

Windsor Housing Authority - Town of Windsor

November 20, 2018

On the 20th day of November, 2018 a regular meeting of the Housing Authority of the Town of Windsor, Colorado was held pursuant to the bylaws at the Town of Windsor, 301 Walnut, Windsor, CO 80550. Members of the Housing Authority were present as follows:

WILLIAM VOEGTLI
RACHEL PEREZ-STEINBACH
CHRIS MELSON

Also present: Tom Jones from the Town of Windsor, Jeff Feneis, Deb Callies, Mike Hersh and Cheri Milliman from the Loveland Housing Authority management team.

Chairman William Voegtli read the call of the minutes and they were spread upon the members

TO: WILLIAM VOEGTLI
RACHEL PEREZ-STEINBACH
CHRIS MELSON

You and each of you are hereby notified that the Secretary has called a regular meeting of the Windsor Housing Authority on November 20, 2018 at the Century III Community Room, 1027 Walnut St., Windsor, Colorado 80550 for the purpose of attending such business that may come before the Board.

We the undersigned commissioners of the Windsor Housing Authority of the Town of Windsor, Colorado hereby accept service of the foregoing notice of the regular meeting, waiving any and all irregularities in such service and such notice and consent and agree that said commissioners met at the time and place mentioned for the purpose therein stated.

The meeting was called to order by Chairman William Voegtli at 3:10 pm at the Community Room at Century III. Quorum was met with 3 of 5 Commissioners present.

Adoption of the Agenda:

Chairman William Voegtli asked if there were any additions or deletions for the

agenda. There were no additions or deletions to the agenda. A motion was made by Commissioner Rachael Perez-Steinbach to accept the agenda as written, seconded by Commissioner Chris Melson, carried.

Adoption of the Minutes:

Commissioner Chris Melson moved that the Adoption of the minutes for October, 2018 be approved, seconded by Commissioner Rachael Perez-Steinbach, carried.

Resident Communication

A. No resident communication.

Meet and Greet:

A. There was no Meet and Greet. The next Meet and Greet will be November 13th.

Public Communication:

B. No public communication.

Development:

A. Governor's Farm: There is nothing new regarding Governor's Farm

Golden Meadows is looking good. Still planning on getting through the planning department and getting preliminary approval by the end of the year. Still need to get an RFP out for an architect. Will have to see what is feasible, modular or stick and stone. Jeff will draft it and have Bill and Randall review it.

Letter from Susan from USRD has questions on the request for a rent increase. Loveland Housing Authority will contact Susan to answer her questions before Susan retires next year.

Board, Staff & Management Company Communications and Financials:

Windsor Housing Authority

A. Not many changes, doing well

Century III

A. Looks good

B. Vacancy Report: One Vacancy

Windsor Meadows Phase I

A. Looking good

B. Vacancy Report: No vacancies

Windsor Meadows Phase II

A. Within budget looking good

B. Vacancy Report: No vacancies

Maintenance Report:

A. Chairman William Voegtli reported that the new sidewalk lights at Century III have been installed. Chairman William Voegtli is planning on getting the generator by the end of the year. The tree removal should be in the next within the next 6 weeks. Carpet tiles will be used in the clubhouse so they can be replaced as needed. Currently the pest control would treat six buildings and the next month the other six. Now we have them treat all of the buildings in June, July and August. We have had less insect problems doing it this way and will continue to treat them the same way next year. Dryer lines will be re-done at Windsor Meadows Ph. I before the end of the year.

Old Business:

Bill, Sharlet and Jeff will meet before the December 10th Windsor Town Board to discuss the Executive Director position for Century III.

Motion to Adjourn; Commissioner Jamie Chavez moved that the meeting be adjourned at 4:20pm, seconded by Commissioner Lindsey Gillingham carried.

Respectfully submitted
Cheri Milliman