



WATER AND SEWER BOARD REGULAR MEETING

July 10, 2024 - 6:30 AM

1st Floor Conference Room, 301 Walnut Street, Windsor, CO 80550

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
3. Public Invited to be Heard

B. CONSENT CALENDAR

C. BOARD ACTION

1. Approval of the June 12, 2024, Water and Sewer Board Regular Meeting Minutes - K. Haley
Draft June 12, 2024 minutes
2. Highpointe Metro District USBR Grant Application Letter of Support - Board Member Milt Tokunaga

D. COMMUNICATIONS

1. Email and communications policy for Water and Sewer Board members
2. Board meeting time change discussion
3. Water Resources update
4. Town Board updates from Town Board Liaison R. Klimek

E. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.



MEMORANDUM

Date: July 10, 2024
To: Water and Sewer Board Members
From: Katrina Haley, Administrative Assistant
Re: Approval of the June 12, 2024, Water and Sewer Board Regular Meeting Minutes - K. Haley
Item #: C.1.

Background / Discussion:

Draft June 2024 minutes

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

CC:

Attachments:

1. 06.12.24 Water and Sewer Board Regular Meeting Minutes - DRAFT



Water and Sewer Board Regular Meeting

June 12, 2024 - 6:30 AM
1st Floor Conference Room,
301 Walnut Street, Windsor, CO 80550

MINUTES

A. CALL TO ORDER

CHAIRPERSON GREG BIELAWSKI CALLED THE MEETING TO ORDER AT 6:31AM.

1. Roll Call

Present: Greg Bielawski, Chairperson
Carlos Medina, Vice Chair
Janene Willey, Secretary
Milt Tokunaga
Gale McGaha Miller
Darell Zimbelman
Alan MacGregor, Alternate

Absent: Milton Geiger
Alan Overton, Alternate

Also Present: Rick Klimek, Town Board Liaison
John Thornhill, Director of Community Development
Leif Lesoing, Water Resources Administrator

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

The Board took a moment to review the Agenda. No modifications to the June 12, 2024 Water and Sewer Board Regular Meeting Agenda were requested.

3. Public Invited to be Heard

No public in attendance.

4. Introduction of Town Board Liaison Rick Klimek

Newly appointed Town Board Liaison R. Klimek introduced himself to the Water and Sewer Board, and briefly spoke about his extensive experience working for and living in the Town of Windsor.

B. CONSENT CALENDAR

No applicable items.

C. BOARD ACTION

1. Approval of April 17, 2024; Water and Sewer Board Regular Meeting Minutes - K. Haley Administrative Analyst

The Board took a moment to review the April 17, 2024 Regular Meeting Minutes (please note that the March Water and Sewer Board Regular Meeting was canceled).

Water and Sewer Board Member Willey moved to Approve the Review and Approval of the April 17, 2024 Water and Sewer Board Regular Meeting Minutes, Water and Sewer Board Member Medina seconded the motion. Roll call on the vote resulted as follows; Yeas - Gregory Bielawski, Carlos Medina, Janene Willey, Darell Zimbelman, Gale McGaha Miller, Milt Tokunaga; Nays - None; Motion Passed.

D. COMMUNICATIONS

1. NISP update

Water Resources Administrator L. Lesoing provided the Water and Sewer Board with a brief update regarding the Northern Integrated Supply Project (NISP). Mr. Lesoing shared that Monday, June 3, 2024, a NISP participants meeting was held, where it was discussed that a \$100 million loan from the Colorado Water Conservation Board (CWCB) was awarded to NISP. L. Lesoing also shared that CWCB has shared that additional funds are still available for future loans to support similar projects.

L. Lesoing also provided a brief progress update regarding the Eastman Park Drive Wetlands Mitigation Project, including funding. Updates to the Owl Creek Wetlands Mitigation Project were also discussed. A brief update regarding the ongoing lawsuit filed by Save the Poudre against NISP was also briefly discussed.

2. Ad Hoc Committee Update-July 10 Optimist Club Event

Board member J. Willey shared that the Water and Sewer Board Ad Hoc Committee will be joining the Optimist Club Thursday, July 11, 2024 at 7:30am to discuss water efficiency efforts in the Town of Windsor. Topics for this event will include, but are not limited to, the construction of a new water treatment facility, water efficiency programs offered to residents, and more. Printed materials will be provided by Water Efficiency.

Ms. Willey also shared that Kevin Hartley, Water Efficiency was also able to preform a water audit at the Treasure Island Demonstration Gardens. Chairperson G. Bielawski also shared that K. Hartley recently performed a residential water use audit at his home, which he found to be very beneficial, and encouraged the group to utilize this program and continue to advertise Kevin's services.

J. Willey also provided a brief update on the STEM Fair held earlier this year at Skyview Elementary.

3. Updates from Town Board Liaison

Town Board Liaison R. Klimek shared brief updates regarding recent Town Board and Mayoral selection processes.

4. Other Water Updates

The Board took a moment to discuss various potential future meeting agenda topics, including potential future rate changes, new technologies being developed for testing for the presence of per-and polyfluoroalkyl substances (PFAS), the importance of cyber security, and more.

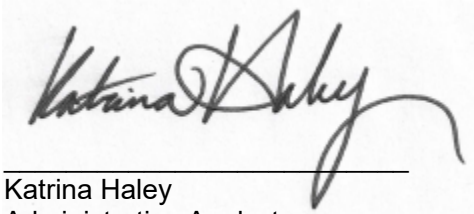
E. ADJOURN

WATER AND SEWER BOARD MEMBER MCGAHA MILLER MOVED TO ADJOURN, WATER AND SEWER BOARD MEMBER MEDINA SECONDED THE MOTION. ROLL CALL ON THE VOTE RESULTED AS FOLLOWS; YEAS - GREGORY BIELAWSKI, CARLOS MEDINA, JANENE WILLEY, DARELL ZIMBELMAN, GALE MCGAHA MILLER, MILT TOKUNAGA; NAYS - NONE; MOTION PASSED.

UPON A MOTION DULY MADE, THE MEETING WAS ADJOURNED BY CHAIRPERSON G. BIELAWSKI AT 07:00 AM.

F. TOUR OF WASTEWATER TREATMENT PLANT

1. Board members will travel to Windsor's Wastewater Treatment Plant for a tour provided by Town staff.



Katrina Haley
Administrative Analyst



MEMORANDUM

Date: July 10, 2024
To: Water and Sewer Board Members
From:
Re: Highpointe Metro District USBR Grant Application Letter of Support - Board Member Milt Tokunaga
Item #: C.2.

Background / Discussion:

In 2019, the Windsor Water and Sewer Board supported a grant for Highpointe Estates. The replacement of non-functional turf is a multiyear process and the metro district is seeking another round of grants.

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

CC:

Attachments:

1. Highpointe Letter of Support July 2024

Draft of Proposed Letter of Support:

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Letter of Support from the Town of Windsor Colorado Water & Sewer Board for Highpointe Metro District's Grant Applications for Additional Conversions of non-functional bluegrass to Waterwise Landscaping.

Much of the U.S. West is arid and semiarid with limited and inconsistent supplies of water. No resource is as vital to the West's urban centers, agriculture, industry, recreation, scenic beauty, and environmental preservation as water. Still the front range of Colorado has seen record growth, and Windsor, Colorado is in the middle of that boom.

As the Town of Windsor continues to manage growth, the topic of water is paramount. Windsor's forward-thinking and actions regarding water supply, usage, and regulations enable our Town to maintain a high standard and position itself well among cities and towns in Colorado.

Not only has our Town positioned itself with an adequate supply of current raw water, it is also a participant in the Northern Integrated Supply Project. This multi-billion dollar project, which has been in the making for the past 18 years, will create two new water storage reservoirs which will provide a secure water future for Windsor and the other project participants. Supply is one portion of the equation, usage is another component. Our Town promotes conservation efforts by upgrading its own sprinkler systems, plans for changes from non-functional blue grass to water conserving vegetation, and has personnel in-place to advise residents of best practices to promote water conservation.

Windsor's conservation plan not only encourages our constituents to conserve water via lower water usage for landscaping, we also emphasize this practice through our educational outreach.

In a high visibility area along Colorado Blvd (aka Weld County Road 13), Highpointe Estates Metro District has already converted nearly 5 acres of bluegrass to a native grass landscape. An irrigation audit, an upgrading of a portion of their sprinkling system, and the grass conversion has resulted in a significant reduction in water usage.

This next portion of Highpointe Metro District's water conservation efforts is a median conversion project costing \$100,000. Highpointe is seeking a \$50,000 matching grant. The Metro District Board has already committed \$50,00 for this first phase. Their effort to a more water-wise landscape will be implemented by converting nine median strips (four in this phase of the project). This demonstrates a commitment for the need more water conscious landscaping to the citizens of Windsor and the surrounding communities.

The Town of Windsor and the Windsor Water and Sewer Board support Highpointe Estates Metro District's application for the SWEP grant thru the USBR.

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