



PLANNING COMMISSION REGULAR MEETING

March 6, 2024 - 7:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

To view Planning Commission meeting broadcasts, visit
www.windsorgov.com/MeetingsOnDemand.

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
3. Public Invited to be Heard

Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.

Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Town Clerk prior to the start of the meeting.

B. CONSENT CALENDAR

1. Approval of the January 17, 2024 Planning Commission Regular Meeting Minutes- K. Cinnamon, Deputy Town Clerk

C. BOARD ACTION

1. Public Hearing - An Ordinance Amending Portions of Windsor Municipal Code, Chapter 14, Article II, Concerning Comprehensive Plan Adoption Procedures
 - Legislative action
 - Staff presentation: Carlin Malone, Chief Planner
2. Recommendation to Town Board - An Ordinance Amending Portions of Windsor Municipal Code, Chapter 14, Article II, Concerning Comprehensive Plan Adoption Procedures
 - Legislative action
 - Staff presentation: Carlin Malone, Chief Planner
2. Public Hearing - Conditional Use Permit to allow a temporary office trailer - Great Western Industrial Park Subdivision 10th Filing, Block 1 Lot 2, 31880 Great Western Drive - Intersand America, property owner; Joel Laroche, Intersand America, applicant
 - Quasi-judicial action
 - Staff presentation: Sandra Mezzetti, Senior Planner
3. Recommendation to Town Board - Conditional Use Permit to allow a temporary office trailer - Great Western Industrial Park 10th filing, Block 1 Lot 2, 31880 Great Western Drive - Intersand America, property owner; Joel Laroche, Intersand America, applicant
 - Quasi-judicial action
 - Staff presentation: Sandra Mezzetti, Senior Planner

4. Public Hearing - An Ordinance Amending a Portion of Town of Windsor Municipal Code, Chapter 16, Article III, Concerning Regulation of Short-Term Rentals
 - Legislative action
 - Staff presentation: Scott Ballstadt, Director of Planning
5. Recommendation to Town Board - An Ordinance Amending a Portion of Town of Windsor Municipal Code, Chapter 16, Article III, Concerning Regulation of Short-Term Rentals
 - Legislative action
 - Staff presentation: Scott Ballstadt, Director of Planning
6. Election of Officers - Election of Planning Commission Chair
 - Staff presentation: Scott Ballstadt, Director of Planning
7. Election of Officers - Election of Planning Commission Vice-Chair
 - Staff presentation: Scott Ballstadt, Director of Planning
8. Election of Officers - Election of Planning Commission Secretary
 - Staff presentation: Scott Ballstadt, Director of Planning

D. COMMUNICATIONS

1. Communications from Planning Commission
2. Communications from Town Board Liaison
3. Communications from Staff

E. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.