



TOWN BOARD REGULAR MEETING

April 22, 2024 - 7:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

To view Town Board meeting broadcasts, visit
www.windsorgov.com/MeetingsOnDemand.

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
4. Proclamation
 - a. Mental Health Awareness Month
 - b. Economic Development Week
 - c. Professional Municipal Clerks Week
5. Presentation
 - a. Commissioner Ross Presentation
6. Board Liaison Reports
 - Town Board Member Steinbach - Historic Preservation Commission, Water and Sewer Board
 - Mayor Pro Tem Wilson - Larimer County Behavioral Health Policy Council, Great Western Trail Authority, 34, and I-25 Coalitions
 - Town Board Member Bennett – Parks, Recreation and Culture Advisory Board, Windsor Arts Commission
 - Town Board Member Cline – Clearview Library Board, Poudre River Trail Corridor Authority
 - Town Board Member Tallon - Planning Commission, Chamber of Commerce
 - Town Board Member Hallett - Windsor Housing Authority, Tree Board, Attainable Housing Ad Hoc Committee
 - Mayor Rennemeyer - Windsor Downtown Alliance, North Front Range MPO

7. Public Invited to be Heard

Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.

Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Town Clerk prior to the start of the meeting.

B. CONSENT CALENDAR

1. Approval of the April 8, 2024 Town Board Regular Meeting Minutes - K. Frawley, Town Clerk
2. Board and Commission Appointment - K. Frawley, Town Clerk
3. Resolution No. 2024-27 - A Resolution Approving a Mosquito Management Services Agreement between the Town of Windsor and Vector Disease Control International, LLC - B. Rowe, Deputy Director of Public Works
4. Resolution No. 2024-28 - A Resolution Re-appointing Kimberly Emil, Deputy Town Attorney, to the Weld County Regional Opioid Council Pursuant to the Weld County Regional Opioid Intergovernmental Agreement - K. Emil, Deputy Town Attorney

C. BOARD ACTION

1. Public Hearing - Resolution 2024-29 - A Resolution Acknowledging the Windsor Downtown Alliance's Master Plan
 - Legislative action
 - Staff: David Eisenbraun, Long Range Planner; Michelle Vance, Executive Director - Windsor Downtown Alliance
2. Resolution No. 2024-29 - A Resolution Acknowledging the Windsor Downtown Alliance's Master Plan
 - Legislative action
 - Staff presentation: David Eisenbraun, Long Range Planner; Michelle Vance, Executive Director - Windsor Downtown Alliance
3. Public Hearing - Resolution No. 2024-30 - A Resolution of the Windsor Town Board Approving the Beethe Subdivision 2nd Filing Final Major Subdivision Plat in the Town of Windsor, Colorado (Windsor North Campus) - Town of Windsor, Applicant
 - Quasi-judicial action
 - Staff presentation: Carlin Malone, Chief Planner
4. Resolution No. 2024-30 - A Resolution of the Windsor Town Board Approving the Beethe Subdivision 2nd Filing Final Major Subdivision Plat in the Town of Windsor, Colorado (Windsor North Campus) - Town of Windsor, Applicant
 - Quasi-judicial action
 - Staff presentation: Carlin Malone, Chief Planner
5. Public Hearing - Conditional Use Permit to allow two temporary modular classrooms with a recycled parking area within the RMU-1 (Residential Mixed Use) Zoning District – Water Valley South Subdivision 6th Filing, Lot 1 (330 Crossroads Boulevard) – WV Crossing Development, LLC, Jerry Helgeson, property owner; Josh Savage, Timberline Windsor Church, applicant
 - Quasi-judicial action
 - Staff presentation: Sandra Mezzetti, Senior Planner
6. Approval of a Conditional Use Permit request to allow two temporary modular classrooms with a recycled parking area within the RMU-1 (Residential Mixed Use) Zoning District – Water Valley South Subdivision 6th Filing, Lot 1 (330 Crossroads Boulevard) – WV Crossing Development, LLC, Jerry Helgeson, property owner; Josh Savage, Timberline Windsor Church, applicant
 - Quasi-judicial action

- Staff presentation: Sandra Mezzetti, Senior Planner

7. Resolution No. 2024-31- A Resolution Creating a Town of Windsor Policy Discouraging the Conversion of Commercially Designated Real Estate to Residentially Designated Real Estate

- Legislative action
- Staff presentation: Paul Rennemeyer, Mayor

8. Administration of Oath of Office to Newly Elected Town Board Members

- Karen Frawley, Town Clerk

9. Resolution No. 2024-32 - A Resolution Declaring a Vacancy in District 2 for the Town of Windsor

- Legislative action
- Staff presentation: Karen Frawley, Town Clerk

D. COMMUNICATIONS

1. Communications from Town Attorney

2. Communications from Town Staff

- a. Windsor Police March 2024 Statistics
- b. Site Plan Review Summary - Highland Meadows Golf Course Tennis Center - Highland Meadows Golf Course 5th Filing, Lot 1 - K. Lambrecht, Senior Planner
- c. Site Plan Review Summary - Esh's Market - East Point Subdivision 4th Filing, Lot 2 - K. Lambrecht, Senior Planner
- d. Site Plan Review Summary - Windsor Police Headquarters and Training Facility, 960 N. 15th St (Beethe Subdivision 2nd Filing, Lot 1) - C. Malone, Chief Planner
- e. Site Plan Review Summary - Weld RE-4 Middle School, 1100 N. 15th St (Beethe Subdivision 2nd Filing, Lot 2) - C. Malone, Chief Planner

3. Communications from Town Manager

- a. Monthly Board Report - Focus Area Updates

4. Communications from Town Board

E. EXECUTIVE SESSION

1. An Executive Session Pursuant to Colorado Revised Statutes § 24-6-402 (4)(b) to Confer with the Town Attorney for the Purposes of Receiving Legal Advice on Specific Legal Questions Concerning the Contest of the 2024 Regular Municipal Election - Dan Money, Town Attorney

F. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.