



Tree Board Regular Meeting
February 27, 2024 - 5:00 PM
Public Services Campus – 922 N. 15th Street
Windsor, CO 80550

MINUTES

A. CALL TO ORDER

MS. O'CONNOR CALLED THE MEETING TO ORDER AT 7:09 PM

1. Roll Call

Present: Alison O'Connor – Board Chair
John Brown – Vice Chair (Absent)
Jim LaShell – Secretary
Sue Bielawski
Christine Ginnity (Absent)
Jason King (Absent)
Lucy Thames

Jason Hallett - Town Board Liaison (Absent)

Also Present: Ken Kawamura - Town Forester
Lynn Morales – Horticulture Technician

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

MS. BIELAWSKI MOVED TO APPROVE THE AGENDA AS PRESENTED. MS. THAMES SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

3. Liaison Reports

Town Board Report/Mr. Hallett

- No Report

4. Public Invited to be Heard

- No Report

B. CONSENT CALENDAR

1. Minutes from January 23, 2024

- Typo under C.2. Board Review/Discussion Arbor Day Planning – Town Board

MS. BIELAWSKI MOVED TO APPROVE THE JANUARY 23, 2024, MINUTES AS AMENDED. MS. THAMES SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

C. BOARD REVIEW/DISCUSSION

1. Approve 2024 Arbor Day Poster Contest Winners as Selected Previously

- Voting occurred, winners will be announced at the Arbor Day Celebration at Skyview on April 5th

MS. THAMES MOVED TO APPROVE THE WINNERS THAT WERE PREVIOUSLY VOTED ON FOR THE 2024 ARBOR DAY POSTER CONTEST. MR. LASHELL SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

2. Arbor Day Update

- Contacted the principal at Skyview, celebration confirmed for Friday, April 5, 2024, from 9:00 - 9:45 am, reviewed presentation schedule of events, will finalize details during the March meeting
 - Welcome/Intro (Principal)
 - Meaning of Arbor Day
 - Proclamation (Mayor Rennemeyer)
 - Tree City USA Award Presentation -Year 43 (State Forest Service)
 - Tree Board Pledge (Mr. LaShell)
 - Presentation of contest winners (Ms. Bielawski and Ms. Ginnity)
 - Student presentation/performance (TBD)
 - Tree planting (Mr. Brown and Mr. King)
- Ms. Morales is working on updating the presentation brochure
- Contacted the nursery about seedlings (1,800), are able to send out earlier, will ship on Monday, April 1st, will need volunteers to help package on Thursday, April 4th from 1 - 4 pm at Public Services, can complete for Skyview only and finish others at another time, if needed
- Mayor and Town Board will recognize the winners on Monday, April 8th at 5:00 pm at the Main Park shelter, Arbor Day Proclamation during Town Board meeting following (Ms. Bielawski)
- Tree Sale is currently happening, over twenty species to choose from, but limited, distribution/pick up is Saturday, April 20th from 10:00 am – noon at the Public Services facility, arrive at 9:00 am

MS. THAMES MOVED TO CANCEL THE APRIL 23, 2024, MEETING. MR. LASHELL SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

D. COMMUNICATIONS

1. Staff

- Mr. Kawamura

- Goal setting for staff and planning for the upcoming year
- Unfortunately, lost Caleb (moved to Waste Water Division) and Joe, but recently hired Kayla and Andrew to fill part time positions
- Attended ProGreen in Denver and the Greeley Tree Care Workshop – Lynn competed in the Potting Challenge and advanced to the final round, Board will recognize her for her efforts and submit a PRIDE nomination
- Continue pruning trees around town
- Removed invasive trees around Eastman pond to increase habitat and improve access for little anglers
- Pruned a larger elm over the Poudre River to allow easier access for kayakers, tubers and all water loving fans of the Riverwalk
- Took down holiday lights on trees downtown
- Freshening up the downtown pots
- Collected Christmas trees for recycling and Magical Forest Event held at Chimney Park, needed to complete chipping earlier due to baseball tournament
- Removed overgrown rabbitbrush for increased visibility at the Public Services Facility
- Two landscape inspections – East Pointe 2nd and Raindance 11th
- Approved for Tree Management Strategic Plan to be done, contracted with Davey Resource Group, will have them come present at future meeting

2. Board

- Ms. O'Connor
 - Next meeting is March 26, 2024 at the Recreation Center

C. ADJOURN

MS. BIELAWSKI MOVED TO ADJOURN. MR. LASHELL SECONDED THE MOTION. MEETING WAS ADJOURNED AT 7:48 PM.

Submitted by: Kristy Zulkoski/Administrative Specialist