

Windsor Housing Authority - Town of Windsor

June 16th, 2020

A. CALL TO ORDER:

Vice Chairperson Nancy Salazar called the meeting to order at 3:00 p.m. Meeting completed via Zoom per Stay at home / Safer at home orders. Quorum was met with 3 of 5 commissioners present.

1. Roll call:

Chairperson	Excused from this meeting
Vice Chairperson	Nancy Salazar present
Commissioner / Secretary	Lindsay Gillingham present
Commissioner	Frankie Cole present
Commissioner	Vacant

- Also Present: Glenn Smith from Loveland Housing Authority
Andy Bickers from Loveland Housing Authority
Mike Hersh from Loveland Housing Authority
Deborah Callies from Loveland Housing Authority
Sharlet Lee from Loveland Housing Authority
WHA Residents: None
Excused: Cheri Millman from Loveland Housing Authority
- ### 2. Adoption of the June meeting agenda:
- A motion was made by Commissioner Lindsay Gillingham to accept the agenda as written, seconded by Commissioner Frankie Cole, carried.
- ### 3. Adoption of the April and May meeting minutes:
- A motion was made by Commissioner Lindsay Gillingham to accept the April and May meeting minutes as written, Motion was seconded by Frankie Cole, carried.

B. COMMUNICATIONS:

1. Management Company Financial Communications: No updates at this time. Remain following Safer at Home orders.
2. Public Communications:
 - Chairperson Chris Melson is going to look into the following and report back for the July Meeting (moved forward from June due to Chairperson being excused from this meeting):
 - Invite newly elected Mayor Paul Rennemeyer to our July meeting
 - Inquire into the new liaison that has volunteered to attend WHA meetings
 - Inquire into the appointed commissioner to fill the vacant WHA position
3. Maintenance Communications:
 - Since the Safer at Home orders are starting to lift the routine maintenance has picked up more. As of now employees are continuing to wear masks, and sanitize their hand in between work orders. The back work order log is not very significant.
 - Currently in the interview process for replacing the open maintenance manager position.
4. Resident Communications:
 - Meet and Greet:
 - The next scheduled Meet N Greet for September 10th, 2020 @ 9am @ Century III will be completed following COVID- 19 rules by Commissioner Lindsay Gillingham. Meeting notes will be posted to all residents after the meeting. Per advice from Commissioner Frankie Cole, a virtual option for the meeting will be provided. This is subject to change due to safety reasons in regards to COVID-19. Any resident communications from the Meet N Greet will be reported back for the July meeting.
 - Commissioner Frankie Cole will follow up on seeing if Meet N Greets can be completed for the Windsor Meadows locations and report back at the July meeting.
 - No other resident communications at this time.

C. DEVELOPMENT:

1. Golden Meadows:
 - Vice Chairperson Nancy Salazar, is continuing to work with the developers and Architect Company and making sure we are on top of things. There are not many updates at this time as the negotiations continue. Vice Chairperson Nancy Salazar will follow up with the Windsor Planning Department to address the residential address (possibly Tipton Drive).

D. NEW BUSINESS:

- Sharlet Lee will be working in conjunction with Commissioner Frankie Cole to discuss the ongoing loan / promissory notes for Windsor Meadows.

E. OLD BUSINESS:

- None at this time

F. ADJOURN:

Commissioner Lindsay Gillingham moved to adjourn, Commissioner Frankie Cole seconded the motion, carried- Vice Chairperson Nancy Salazar adjourned the June 16th, 2020 meeting at 3:24pm.

Submitted by Commissioner / Secretary Lindsay Gillingham