



BOARD OF DIRECTORS MEETING
Wednesday – September 21, 2022 | 7:00AM
301 Walnut Street, 1st Floor Conference Room, Windsor, CO 80550
(NOTE: Meetings held IN PERSON only)

Agenda

A. **Call to Order** **7:00AM**

B. Roll Call

C. **Consent Agenda**

1. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
2. Approval of Minutes from the Board of Director's Regular Meeting – August 17, 2022
3. Report of Bills – August 2022

Sample motion: "I move that we approve the consent agenda as presented."

D. Public & Partner Agencies Invited to be Heard (3 Minutes Per Person)

1. School District Presentation

E. **Action Items**

1. Chamber Presentation and Sponsorship Request for the Remainder of 2022
 - Presenter: Michelle Vance, Chamber Director

Sample motion: "I move that we approve sponsorship funding not to exceed [insert amount] for the 2022 [insert event] as part of our ongoing event partnership with the Chamber of Commerce."

2. Town of Windsor Art Commission Presentation and Partnership Funding Request – 408 Main Street Mural
 - Presenter: Laura Browarny, Town of Windsor Cultural Supervisor

Sample motion: "I move that we conditionally approve funding not to exceed [insert amount] to partner with the Windsor Art Commission on a mural to be painted on the west elevation of 408 Main Street as presented and discussed, pending final inspection and acceptance by DDA and Town staff."

3. Website Redevelopment Discussion and Next Steps Direction from the Board
 - Staff: Josh Olhava
4. Review and Action on a Revised Wayfinding Sign Construction Drawing Scope and Fee from Mead & Hunt
 - Staff: Josh Olhava

Sample motion: "I move that we approve the revised Wayfinding Scope as presented; authorize the expenditure of up to \$12,000 for the performance of such services by consultant Mead & Hunt; authorize DDA staff and legal counsel to approve the form of the agreement for such services; and authorize the board chair to execute such agreement."

5. Consideration of an Exclusive Negotiating Agreement and Non-Binding Letter of Intent Between and Among the Town of Windsor, Colorado; the Windsor, Colorado Downtown Development Authority; and Tribe, LLC.

- Staff: Josh Olhava and Josh Liley

Sample motion: *"I move that we approve the Exclusive Negotiating Agreement and Non-Binding Letter of Intent between and among the Town of Windsor, the Windsor, Colorado, Downtown Development Authority and Tribe, LLC, as presented, and authorize the board chair to execute the agreement."*

F. DDA Executive Session

1. An executive session regarding the backlot redevelopment project for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators, pursuant to Colorado Revised Statutes § 24-6-402 (4)(e)(I)

Sample motion: *"I move that we enter into an executive session regarding the backlot redevelopment project for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators, pursuant to Colorado Revised Statutes § 24-6-402 (4)(e)(I)."*

G. Executive Director's Report

H. Communications & News

1. Survey will be sent out for Board feedback regarding priority areas and tasks for 2013 to help guide the staff workplan and budget
 - Staff: Josh Olhava

I. Adjourn
