



Town Board Regular Meeting

August 26, 2024 - 7:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

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MINUTES

A. CALL TO ORDER

Mayor Cline called the meeting to order at 7:09 p.m.

1. Roll Call

Present:

Mayor Julie Cline
Mayor Pro Tem Ron Steinbach
Brian Jones - absent
Lainie Peltz
Ken Symsack
Rick Klimek
Jason Hallett

Also Present:

Shane Hale, Town Manager
Dan Money, Town Attorney
Eric Lucas, Deputy Town Manager
Stephen Garrison, Police Chief
Aaron Lopez, Police Commander
Scott Ballstadt, Planning Director
Kim Emil, Deputy Town Attorney
Dean Moyer, Finance Director
Carlin Malone, Chief Planner
Kim Lambrecht, Senior Planner
Kyra McKinley, Visual Media Coordinator
Karen Frawley, Town Clerk

2. Pledge of Allegiance

Mayor Cline asked Mayor Pro Tem Steinbach to lead the Pledge of Allegiance.

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Town Board Member Hallett moved to approve the agenda as presented, Town Board Member Klimek seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Ron Steinbach, Lainie Peltz, Ken Symsack, Rick Klimek, Jason Hallett; Nays - None; Motion Passed.

4. Resolution No. 2024-52 - A Resolution Appointing Stephen Garrison as Windsor Police Chief

Following a nationwide search for the new Windsor Police Chief, Stephen Garrison was selected to fill this role. Under Town Code Sec. 2-5-30, the Town Board, upon the recommendation of the Town Manager shall appoint the new Chief. Before entering upon the duties of such office, the Chief of Police shall take and subscribe to an oath that he will support the Constitution and laws of the State, the Constitution of the United States, and

Ordinances of the Town, and that he will faithfully perform the duties of the office upon which he is about to enter.

Town Board Member Klimek moved to approve Resolution No. 2024-52, Town Board Member Hallett seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Ron Steinbach, Lainie Peltz, Ken Symsack, Rick Klimek, Jason Hallett; Nays - None; Motion Passed.

5. Administration of Oath for Police Chief

Mayor Cline administered the oath of office to Chief Garrison.

6. Administration of Oath to Police Officers Cliff Adams, Sara Cummings, and Adam Garcia

Mayor Cline administered the oath of office to Officer Adams, Cummings, and Garcia.

Mayor Cline called a short recess due to holding a short welcome reception for Chief Garrison and officers.

7. Public Invited to be Heard

Mayor Cline opened the meeting up for public comment.

James Maslan from 8367 Loudon Circle in Windsor addressed the board regarding disputes with police over trespassing and code enforcement.

B. CONSENT CALENDAR

1. Approval of the August 12, 2024 Town Board Regular Meeting Minutes - K. Frawley, Town Clerk

Approval of the August 12, 2024 Town Board meeting minutes.

Town Board Member Hallett moved to approve the consent calendar with amended minutes, Town Board Member Steinbach seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Ron Steinbach, Lainie Peltz, Ken Symsack, Rick Klimek, Jason Hallett; Nays - None; Motion .

C. BOARD ACTION

1. Public Hearing for Ordinance No. 2024-1702 - An Ordinance Approving the Lone Tree Annexation to the Town of Windsor Pursuant to the Colorado Municipal Annexation Act of 1965 and the Establishment of Zoning - Kevin S. Woods (City Manager, City of Thornton), Owner; Jason Pierce (Thornton Water Project Director), Applicant/Representative

Executive Summary

Kevin S. Woods, City Manager, City of Thornton, owner/petitioner/applicant, represented by Jason Pierce, Thornton Water Project Director, filed a Petition to Annex 51.389 acres of property (known as the Lone Tree property) to the Town of Windsor. The subject property is the topic of the 2023 Second Intergovernmental Agreement (IGA) between the City of Thornton and the Town of Windsor, which was implemented to coordinate future waterline and road improvements within the Town's Growth Management Area. The IGA set conditions and criteria for the annexation of the property, which Thornton has complied with. The designation of Recreation and Open Lands (ROL) zoning was also part of the IGA.

Town Board Member Hallett stated "Mayor Cline, for the record, I would like to point out that in my capacity as Town Board liaison to the Planning Commission, I was present at the Planning Commission meeting during which this matter was previously presented. I wish to state that my participation in the Planning Commission proceeding has in no way influenced me in my capacity as a Town Board member this evening. I will make my decision and cast my vote this evening based solely on the evidence presented during this public hearing."

Mayor Cline opened the public hearing.

Karen Reynolds addressed the board regarding the future plans for realignment of the road and trails.

Mayor Cline closed the public hearing.

2. Ordinance No. 2024-1702 - An Ordinance Approving the Lone Tree Annexation to the Town of Windsor Pursuant to the Municipal Annexation Act of 1965 and the Establishment of Zoning - Kevin S. Woods (City Manager, City of Thornton), Owner; Jason Pierce (Thornton Water Project Director), Applicant/Representative.

Please refer to the information and attachments found in the previous Public Hearing item.

Town Board Member Hallett moved to approve Ordinance No. 2024-1702, Town Board Member Symsack seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Ron Steinbach, Lainie Peltz, Ken Symsack, Rick Klimek, Jason Hallett; Nays - None; Motion Passed.

3. Ordinance No. 2024-1701 - An Ordinance Approving the South Gate 8th (Aims Windsor) Annexation to the Town of Windsor and Establishment of Zoning - Michael Millsapps, Aims Community College, owner representative/applicant; Megan Walter, Sunny Civil, applicant's engineer/representative

Executive Summary

Mike Millsapps of Aims Community College, owner/petitioner/applicant, represented by Megan Walter of Sunny Civil, filed a Petition to Annex 4.13 acres of property to the Town of Windsor and establish zoning of GC (General Commercial). The subject property is the last portion of unincorporated Weld County within the South Gate Business Park Subdivision area, located north of US Highway 34, south of South Gate Drive. The annexation is a logical extension of the Town Limits because it is within the Town's GMA (Growth Management Area), complies with Colorado Revised Statutes, the Town's Comprehensive Plan with its Future Land Use Plan, including the Future Land Use US Highway 34 Area Plan, and Goals and Policies; as well as the Town's Municipal Code.

Mayor Cline opened the meeting up for public comment, to which there was none.

Town Board Member Hallett moved to approve Ordinance No. 2024-1701, Town Board Member Klimek seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Ron Steinbach, Lainie Peltz, Ken Symsack, Rick Klimek, Jason Hallett; Nays - None; Motion Passed.

4. Resolution No. 2024-53 - A Resolution Approving an Annexation Agreement Between the Town of Windsor and Aims Local College District with Respect to the South Gate 8th (Aims

Windsor) Annexation to the Town of Windsor, Colorado - Michael Millsapps, Aims Community College, owner representative/applicant

Executive Summary

On August 12, 2024, the Town Board approved Ordinance No. 2024-1701 regarding the Annexation and Establishment of Zoning for the South Gate 8th (Aims Windsor) Annexation with the first reading of the ordinance, and is set to review the application on second reading this evening. The annexation agreement captures the basic expectations of the Town with respect to future development of the property. Special considerations for the development of the property are design standards. The South Gate Business Park includes design standards and this property includes those same standards, for the purpose of design consistency. Additionally, this property is within the boundaries of the intergovernmental agreement (IGA) between the Town of Windsor and the City of Greeley. This agreement recognizes the Windsor-Greeley IGA.

Town Board Member Hallett moved to approve Resolution No. 2024-53, Town Board Member Steinbach seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Ron Steinbach, Lainie Peltz, Ken Symsack, Rick Klimek, Jason Hallett; Nays - None; Motion Passed.

D. COMMUNICATIONS

1. Communications from Town Attorney

Per Mr. Money, Geoff Wilson has provided an outline of a schedule for the Charter Ad Hoc Committee and is ready to begin when ready.

2. Communications from Town Staff

Per Ms. Frawley, staff has been working through the marijuana petition that was submitted and the Town Board will be seeing it in a future meeting.

a. Windsor Police July 2024 Statistics

3. Communications from Town Manager

Per Mr. Hale, staff will be sending out a weekly list on Friday's with names of individuals who have submitted applications to serve on the charter ad hoc committee. This Wednesday there will be a ribbon cutting at Holister Lake Elementary and there will also be one on Thursday will hold one at Orchard Hill Elementary.

4. Communications from Town Board

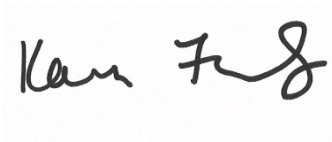
Per Town Board Member Hallett, the key performance indicators for the sewer treatment plant will be coming to the board during the next Town Board meeting. Town Board Member Hallett also mentioned Senate Bill 24-131, prohibiting firearms in sensitive spaces and would like to see it on a future work session.

Per Ms. Cline, please attend the ribbon cuttings for both elementary schools. Board interviews will be happening tomorrow to fill vacancies on boards and commissions. Mayor Cline asked the rest of the board to continue working on finding individuals to serve on the ad hoc committee particularly from district 1 and 2, and Mayor Cline provided the schedule for all of the upcoming events for Harvest Festival.

E. ADJOURN

Town Board Member Hallett moved to adjourn, Town Board Member Peltz seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Ron Steinbach, Lainie Peltz, Ken Symsack, Rick Klimek, Jason Hallett; Nays - None; Motion Passed.

Upon a motion duly made, the meeting was adjourned at 8:36 p.m.

A handwritten signature in black ink, appearing to read "Karen Frawley". The signature is written in a cursive, flowing style.

Karen Frawley, Town Clerk