Windsor Housing Authority - Town of Windsor

June 18, 2019

On the 18th day of June, 2019 a regular meeting of the Housing Authority of the Town of Windsor, Colorado was held pursuant to the bylaws at the Town of Windsor, 301 Walnut, Windsor, CO 80550. Members of the Housing Authority were present as follows:

RACHEL PEREZ-STEINBACH
NANCY SALAZAR
CHRIS MELSON

Also present: Cheri Milliman from the Loveland Housing Authority management team.

Chairman Rachel Perez-Steinbach read the call of the minutes and they were spread upon the members

TO: RACHEL PEREZ-STEINBACH
NANCY SALAZAR
CHRIS MELSON

You and each of you are hereby notified that the Secretary has called a regular meeting of the Windsor Housing Authority on June 18, 2019 at the Century III Community Room, 1027 Walnut St., Windsor, Colorado 80550 for the purpose of attending such business that may come before the Board.
We the undersigned commissioners of the Windsor Housing Authority of the Town of Windsor, Colorado hereby accept service of the foregoing notice of the regular meeting, waiving any and all irregularities in such service and such notice and consent and agree that said commissioners met at the time and place mentioned for the purpose therein stated.

The meeting was called to order by Chairman Rachel Perez-Steinbach at 3:03 pm at the Community Room at Century III. Quorum was met with 3 of 5 Commissioners present.

Adoption of the Agenda:
Chairman Rachel Perez-Steinbach asked if there were any additions or deletions for the agenda. There were no additions or deletions to the agenda. A motion was made by Commissioner Chris Melson to accept the agenda as written, seconded by Commissioner Nancy Salazar, carried.

Adoption of the Minutes:
Chairman Rachel Perez-Steinbach stated that the Adoption of the minutes for May, 2019 will be done in July, along with the June minutes.

Resident Communication

A. There was no resident communication.

Meet and Greet:

A. The Meet and Greet was held June 13th, 2019. There were 32 people who attended. We discussed the dumpsters, sprinklers, parking and clogged drains.

Public Communication:

B. There was no public communication.

Development:

A. Commissioner Nancy Salazar informed the board how the development of Golden Meadows is going. Because of the type of funding we are using, 35 points will be green. Five to six apartments must be AD units which is 3.5 %. The board discussed utility boxes, whether there should be individual boxes for each apartment or one box for each building. The board thought one box per building would be best at this time. There was also discussion about the flooring for the buildings - carpet versus tiles. The board members agreed that carpet in each apartment and tiles in the hallways would work best.

Board, Staff & Management Company Communications and Financials:

Windsor Housing Authority

A. Not much has changed.

Century III

A. Looks good.
B. Vacancy Report: One Vacancy

Windsor Meadows Phase I

A. Looking good.
B. Vacancy Report: No Vacancies

Windsor Meadows Phase II

A. Looking good.
B. Vacancy Report: One Vacancy

Maintenance Report:

A. Century III: There was no maintenance updates at this time.

New Business:

A. There is no new business to discuss at this time.

Old Business:

A. The Windsor Housing Authority has not had a response from the Town of Windsor regarding the decision not to join with Severance Housing Authority.
B. During the budget meeting Chairman Rachel Perez-Steinbach would like to discuss hiring a maintenance person for more hours and a resident manager.
C. Commissioner William Voegtli reapplied for the Commissioner position.

Motion to Adjourn; Commissioner Nancy Salazar moved that the meeting be adjourned at 4:09pm, seconded by Commissioner Chris Melon; carried.

Respectfully submitted
Cheri Milliman