



Town Board Regular Meeting

June 24, 2024 - 7:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

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MINUTES

A. CALL TO ORDER

Mayor Cline called the meeting to order at 7:07 p.m.

1. Roll Call

Present:

Mayor Julie Cline
Mayor Pro Tem Ron Steinbach
Brian Jones
Lainie Peltz
Rick Klimek
Jason Hallett

Also Present:

Shane Hale, Town Manager
Dan Money, Town Attorney
Eric Lucas, Deputy Town Manager
Wade Willis, Open Space and Trails Manager
Kim Lambrecht, Senior Planner
Cheryl Turner, Deputy Director of Finance
Rhonda McCracken, IT Business Operations Supervisor
Carlin Malone, Chief Planner
Dean Moyer, Finance Director
Tara Fotsch, Director of PRC
Ben Bodiker, Visual Media Supervisor
Karen Frawley, Town Clerk

2. Pledge of Allegiance

Mayor Cline asked Town Board Member Hallett to lead the Pledge of Allegiance.

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Town Board member Peltz moved to amend the agenda moving the SRO presentation to a later date, Town Board Member Hallett seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Jason Hallett, Ron Steinbach, Lainie Peltz, Rick Klimek, Brian Jones; Nays - None; Motion Passed.

4. Presentation

a. CASRO's School Resource Officer of the Year

Item moved to a later date.

5. Public Invited to be Heard

Mayor Cline opened the meeting up for public comment. Richard Feilen from 11 Rochester Drive in Windsor addressed the board regarding mosquito spraying.

B. CONSENT CALENDAR

1. Approval of the June 5, 2024, Town Board Special Meeting Minutes - K. Cinnamon, Deputy Town Clerk
2. Approval of the June 10, 2024 Town Board Regular Meeting Minutes - K. Frawley, Town Clerk
3. Approval of the June 17, 2024 Town Board Special Meeting Minutes - K. Frawley, Town Clerk
4. Resolution No. 2024-45 - Making Certain Findings of Fact Concerning the South Gate 8th (Aims Windsor) Annexation to the Town of Windsor, Determining Substantial Compliance with Colorado Revised Statutes and Establishing Dates for Public Hearings Before the Planning Commission and Town Board - C. Malone, Chief Planner

Executive Summary

On March 18, 2024, the Town Clerk accepted the subject annexation petition. On April 8, 2024, the Town Board approved Resolution 2024-25 concerning the acceptance of the annexation petition, initiating the annexation proceedings (attached for reference), per Colorado Revised Statutes (CRS). The attached resolution deems substantial compliance with CRS concerning annexation to the Town, and establishes public hearing dates for Planning Commission and Town Board. If passed, the following hearing dates will be established:

- Planning Commission public hearing date of August 7, 2024.
- Town Board public hearing date of August 12, 2024.

Staff is recommending approval of the resolution concerning CRS compliance and establishing the above public hearing dates.

Town Board Member Hallett moved to approve the consent calendar as presented, Town Board Member Steinbach seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Jason Hallett, Ron Steinbach, Lainie Peltz, Rick Klimek, Brian Jones; Nays - None; Motion Passed.

C. BOARD ACTION

1. Resolution No. 2024-42 - A Resolution Accepting the Audit Report For 2023 Prepared By Hinkle & Company, PC, Certified Public Accountants.

Tim Ahopelto, of Hinkle and Company, PC, is presenting the 2023 Audit Report at the Town Board meeting on June 24, 2024. As in previous years, we received an unmodified audit opinion, which is the best opinion possible.

Town Board Member Hallett moved to approve Resolution No. 2024-42, Town Board Member Klimek seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Jason Hallett, Ron Steinbach, Lainie Peltz, Rick Klimek, Brian Jones; Nays - None; Motion Passed.

2. Resolution No. 2024-43 – A Resolution Authorizing the Assignment of the Town's Private Activity Bond Allocation for 2024 to The City Of Greeley, Colorado; Providing Other Details In Connection Therewith; And Providing An Effective Date

Enclosed is the Resolution to assign the Town of Windsor's 2024 Private Activity Bond Allocation (PAB) of \$2,408,618 to the City of Greeley. The assigned allocation will be used to issue bonds to support low-income housing. A representative from the City of Greeley will be attending the meeting to further explain the purpose of the request to use the Town of Windsor PAB allocation for 2024.

Town Board asked questions of staff and the requestor.

Town Board Member Hallett moved to approve Resolution No. 2024-43, Town Board member Peltz seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Jason Hallett, Ron Steinbach, Lainie Peltz, Rick Klimek, Brian Jones; Nays - None; Motion Passed.

3. Resolution 2024-44 - A Resolution Approving and Adopting an Intergovernmental Agreement Among The Town of Windsor, Town of Timnath, City of Greeley, Larimer County and the Poudre River Trail Corridor Board Concerning Funding the Wayfinding Signage along the Poudre River Trail Between I-25 and Island Grove Park in Greeley - W. Willis, Open Space & Trails Manager

The Town of Windsor has led an effort for implementation of wayfinding through the Poudre Trail from Timnath to the City of Greeley. Funding has been awarded from the Transportation Alternatives Program and this project has approved budgeting in the 2024 Town of Windsor Budget. The purpose of this IGA is to ensure financial commitments and reimbursement of funds from the Town of Timnath, City of Greeley, Larimer County, Town of Windsor and Poudre Trail Corridor Board. This project is well underway and this IGA is a formality to memorialize the collaborative efforts and financial obligations and contributions to the overall project from each partner organization. Discussion ensued between Town Board and staff.

Town Board Member Hallett moved to approve Resolution No. 2024-44, Town Board member Peltz seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Jason Hallett, Ron Steinbach, Lainie Peltz, Rick Klimek, Brian Jones; Nays - None; Motion Passed.

4. Ordinance No. 2024-1699 - An Ordinance Amending Certain Sections of the Town Municipal Code Concerning Mobile Food Vending, Section 16-4-10

Executive Summary

Chapters 14 through 17 of the Town's Municipal Code collectively make up the Town's Land Use Code. Section 16-4-10 - Mobile Food Vending, was approved by Town Board on July 27, 2015 (Ord. 2015-1503). Recent special event permits submitted to the Town Parks and Recreation department have included the request to allow mobile food vending on public right-of-way (public roadways). The Town land use code currently does not permit mobile food vending on public right-of-way, even if included with a "Special Activity Permit" or "Special Event Liquor Permit".

Mayor Cline opened the meeting up for public comment, to which there was none.

Town Board Member Hallett moved to approve Ordinance No. 2024-1699, Town Board Member Steinbach seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Jason Hallett, Ron Steinbach, Lainie Peltz, Rick Klimek, Brian Jones; Nays - None; Motion Passed.

D. COMMUNICATIONS

1. Communications from Town Attorney

Per Mr. Money, expressed gratitude to the Town Board for attending the annual Colorado Municipal League conference.

2. Communications from Town Staff

a. Windsor Police May 2024 Statistics

3. Communications from Town Manager

Per Mr. Hale, expressed gratitude to the Town Board for attending the annual Colorado Municipal League conference. Mr. Hale informed the Board that Eric Bracke, Transportation Engineer, retired from the Town on Thursday.

4. Communications from Town Board

a. Poudre River Trail Annual Community Report for 2022 - 2023

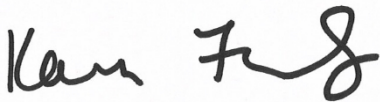
Per Town Board Member Hallett, Sick Tree Day will be happening tomorrow.

Per Mayor Cline, in the packet is the Poudre River Trail Annual Community Report for 2022-2023, and also reported that coffee with the Mayor for July will be canceled but will continue in August and more information will be forthcoming.

E. ADJOURN

Town Board Member Hallett moved to adjourn, Town Board Member Peltz seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Jason Hallett, Ron Steinbach, Lainie Peltz, Rick Klimek, Brian Jones; Nays - None; Motion Passed.

Upon a motion duly made, the meeting was adjourned at 7:55 p.m.



Karen Frawley, Town Clerk