

Windsor Housing Authority - Town of Windsor

March, 2018

On the 20th day of March, 2018 a regular meeting of the Housing Authority of the Town of Windsor, Colorado was held pursuant to the bylaws at the Town of Windsor, 301 Walnut, Windsor, CO 80550. Members of the Housing Authority were present as follows:

WILLIAM VOEGTLI
RACHAEL PEREZ-STEINBACH
NANCY SALAZAR
LINDSAY GILLINGHAM

Also present: Jeff Feneis, Deb Callies, Mike Hersh and Cheri Milliman from the Loveland Housing Authority management team, and Century III resident Robert Rodrick.

Chairman William Voegtli read the call of the minutes and they were spread upon the members

TO: WILLIAM VOEGTLI
RACHAEL PEREZ-STEINBACH
NANCY SALAZAR
LINDSAY GILLINGHAM

You and each of you are hereby notified that the Secretary has called a regular meeting of the Windsor Housing Authority on March 20, 2018 at the Century III Community Room, 1027 Walnut St., Windsor, Colorado 80550 for the purpose of attending such business that may come before the Board.

We the undersigned commissioners of the Windsor Housing Authority of the Town of Windsor, Colorado hereby accept service of the foregoing notice of the regular meeting, waiving any and all irregularities in such service and such notice and consent and agree that said commissioners met at the time and place mentioned for the purpose therein stated.

The meeting was called to order by Chairman William Voegtli at 3:00 pm at the Community Room at Century III. Quorum was met with 4 of 5 Commissioners present.

Adoption of the Agenda:

Chairman William Voegtli asked if there were any additions or deletions for the agenda. There were no additions or deletions to the agenda. A motion was made by Commissioner Rachael Perez-Steinbach to accept the agenda, seconded by Commissioner Lindsay Gillingham.

Adoption of the Minutes:

Commissioner Rachael Perez-Steinbach moved that the Adoption of the minutes for February be approved as presented, seconded by Commissioner Nancy Salazar.

Resident Communication:

- A. There were no resident communications, Robert Rodrick came in to listen to what the Windsor Housing Authority board had to say.

Meet and Greet:

- A. There was not a Meet and Greet in March.

Public Communication:

- A. No public communication.

Board, Staff & Management Company Communications and Financials:

Windsor Housing Authority:

- A. Not much has changed.

Century III:

- A. Within budget. Not much has changed.
- B. Vacancy report; there is no vacancies.

Windsor Meadows Phase I:

- A. Within budget, utilities are high.
- B. Vacancy report; there is 1 vacancy.

Windsor Meadows Phase II:

- A. Within budget, utilities are high.
- B. Vacancy report: there is 0 vacancies.

Maintenance Report:

Century III

- A. Several stoves and refrigerators have been replaced. We will be redoing the parking lines this year.

Windsor Meadows

- A. The solar company will reattach the screening to keep the birds out.

Development:

- A. The property purchase north of Windsor Meadows is moving along fine we are going through due diligence. There are two things they are currently working on
 - 1. Property needs to get out of the Metro District. Sam Betters is working on that.
 - 2. We are working with the architect getting through the first phase with the town. The site is currently zoned for 60 multi-family units and we want to get it approved for 90 or more. The fee for the architect's design came down to \$22,000.00. There are three designs that the architect drew up. We are on schedule. The Windsor Housing Authority would like to build 130 units. We will do a needs assessment. It probably will show that 130 units is not currently needed. Building in phases allows for the current need and future needs. Chairman William Voegtli and Vice Chairman Nancy Salazar along with Jeff Feneis will keep the Windsor Housing Authority board informed at the monthly meeting of how the development is going.
- B. Governor's Farm: USRD has received authorization from Governor's Farm to release information to Windsor Housing Authority. Sharlet Lee has put in a request for audited financial reports, loan documents, etc. so they can be looked over.

New Business:

- A. No new Business.

Old Business:

- A. Smoking at Century III: Chairman William Voegtli would like the Windsor Housing board to consider grandfathering the current smokers at Century III to allow them to continue to smoke in their apartments. Windsor Housing Authority board members will look over the no smoking policy and discuss it at the April meeting.

Motion to Adjourn; Commissioner Rachael Perez-Steinbach moved that the meeting be adjourned at 4:25 pm, seconded by Commissioner Nancy Salazar, carried.

Respectfully submitted
Cheri Milliman