. All members present voted Aye. Motion carried.

- Nominations for Secretary – Mr. King

Ms. O'Connor moved to nominate Mr. King for Board Secretary. Ms. Bielawski seconded the motion. All members present voted Aye. Motioned carried.

D. BOARD DISCUSSION

1. Arbor Day 2021 Planning
 - Poster contest information has been sent out to schools along with an introduction video created by Ms. O'Connor, theme – Trees are the Roots of Life
 - Deadline is February 19th, Mr. Kawamura will follow up with the schools and figure out a drop off location for homeschoolers
 - Next Board meeting on February 23rd will be used for judging and choosing winners
 - Mr. Kawamura will pick up from each school on the deadline date and deliver assigned school entries to each Board Member, look through all entries, select 1st, 2nd, 3rd place and 2 honorable mention, Mr. Kawamura will pick up on Monday the 22nd by noon
 - Ms. Fotsch suggested using Bang the Table, a communication software, in order to virtually vote on winners, will have Caitlin Heusser/Museum Curator send link to see if it could also be used as a way to display/exhibit the posters to the community
 - 3 boxes of calendars left
 - o Mr. Kawamura will deliver remaining calendars to Board Members tomorrow
 - o Ms. Wilson – west side of Windsor, businesses on Crossroads, 30 calendars
 - o Mr. King – Water Valley businesses, and CR5 locations, 30 calendars
 - o Ms. Pierce – King Soopers, Safeway and surrounding businesses, 30 calendars
 - o Ms. Bielawski – past Board Members, Water Valley HOA, library, 30 calendars
 - o Mr. Pankonin – Good Samaritan and both Columbine locations, 40 calendars
 - o Ms. O'Connor – Main Street, McDonalds and Ace shopping areas, 20 calendars

- School presentation – Skyview
 - o Possible livestream/Zoom or pre-recorded video celebration
 - o Need to order seedlings
 - o Planting of a tree by Parks staff, but no student participation
- Tree Sale
 - o Posted and currently online for ordering
 - o 50 trees available
 - o April 17th pick up or delivery
 - o Increase to \$70 at cost due to air pots
 - o Garden in a Box – possible pick up in conjunction, ideal partnership with Water/Sewer Board that day

E. COMMUNICATIONS

1. Communications from Town Staff

- Mr. Kawamura
 - o Staff is gearing up for the new year, setting professional goals and focusing on upcoming projects
 - o Cleared unwanted to vegetation for the Riverwalk project at Eastman Park
 - o Assisted with snow removal
 - o Rotation pruning at West Park, starting on 2021 rotation
 - o Contracted tree removal of 5-6 Siberian Elms along Oak Street
 - o Collected close to 800 Christmas trees for recycling and the Magical Forrest event which will be held on February 13th from 1-3pm
 - o Cleaned up flowerbeds and roundabouts
 - o 13 landscape inspections
 - o Treasure Island – part of Phase II of Riverwalk project, budgeted \$300,000 for upgrades, bypass trail, irrigation and infrastructure, planning will start towards end of 2021

2. Communications from Chairperson and Board

- Ms. Bielawski – inquired about Sick Tree Day
 - o Possible to do, even on a smaller scale like last year, will have to revisit as it gets closer and plan around current restrictions at that time
- Ms. Wilson – inquired about Tree Convention in Greeley
 - o Haven't heard anything, but will pass along information
 - o ProGreen will be held in February, very expensive
- Ms. O'Connor –
 - o Tree City USA Conference – Ms. O'Connor and Mr. Kawamura will be featured in the Community Programs Section, recorded a video presentation on Sick Tree Day which will be broadcast on February 26th, will then be live for Q&A
 - o Next meeting will be February 23rd – voting on Grand Champion winner of poster contest
 - o March meeting will focus on Arbor Day events & planning

F. ADJOURN

Mr. Pankonin moved to adjourn. Ms. Bielawski seconded the motion. All members present voted Aye. Motion carried. Meeting was adjourned at 6:06 pm.

Submitted by:

Kristy Zulkoski, Administrative Specialist
Parks, Recreation & Culture