



Tree Board Regular Meeting

September 24, 2024 - 5:00 PM
Halfway Homestead 33327 15th Street
Windsor, CO 80550

MINUTES

A. CALL TO ORDER

MS. O'CONNOR CALLED THE MEETING TO ORDER AT 5:06 PM

1. Roll Call

Present: Alison O'Connor – Board Chair
John Brown – Vice Chair
Jim LaShell – Secretary
Sue Bielawski
Christine Ginnity
Jason King
Lucy Thames

Brian Jones – Town Board Liaison

Also Present: Ken Kawamura – Town Forester
Craig Ellingson – Parks Operations Manager
Kristy Zulkoski – Administrative Specialist

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

MS. BIELAWSKI MOVED TO APPROVE THE AGENDA AS PRESENTED. MS. THAMES SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

3. Liaison Reports

Town Board Report/Mr. Jones

- Represents District 2 – Raindance and a portion of Steeple Chase, have been on Board since June, multiple restaurant owner,
- Tomorrow will start the Ad Hoc Charter Committee to review the current charter and make suggestions, will hopefully go to the voters in February, includes two representatives from every district, two at-large and two Town Board members – Mr. Jones and Mr. Hallett

4. Public Invited to be Heard

- No Report

B. CONSENT CALENDAR

1. Minutes from May 28, 2024

MR. BROWN MOVED TO APPROVE THE MAY 28, 2024, MINUTES AS PRESENTED. MR. LASHELL SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

C. BOARD REVIEW/DISCUSSION

1. Halfway Homestead Landscape Audit (Submitted by Mr. LaShell)

- Rating
 - 1- Need Improvement
 - 2- Minor Improvement
 - 3- Satisfactory
 - 4- Good
 - 5- Excellent
- Species: Well varied (5)
- Size: Recently planted (4), established (5), Wow, largest Hackberry in Windsor!
- Condition: Planted (3)
 - All of the trees seem well irrigated
 - All of the trees will need winter water
 - Nearly all of the trees have mulch placed against the trunk
 - Serviceberry planted adjacent to the shelter is in poor condition, root ball is likely broken, support was adjusted to better protect and stimulate root growth
 - Cherry planted on NE side of Jacoby House need stakes removed or loosened
 - A few of the trees near the grass garden were showing signs stress, likely due to planting mid-summer, but expected to survive
 - Bur oak planted new stagecoach appears to have Oakleaf Blisters, mulch was pulled back and root ball inspected, found to be reasonable depth
- Condition: Established (4)
 - Assess removal of one or two of the Spruces in front of the Jacoby House
 - In two ears, assess Spruces for IPS treatment
 - Assess structural pruning needs/schedule for Hackberry and Linden
- Diversity: (4)
 - Outstanding job saving mature trees and protecting from construction damage
 - Dogwoods planted around water feature will grow very large and dominate the area, recommend Dogwood attrition be replaced with diverse options
- Available Planting Space: (5)
- Uniqueness: (5)
- Accessibility: Nice sidewalks and paths (5)
- Overall Impression: (4)

D. COMMUNICATIONS

1. Staff

- Mr. Kawamura
 - Newest addition to staff – John Brown, had been a significant contributor due to his extensive knowledge of landscape irrigation
 - Extremely successful Harvest Festival weekend
 - Renovation on landscaping beds at Poudre Heights
 - Clearance pruning
 - Participated in Touch A Truck public engagement event hosted by Public Services
 - Watering trees and pulling weeds
 - Moved 10 trees at Highland Park due to pickleball court install
 - Five landscape inspections (Maverick, Hollister Lake and Orchard Hill Elementary, Harmony Ridge Park, Windsor Historic Homestead)
- Mr. Ellingson
 - Finishing Main Park irrigation renovation, better impact for the future
 - New outdoor fitness equipment will be installed on the east side of the rec center, removing and replacing six trees to Poudre Heights
- Ms. Ginnity
 - Treasure Island is going very well, wrapping up for the season, was a little low on produce this year

2. Board

- Ms. O'Connor
 - Last week attended the Society of American Foresters national meeting with Mr. Kawamura at The Ranch in Loveland, asked if they could come to Windsor as one of the tours offered to hear about what is going on with the Tree Board and the tornado recovery and getting the town to a safe spot immediately and the efforts following, met at Main Park, had lunch and spoke to about 30 people for about a half hour, all were very impressed and received a lot of compliments.
- Mr. King
 - Commented on Eastman Park Wetlands project and the tree planting and irrigation, looking good with nice drainage, future tour by Tree Board, scheduled to open by the end of the year
 - Last meeting, chose to not apply for reappointment, many thanks from the Board for his time and commitment
- Ms. Bielawski
 - Shared Public Garden magazine featuring Treasure Island

C. ADJOURN

MR. KING MOVED TO ADJOURN. MR. LASHELL SECONDED THE MOTION. MEETING WAS ADJOURNED AT 6:43 PM.