

Windsor Housing Authority – Town of Windsor

February 16, 2021

CALL TO ORDER:

Chairperson Frankie Cole called the meeting to order at 3:05pm. Meeting completed via Zoom. Quorum was met with 3 of 5 commissioners present.

1. Roll Call

Chairperson	Frankie Cole
Vice Chairperson	Jake Martin
Commissioner/Secretary	Diana Frick
Commissioner	Vacant
Commissioner	Vacant

Also present:

Andy Bickers – Loveland Housing Authority
Tracie Thompson – Loveland Housing Authority
Ashley Wade – Loveland Housing Authority
Glenn Smith – Loveland Housing Authority
Dave Sislowski – Town of Windsor
Carlin Barkeen - Town of Windsor

2. Adoption of the February meeting agenda: Chairperson Frankie Cole asked if there were any additions or deletions. Jake Martin motioned to accept the agenda as written, seconded by Commissioner, Diana Frick, carried.
3. Adoption of the January meeting minutes: Chairperson Frankie Cole brought up looking into new templates for meeting minutes to adapt to in the future. A motion was made by Vice Chairperson, Jake Martin to accept the January Meeting Minutes as written, seconded by Commissioner, Diana Frick, carried.

4. Board, Staff, & Management Company Communications

Property Vacancies:

Century III

A. 1 vacancy

Windsor Meadows

B. 1 vacancy-almost leased up

Windsor Meadows Phase II

C. 1 vacancy-3 people submitting paperwork

5. Public Communications:

No public communications at this time.

6. Resident Communications:

No resident communications at this time.

7. Maintenance Communications:

Century III- 3 units with heat issues. Windsor Meadows I & II- 22 units without heat/hot water. Working to resolve these issues.

8. Development:

Golden Meadows- Finalized & submitted the application. Confirmed receipt of application. Decision to be made in May 2021.

9. New Business:

A. Sponsorship Luncheon for Ambassadors- June 1st

B. Update WHA website- All commissioners vote to move forward with WHA website update with Jennifer. Jake Martin moved to accept proposal, Diana Frick seconded the motion, motion passes.

C. First Time Home Buyers Program

D. Financials Update

10. Old Business:

A. Windsor Housing Study-No new updates at this time.

11. ADJOURN:

Vice Chairperson, Jake Martin moved to adjourn, Commissioner Diana Frick seconded the motion, carried. The meeting adjourned on February 16, 2021 at 3:57pm

Submitted by Ashley Wade – Windsor Housing Coordinator