



Town Board Special Meeting

April 22, 2024 - 5:30 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

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www.windsorgov.com/MeetingsOnDemand.

MINUTES

A. CALL TO ORDER

Mayor Rennemeyer called the meeting to order at 5:43 p.m.

1. Roll Call

Present:

Mayor Paul Rennemeyer
Mayor Pro Tem Barry Wilson
Ron Steinbach
Ken Bennett
Julie Cline
Victor Tallon
Jason Hallett

Also Present:

Shane Hale, Town Manager
Dan Money, Town Attorney
Eric Lucas, Deputy Town Manager
Kim Emil, Deputy Town Attorney
Jess Humphries, Administrative Services Director
Aaron Lopez, Interim Police Chief
John Thornhill, Community Development Director
Dean Moyer, Finance Director
Tara Fotsch, Deputy Director of PRC
Wade Willis, Open Space and Trails Manager
Brian Rowe, Deputy Director of Public Works
Ben Bodiker, Visual Media Supervisor
Kyra McKinley, Visual Media Coordinator
Karen Frawley, Town Clerk

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Town Board Member Hallett moved to approve the agenda as written, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

3. Community Survey Results - J. Humphries, Administrative Services Director

Historically, the Town has conducted community-wide surveys to garner input regarding services, safety, mobility, recreation, transportation, and overall livability. The surveys have been done every two years. The last survey was completed in 2020 by the National Resource Center (now Polco). Due to staffing and COVID, no survey was done in 2022. This year, 2024, marks the next year for the survey to be completed.

Magellan Strategies was hired to conduct the survey, which launched on March 15th and was open until April 10th. Surveys were conducted through targeted text messaging to registered voters. A link to the survey was also provided via the town's website. A persistent communications campaign was also conducted to entice residents to take the survey. Magellan will present the survey results. The presentation, results and verbatim responses are included.

The survey results will be considered in the town board's strategic plan update later this year.

4. Future Meetings Agenda

B. EXECUTIVE SESSION

1. An Executive Session Pursuant to Colorado Revised Statutes Section 24-6-402 (4) (a) Concerning the Purchase, Acquisition, Lease, Transfer, or Sale of Any Real, Personal or Other Property Interest, and No Members of The Town Board have any Personal Interests in such Purchase, Acquisition, Lease Transfer, or Sale Regarding Potential Open Space Acquisition - Wade Willis, Open Space and Trails Manager

Staff has completed an evaluation of an Open Space Property utilizing the evaluation criteria developed for Open Space Acquisitions utilizing the Town's Open Space Tax Fund. The subject property has received a strong overall rating, meeting multiple objectives of the Open Space Strategic Plan and the intent of the Tax. Wade Willis, Open Space & Trails Manager will present information regarding this prospective land acquisition and seek consent from the Town Board to move into negotiations.

Town Board Member Cline moved to enter into an executive session pursuant to Colorado Revised Statutes Section 24-6-402 (4)(a) concerning the purchase, acquisition, lease, transfer, or sale of any real, personal or other property interest, and no members of the Town Board have any personal interests in such purchase, acquisition, lease transfer, or sale regarding potential open space acquisition, Town Board Member Hallett seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

The Town Board entered into an executive session at 6:35 p.m.

Upon a motion duly made, the Town Board returned to the special meeting at 7:06 p.m.

The executive session was closed and the Town Board returned to the special meeting.

Upon returning to the special meeting, Mayor Rennemeyer advised that if any participants in the executive session believed the session contained any substantial discussion of any matters not included in the motion to convene the executive session, or believed any improper action occurred during the session in violation of the open meetings law; such concerns should now be stated. Hearing none, the special meeting resumed at 7:06 p.m.

C. ADJOURN

Town Board Member Hallett moved to adjourn, Town Board Member Cline seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

Upon a motion duly made, the meeting was adjourned at 7:07 p.m.

A handwritten signature in black ink, appearing to read "Karen Frawley". The signature is written in a cursive, flowing style.

Karen Frawley, Town Clerk