



Parks Recreation & Culture Regular Meeting

October 1, 2024 - 5:30 PM
Community Recreation Center
250 N. 11th Street, Windsor, CO 80550

MINUTES

A. CALL TO ORDER

MS. BOUCHARD CALLED THE MEETING TO ORDER AT 5:33 PM

1. Roll Call

Present: Vanessa Bouchard/Chair
Jean Labus
Patrick Lightfoot (absent)
Nick Mask
Michael Nagl

Mark Leach – School Board Liaison (absent)
Ken Symsack – Town Board Liaison

Also Present: Tara Fotsch – Director PRC
Bobby Warner – Recreation Manager
Kristy Zulkoski – Administrative Specialist

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

MR. MASK MOVED TO APPROVE THE AGENDA AS PRESENTED. MS. LABUS SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

3. Liaison Reports

- Town Board Liaison/Ken Symsack
 - Please pass along any additional numbers/informational support that can be shared with the Board, all-day budget retreat this Saturday
- Weld RE-4 School District/Mark Leach
 - No Report

4. Public Invited to be Heard

- No Report

B. CONSENT CALENDAR

1. Minutes from August 6, 2024

MS. LABUS MOVED TO APPROVE THE AUGUST 6, 2024, MINUTES AS PRESENTED. MR. NAGL SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

C. BOARD REVIEW/DISCUSSION

1. 2025 Project Tour

- Staff and Board Members toured the Town and discussed budgetary needs/requests
- Park Improvement Fund
 - Windsor Trail System - \$1,400,800
 - 15th Street Trail
 - Eastman Park Riverwalk Phase III - \$900,000
 - Design – Nature Experience and Adventure (Eagles Nest Lookout, Trailhead Wilding)
 - Tacinjala Park Design - \$900,000
 - Design and construction documents
 - Historic Halfway Homestead - \$350,000
 - Red Barn Renovation - \$150,000
 - Halfway Building - \$200,000
 - Poudre Trail Wayfinding - \$146,428
 - Windsor's contribution - \$26,000
 - Reimbursements from Timnath, Greeley, Poudre River Trail, Larimer County
- Conservation Trust Fund
 - Flood Resiliency Plan - \$75,000
- Capital Improvement Fund
 - Community Park Improvements
 - Chimney Park / Aaron Cook Field artificial turf - \$1400,000
 - Boardwalk Park Museum landscaping - \$700,000
 - New middle school stadium lights - \$236,000
 - Windsor High School tennis court resurfacing - \$35,000
 - Main Park playground - \$300,000
 - Chimney Park Pool Diamond Brite replacement/gutter repairs - \$300,000
 - Cemetery landscape design - \$150,000
- Community Recreation Expansion Fund
 - CRC gas range - \$10,000
 - MDP over electrical boxes - \$32,316
 - Evergreen floor repair - \$22,268
 - Update sound system - \$17,000
 - CRC pool deck furniture - \$10,000
 - Cubby replacement/fitness - \$19,000
 - Oak Room upgrades - \$35,000
 - Defender Tentacles - \$21,000
 - Future Facility Study - \$200,000

2. 2025 Park Improvement Fund Budget Approval

MR. MASK MOVED TO APPROVE THE RECOMMENDATION OF THE 2025 PROPOSED PARK IMPROVEMENT FUND BUDGET REQUESTS TO TOWN BOARD AS PRESENTED. MR. NAGL SECONDED THE MOTION. ALL MEMBERS PRESENTED VOTED AYE. MOTION CARRIED.

D. COMMUNICATIONS

1. Staff

- Ms. Fotsch
 - Project at Kyger started a week ago and should be completed by spring
 - Submitted management plans for Kyger and Windsor Lake for next year under the general fund
 - Started abatement on Eaton and Halfway houses
 - Personnel requests
 - Split current Aquatics & Operations Supervisor position into a Customer Service Supervisor and an Aquatics Supervisor
 - Seasonal Horticulture position to go to a part-time position to help at Treasure Island and Halfway Homestead
 - Two Head Guard positions from indoor aquatics to two full-time positions with benefits who will work Sunday – Thursday/Tuesday – Saturday from 9 am – 3 pm timeframe

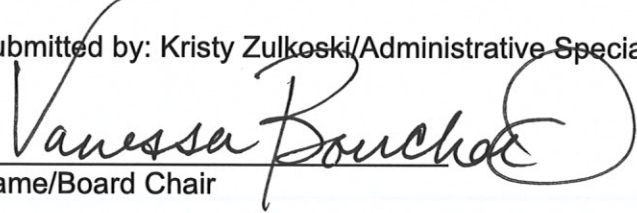
2. Board

- No Report

E. ADJOURN

MR. NAGL MOVED TO ADJOURN. MR. MASK SECONDED THE MOTION. MEETING WAS ADJOURNED AT 6:52 PM

Submitted by: Kristy Zulkoski/Administrative Specialist


Name/Board Chair

11/5/24
Date