



Tree Board Regular Meeting
May 28, 2024 - 5:00 PM
Community Recreation Center – 250 N. 11th Street
Windsor, CO 80550

MINUTES

A. CALL TO ORDER

MS. O'CONNOR CALLED THE MEETING TO ORDER AT 5:01 PM

1. Roll Call

Present: Alison O'Connor – Board Chair
John Brown – Vice Chair
Jim LaShell – Secretary
Sue Bielawski
Christine Ginnity (Absent)
Jason King
Lucy Thames

Jason Hallett – Town Board Liaison (Absent)

Also Present: Ken Kawamura – Town Forester
Kristy Zulkoski – Administrative Specialist

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

MR. LASHELL MOVED TO APPROVE THE AGENDA AS PRESENTED. MR. BROWN SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

3. Liaison Reports

Town Board Report/Mr. Hallett

- No Report
- Per Ms. O'Connor, Mr. Hallett will be reappointed to Tree Board

4. Public Invited to be Heard

- No Report

B. CONSENT CALENDAR

1. Minutes from March 26, 2024

MR. BROWN MOVED TO APPROVE THE MARCH 26, 2024, MINUTES AS PRESENTED. MR. LASHELL SECONDED THE MOTION. ALL MEMBERS

PRESENT VOTED AYE. MOTION CARRIED.

C. BOARD REVIEW/DISCUSSION

1. Sick Tree Day Discussion

- Next month in lieu of the June 25th meeting
- Invites will be sent out at the beginning of next week, email Mr. Kawamura if you know of other tree care professionals, he will send the master list to Ms. O'Connor for review
- Meet at Rec Center front patio at 4:30 pm, everyone else will arrive at 4:45 pm
- Waivers will need to be signed
- Order T-Shirts
- Snacks and drinks will be provided
- Ken will reserve vehicles
- Several social media posts will be released in coming weeks
- Limit to 50 visits, 13 registered as of now, six groups each with a Board Member and staff, Forestry staff will create the routes
- Copies of updated forms and Front Range Tree List
- Meet at Shoppey's Pizza for dinner following, Lynn will reserve eating space and pre-order pizza and salads

D. COMMUNICATIONS

1. Staff

- Mr. Kawamura
 - Volunteer tree planting at Public Services last weekend, thank you to Mr. Brown for helping out, about 25 volunteers, demonstration and then broke out into groups for planting, 10 total trees planted
 - Better promotion for Tree Sale next year, only 47 sold, Blake planted the leftovers around town, possible attendance by Communications representative at future meeting
 - Planted 75 annual pots around town, 16 hanging baskets and the annual bed at Boardwalk Park
 - Checked on the trees and shrub plantings at the Halfway Homestead, which is scheduled to be open early summer
 - Planted trees for outgoing Town Board members – American Lindens
 - Clearance pruning around town
 - Assisted engineering with trees in preparation for street overlay
 - Participated in the Touch-A-Truck event hosted by Public Works
 - Six landscape inspections (East Pointe, River Valley Crossing, Westwood Village, Fossil Creek Ranch, GWIP Linneage, Village at Ptarmigan
 - Continue to check and inspect for EAB when pruning, only identified in northside of Fort Collins, have not recommended any treatment yet
 - Treasure Island is looking great, Ms. Ginnity has done an outstanding job coordinating all the tasks and working around the construction
 - Welcome new employees – Elijah and Aiden

2. Board

- Mr. Brown
 - Inquired about the construction site near Treasure Island
 - Eastman Riverwalk Phase II which will include designated wetlands, boardwalk crossing, nature play, educational component, should be completed by the end of the summer
- Ms. O'Connor
 - Cheat grass needs to be mowed and bagged at Chimney Park
 - Low water demonstration garden in the future
- Mr. LaShell
 - Inquired about a useful app for identifying trees
 - PlantNet, Picture This, LeafSnap, Google Lens, I Naturalist, cross reference for validity
 - Inquired about future Park Audit
 - August - Halfway Homestead Site, Founders Green Park in 2025

C. ADJOURN

MS. BIELAWSKI MOVED TO ADJOURN. MS. THAMES SECONDED THE MOTION. MEETING WAS ADJOURNED AT 5:49 PM.

Submitted by: Kristy Zulkoski/Administrative Specialist