



BOARD OF ADJUSTMENT/APPEALS REGULAR MEETING

April 25, 2024 - 7:00 PM
Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
3. Reading of the Statement of the documents to be entered into the record:
I enter into the record the Town's Comprehensive Plan, the Town's Zoning Ordinance, the staff report regarding the action items of this hearing, and all of the testimony received at this hearing.
4. Public Invited to be Heard
Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Board of Adjustments/Appeals.

Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Town Clerk prior to the start of the meeting.

B. CONSENT CALENDAR

1. Approval of the January 25, 2024 Board of Adjustment/ Appeals Regular Meeting Minutes - K. Cinnamon, Deputy Town Clerk

C. BOARD ACTION

1. Election of Officers - Election of Board of Adjustment/Appeals Chair
 - Staff presentation: David Eisenbraun, Long Range Planner
2. Election of Officers - Election of Board of Adjustment/Appeals Vice Chair
 - Staff presentation: David Eisenbraun, Long Range Planner
3. Election of Officers - Election of Board of Adjustment/Appeals Secretary
 - Staff presentation: David Eisenbraun, Long Range Planner
4. Public Hearing - Major Variance from the Town of Windsor Municipal Code Section 15-17-110(e)(4) - Freestanding Signs to allow an increase in the allowable sign area for Iron Mountain Business Park - South Gate Business Park 8th Filing, Lot 1 (1015 Champion Drive) - Reese Foster, Owner, Southgate One LLC; and Marie Hashaw, DaVinci Sign Systems, Inc., applicant representative
 - Quasi-judicial action
 - Staff presentation: Mark Price, Planner I

5. Major Variance from the Town of Windsor Municipal Code Section 15-17-110(e)(4) - Freestanding Signs to allow an increase in the allowable sign area for Iron Mountain Business Park - South Gate Business Park 8th Filing, Lot 1 (1015 Champion Drive) - Reese Foster, Owner, Southgate One LLC; and Marie Hashaw, DaVinci Sign Systems, Inc., applicant representative
 - Quasi-judicial action
 - Staff presentation: Mark Price, Planner I
6. Public Hearing – Variance from Table 16-1-30(b): ER District Lot Development Standards pertaining to a reduced setback for buildings in the Estate Residential (ER) Zone District – Trent Kramer, Ascent Classical Academy (Owner/Applicant); Brian Campbell, Tait & Associates Engineering (Owner's Representative)
 - Quasi-judicial action
 - Staff presentation: Kimberly Lambrecht, Senior Planner
7. Variance from Table 16-1-30(b): ER District Lot Development Standards pertaining to a reduced setback for buildings in the Estate Residential (ER) Zone District – Trent Kramer, Ascent Classical Academy (Owner/Applicant); Brian Campbell, Tait & Associates Engineering (Owner's Representative)
 - Quasi-judicial action
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D. COMMUNICATIONS

1. Communications from Board of Adjustments/Appeals
2. Communications from Staff

E. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.