



TOWN BOARD REGULAR MEETING

October 14, 2024 - 7:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

To view Town Board meeting broadcasts, visit
www.windsorgov.com/MeetingsOnDemand.

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
4. Proclamations
 - a. National Community Planning Month
5. Board Liaison Reports
 - Mayor Pro Tem Steinbach - Larimer County Behavioral Health Policy Council, Windsor Housing Authority
 - Town Board Member Jones - Historic Preservation Commission, Tree Board
 - Town Board Member Peltz - Clearview Library Board, Great Western Trail Authority
 - Town Board Member Symsack – Parks, Recreation and Culture Advisory Board, Windsor Arts Commission
 - Town Board Member Klimek - Chamber of Commerce, Water and Sewer Board
 - Town Board Member Hallett - Planning Commission, RE-4 School District, Windsor Downtown Alliance
 - Mayor Cline - Poudre River Trail Corridor Authority, I-25 Coalition, North Front Range MPO, US34 Coalition & NoCo34 TMO

6. Public Invited to be Heard

Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.

Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Town Clerk prior to the start of the meeting.

The Town Board will not respond to any questions or comments made by the public during this section of the meeting, though it will take all input under advisement. If requesting a response from the Town, please leave your contact information with the Town Clerk. The Town Manager or other appropriate staff member will reach out after the meeting to address specific questions or concerns when appropriate.

B. CONSENT CALENDAR

1. Approval of the September 23, 2024 Town Board Regular Meeting Minutes - K. Frawley, Town Clerk
2. Resolution No. 2024-57 - A Resolution Accepting A Permanent Drainage and Utility Easement Between GWIP, LLC and the Town of Windsor within the Great Western Industrial Park Subdivision, 14th Filing - D. Blair, Civil Engineer III
3. Report of Bills - September 2024 - D. Moyer, Director of Finance

C. BOARD ACTION

1. Ordinance No. 2024-1703 - An Ordinance Repealing and Reenacting Article III of Chapter 4 Sales and Use Tax, Amending Article VI Chapter 4, and Amending Article III of Chapter 6 Business Regulations of the Windsor Municipal Code
 - First Reading
 - Legislative action
 - Staff presentation: D. Moyer, Finance Director; D. Money, Town Attorney
2. Ordinance No. 2024-1704 - An Ordinance Amending Section 6-1-50 and 6-5-40 of the Windsor Municipal Code Concerning Recent Legislative Changes Converting The Lodging and Entertainment Facility License Into Separate Licenses for Lodging Facilities and Entertainment Facilities
 - First Reading
 - Legislative action
 - Staff presentation: Kim Mihm, Deputy Town Attorney

D. COMMUNICATIONS

1. Communications from Town Attorney
2. Communications from Town Staff
 - a. Financial Report August 2024
3. Communications from Town Manager
 - a. Monthly Board Report - Focus Area Updates
 - b. Strategic Plan Key Performance Indicators - October 2024
4. Communications from Town Board

E. EXECUTIVE SESSION

1. An Executive Session Pursuant to Colorado Revised Statutes §24-6-402(4)(e)(I) for the Purposes of Determining Positions Relative to Matters that may be Subject to Negotiations; Developing Strategy for Negotiations; and Instructing Negotiators Concerning Matters of Real Property (Shane Hale, Town Manager)

F. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

