



Parks Recreation & Culture Regular Meeting

May 7, 2024 - 6:00 PM
Community Recreation Center
250 N. 11th Street, Windsor, CO 80550

MINUTES

A. CALL TO ORDER

MS. BOUCHARD CALLED THE MEETING TO ORDER AT 6:02 PM

1. Roll Call

Present: Vanessa Bouchard/Chair
Heidi Hammer/Vice-Chair (Absent)
Jean Labus
Patrick Lightfoot
Nick Mask
Michael Nagl

Mark Leach – School Board Liaison (Absent)

Also Present: Tara Fotsch – Deputy Director PRC
Craig Ellingson – Parks Operation Manager
Bobby Warner – Recreation Manager
Laura Browarny – Culture Supervisor
Kristy Zulkoski – Administrative Specialist

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

MR. MASK MOVED TO APPROVE THE AGENDA AS PRESENTED. MR. LIGHTFOOT SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

3. Liaison Reports

Town Board Liaison

- No Report
- Per Ms. Fotsch, new liaison will be appointed next Monday

Weld RE-4 School District

- No Report
- Ms. Bouchard will meet with Mr. Leach to catch him up and report back to the board if necessary

4. Public Invited to be Heard

- No Report

B. CONSENT CALENDAR

1. Minutes from April 2, 2024

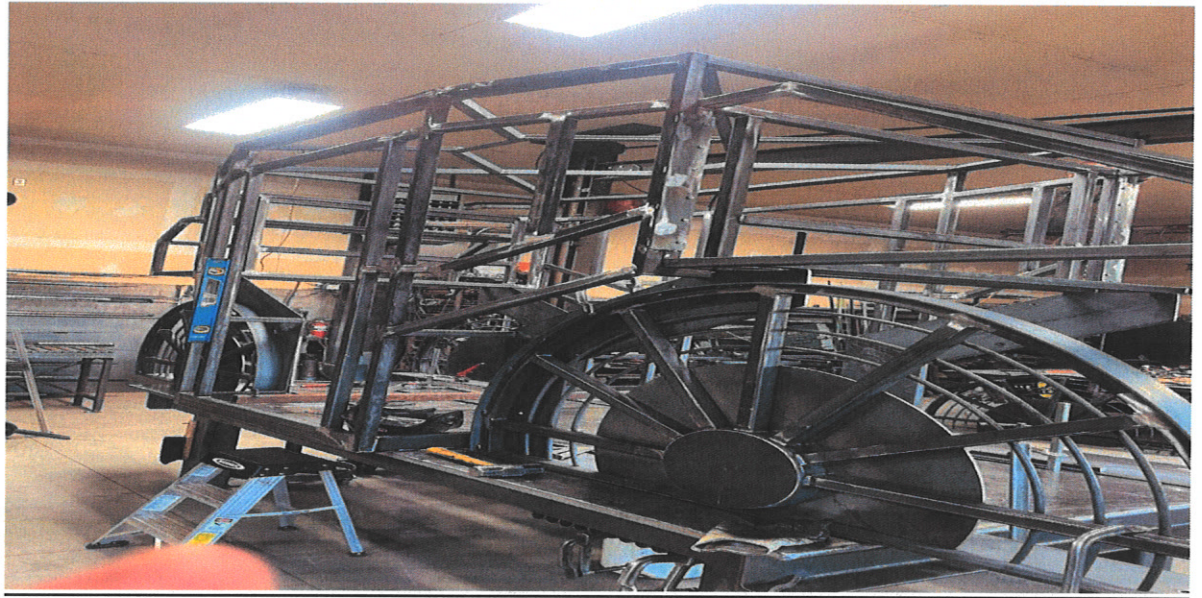
MS. LABUS MOVED TO APPROVE THE APRIL 2, 2024, MINUTES AS PRESENTED. MR. NAGL SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

C. BOARD REVIEW/DISCUSSION

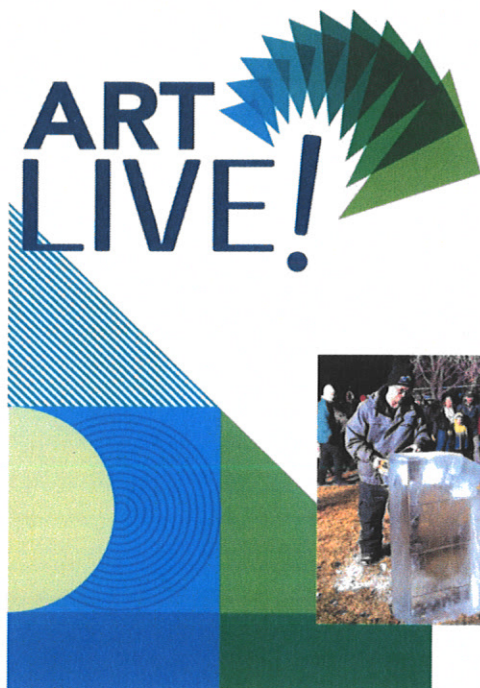
1. Staff Presentation: Windsor Arts Commission (WAC)/Laura Browarny/Culture Supervisor and staff liaison

- Timeline
 - 2020 – Town of Windsor begins the master planning process, public outreach started in 2019
 - 2021 – The Public Art Master Plan is accepted by Town Board and can be found on the Town's webpage
 - 2022 – Windsor Arts Commission is officially formed (with bylaws and a budget of \$75,000), first official meeting occurred in December 2021, very passionate and active board
 - 2022 – The first mural at 408 Main was completed by Chris Bates from Fort Collins, incorporated many bits of Windsor history, Chris has now joined the Culture Team as a part-time Arts & Exhibitions Specialist and is a great advocate for Windsor
 - 2024 – The first sculpture will be installed this summer at the Halfway Homestead - interactive stagecoach time machine, made from iron and black locust, Fort Collins artist, \$85,000 budget





- Art Live!
 - An on-going art series that invites artists to come and create artwork at an event, public has the opportunity to watch the process while interacting with the artist, the Town will purchase the piece afterwards if tangible, Art Live! pieces include a chainsaw herring, ice sculpture, skatepark mural, sidewalk chalk



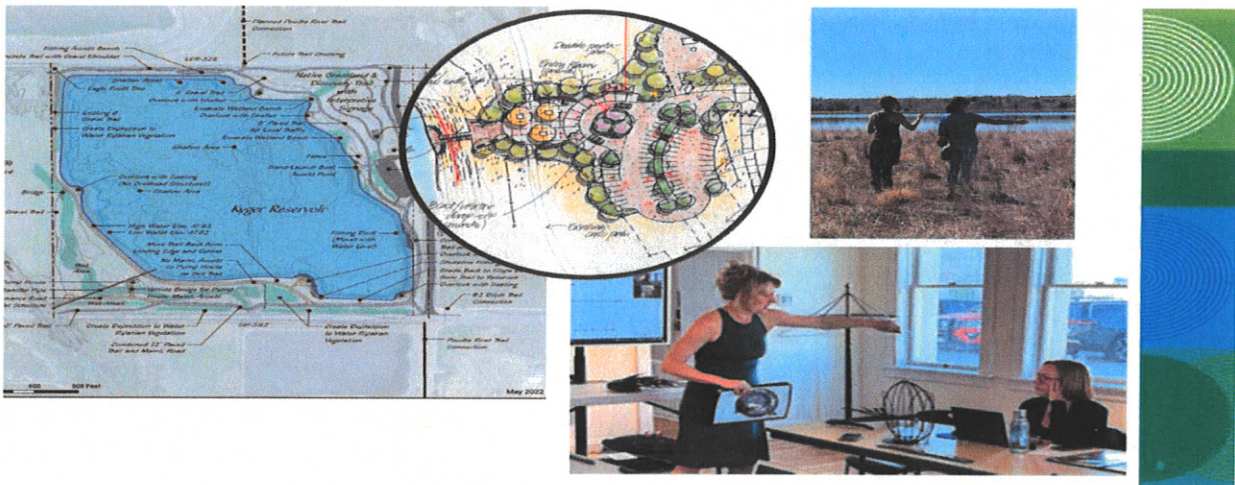
- Mural at Chimney Park Pool sidewalk/entrance completed last year, ribbon-cutting on opening day of the pool, artist will be there, everyone who attends will receive a free pool pass for that day



- Art piece at new police station site, light up floral structures and benches, will be installed by the end of the year, \$75,000 budget



- Artistic shade structures with seating at Kyger, will be completed and hoping to install by year's end, \$65,000 budget



- Upcoming projects
 - Poudre River Coalition Mural Project in partnership with the Coalition for the Poudre River Watershed (non-profit) - Eastman Park Phase II, indigenous artist
 - Small Business Mural Grant Project in partnership with the Windsor Downtown Alliance, apply for \$5,000 from WAC and WDA, artist selection, grant town mural easement for 5 years
 - Interactive public art map with the help of GIS
 - Bronze maintenance at Boardwalk Park and Chimney Park
 - Art in the Park sculpture competition
 - Reimagine Windsor
 - First Fridays in downtown Windsor
 - Story maps for all art pieces
- Mr. Lightfoot inquired about how artist was chosen for stagecoach project
 - Subscribe to a platform called CAFÉ, create a brief that includes all of the details of what is wanted and budget, artists apply through the portal with their portfolio, review and narrow down to top four, artists are given a stipend to create a mock/model with detailed budget and a maintenance plan, presented to the Arts Commission and Technical Assistance Team (other Town staff from various departments), then voted on, out of the top four, two of the artists have been commissioned for future art pieces
- Mr. Nagl inquired if artists show a profit in their budget
 - Overhead and profit is included in their budget at various levels, sometimes artists only see 5-7%
- Ms. Bouchard inquired about the Arts Commission's current budget
 - \$100,000 the past two years from Town Board, percentage from property tax, dedicated for the next three years, always asking for more and seeking 1% for the arts to be at the gold standard in Colorado
- Ms. Bouchard inquired if WAC is limited to visual arts or will include

performance arts as well

- Public Art Master Plan only really covers the visual arts, but discussions have been held on including the performance arts and is on the radar, still need to look at various logistics and possible locations

D. COMMUNICATIONS

1. Staff

- Mr. Ellingson
 - Forestry/Mr. Kawamura
 - Arbor Day celebration was held at Skyview Elementary with 650 kids in attendance
 - Tree Sale was April 20th, sold 61 trees
 - Planted additional trees at Main Park/Town Board Grove for Board Members and general replacements
 - Posted and received bids for Main Park and Chimney Park north irrigation projects
 - RFP for Founders Green playground replacement, held public engagement voting for favorite design at CRC, contracting with PlayWell a new vendor for Windsor
 - Public engagement held at skatepark for replacement of wooden features, 60-70 people attended, American Ramp Company brought two professional skaters
 - Athletics has been busy with field maintenance, tournaments starting and will be held almost every weekend
 - Town Spring Clean Up Days this Friday and Saturday at Public Services
- Mr. Warner
 - Weather issues on Saturdays, resulted in some cancellations and extended schedules for athletics
 - Placer report for Soccer Saturday at Eastman Park, same date as a year ago, there were a 1,000 more people this year, caused parking issues, made some adjustments and met with Our Lady of the Valley Church, offered another area for an additional lot to the west, moved games to Skyview as well
 - Working on summer planning for baseball and softball
 - Events season is underway, M.S. Walk at Boardwalk, concerts in the park starting June 6th
 - July is National Parks & Recreation Month, will celebrate at one of the concerts
 - Camp Windsor is gearing up since there are only a few more weeks of school left, staff hiring and retention has been good this year
 - Train Depot capital project, removed the wood deck which was getting older and housed creatures, replaced with concrete patio
 - Working on Emergency Plans for events, partnerships with police, fire and Weld County
- Ms. Fotsch
 - Operations & Facilities/Ms. Martin
 - Thanks for all who came to Chimney Park Pool feasibility study

focus groups, appreciate the feedback, should get the first draft back in 3-4 weeks

- Awarded the pool liner project, will happen during the CRC shutdown week, will add an additional week to the indoor pool closure, but will have CPP open for use
- Greg Hughes/Recreation Supervisor Aquatics & Operations Supervisor has taken a new job in Arkansas as a Program Manager, will be moving at the end of the month
- Team is almost done with summer hiring
- Pool slide renovation project was completed in late April
- Outdoor fitness equipment on east side of the CRC is due this Friday, will put out for voting as well
- Eastman Park Riverwalk opened up last weekend
- Snow melt system will be installed at Public Services
- Facilities in high gear with other outdoor buildings opening up for the summer
- Police station is now to be completed in July rather than the end of the year, about six months ahead of schedule, submitting a staffing proposal for those additional needs
- Halfway Homestead really coming along, landscape is in, but issues with the barn leaning
- Staff has been diving into budgets
- Ribbon cutting at Chimney Park ballfields playground – propose to cancel June 4th meeting, interact with the public during the kickoff of youth baseball and pass out hotdogs, crackerjacks and swag
- August meeting will include budget tours
- Cancel July and September meetings

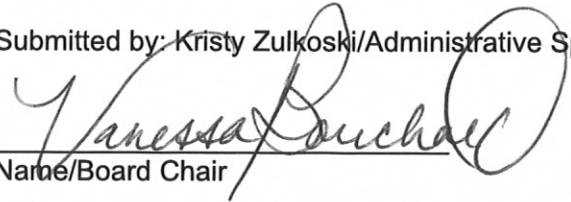
2. Board

- Mr. Lightfoot
 - Received a text from Steve Wicker/Police Sargent, currently looking for more staff-cadets and officers
 - Groundbreaking ceremony for new Traverse Church building on the 23rd, hot dogs and Kona Ice, dirt started moving yesterday, property is just south of Windsor Charter Academy next to 257

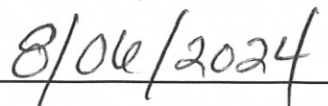
E. ADJOURN

**MS. LABUS MOVED TO ADJOURN. MR. MASK SECONDED THE MOTION.
MEETING WAS ADJOURNED AT 7:05 PM**

Submitted by: Kristy Zulkoski/Administrative Specialist



Name/Board Chair



Date