



TOWN BOARD WORK SESSION

September 19, 2022 - 5:30 PM

1st Floor Conference Room, 301 Walnut Street, Windsor, CO 80550

To view Town Board meeting broadcasts, visit
www.windsorgov.com/MeetingsOnDemand.

AGENDA

GOAL of this Work Session is to have the Town Board receive information on topics of Town business from the Town Manager, Town Attorney and Town staff in order to exchange ideas and opinions regarding these topics.

Members of the Public in attendance are asked to be recognized by the Mayor before participating in any discussions of the Town Board

WORK SESSION AGENDA ITEMS

1. Windsor Arts Commission Update - T. Fotsch, Deputy Director of Parks, Recreation and Culture
2. 2023 CIP Early Vehicle Purchase Request - E. Lucas, Public Services Director
3. Water Conservation Program Update - E. Lucas, Public Services Director
4. Future Meetings Agenda

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.



MEMORANDUM

Date: September 19, 2022
To: Mayor and Town Board
From: Tara Fotsch
CPRE
Deputy Director Parks
Recreation & Culture
Re: Windsor Arts Commission Update - T. Fotsch, Deputy Director of Parks, Recreation and Culture
Item #: 1.

Background / Discussion:

The Windsor Arts Commission will be presenting and updating the Town Board on their progress as a new commission. They will be recapping what they have accomplished in 2022, what events they have planned for the rest of the year and proposed programs and public art for the upcoming year.

Financial Impact:

Relationship to Strategic Plan:

Vibrant and healthy economy. Implement a public art program.

Recommendation:

CC:

Attachments:



MEMORANDUM

Date: September 19, 2022
To: Mayor and Town Board
From: Eric Lucas, Public Services Director
Re: 2023 CIP Early Vehicle Purchase Request - E. Lucas, Public Services Director
Item #: 2.

Background / Discussion:

Among the 2023 vehicles that the Fleet Committee approved to go to the Town Board in October for consideration in the 2023 budget were three "new" requests that would be used to fill vehicle needs for Engineering and Open Space & Trails. These three vehicles will be standard Ford Explorers like we currently use.

If we order three 2023 Ford Explorers off of a bid contract award (Arapahoe County in this case), the cost comes to \$112,776.00 (\$37,592.00 each). We have an opportunity to buy two 2022 Ford Explorers, that another agency backed out of, for \$31,184.00 each (similar to what we would order) – but these would need to be purchased in October of this year. The price difference is due to price increases across the board from manufacturers for 2023 vehicles. Additionally, purchasing these 2022 models will enable us to realize the vehicles in October and not wait most, if not all of 2023 for new models.

Financial Impact:

If approved, staff would spend \$93,552 in October of 2022 and remove \$112,776 from the 2023 CIP request.

Relationship to Strategic Plan:

Recommendation:

Staff recommends approval to proceed with the purchase of 3 Ford Explorers (2022 model).

CC:

Brian Rowe, Interim Deputy Director of Public Works

Attachments:



MEMORANDUM

Date: September 19, 2022
To: Mayor and Town Board
From: Eric Lucas, Public Services Director
Re: Water Conservation Program Update - E. Lucas, Public Services Director
Item #: 3.

Background / Discussion:

Kevin Hartley, Water Conservation Technician, will be presenting an update on our current Water Conservation Program and provide a preview of our proposed plans for 2023.

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

CC:

Tara Fotsch, Deputy Director of Parks, Recreation & Culture
Wade Willis, Open Space & Trails Manager

Attachments:



MEMORANDUM

Date: September 19, 2022
To: Mayor and Town Board
From: Shane Hale, Town Manager
Re: Future Meetings Agenda
Item #: 4.

Background / Discussion:

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

CC:

Attachments:

1. 2022 Future Meetings Agenda



FUTURE TOWN BOARD MEETINGS

September 26, 2022 5:30 p.m.	Town Board Work Session Meet the Board Compensation Study Review
September 26, 2022 7:00 p.m.	Town Board Regular Meeting
October 3, 2022 5:30 p.m.	Town Board Work Session (Public Services Facility) Budget – Capital Improvement Plan
October 10, 2022 5:30 p.m.	Town Board Work Session Board/Manager/Attorney Monthly Meeting Strategic Plan Update Transportation Update
October 10, 2022 7:00 p.m.	Town Board Regular Meeting
October 15, 2022 (Saturday)	Town Board Work Session (Evergreen Room at CRC) Operating Budget
October 17, 2022 5:30 p.m.	Town Board Work Session Rates and Fees Discussion
October 24, 2022 5:30 p.m.	Town Board Work Session Budget – Follow-up Questions
October 24, 2022 7:00 p.m.	Town Board Regular Meeting
October 31, 2022	Canceled – Fifth Monday
November 7, 2022 5:30 p.m.	Town Board Work Session
November 14, 2022 5:30 p.m.	Town Board Work Session Board/Manager/Attorney Monthly Meeting
November 14, 2022 7:00 p.m.	Town Board Regular Meeting
November 21, 2022 5:30 p.m.	Town Board Work Session Traffic Safety Program
November 28, 2022 5:30 p.m.	Town Board Work Session

November 28, 2022
7:00 p.m.

Town Board Regular Meeting

Future Work Session Topics

- DDA Entertainment District
- Telecom Code (Pending FCC Rules)
- Regional Water Treatment Plant Site Update
- Weld RE-4 School Land Dedication/Cash in lieu of Land Update
- Energy Plan Update (December 12th)
- Discuss Wells Used For Geologic Sequestration of Carbon Dioxide draft ordinance