



Water and Sewer Board Regular Meeting

September 11, 2024 - 6:30 AM
1st Floor Conference Room,
301 Walnut Street, Windsor, CO 80550

MINUTES

A. CALL TO ORDER

CHAIRPERSON GREG BIELAWSKI CALLED THE MEETING TO ORDER AT 6:30 AM.

1. Roll Call

Present: Greg Bielawski, Chairperson
Carlos Medina, Vice Chairperson
Janene Willey, Secretary
Milt Tokunaga
Gale McGaha Miller (virtual - via Microsoft Teams)
Milton Geiger
Darell Zimbelman
Alan Overton, Alternate
Alan MacGregor, Alternate (virtual - via Microsoft Teams)

Absent: N/A

Also Present: Rick Klimek, Town Board Liaison
Leif Lesoing, Water Resources Administrator
Dennis Markham, Waste Water Services Superintendent
Katrina Haley, Administrative Analyst

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

The Board took a moment to review the September 11, 2024 Water and Sewer Board Regular Meeting Agenda. No modifications to the Agenda were requested.

Additionally, at this time, Water Resources Administrator L. Lesoing proposed rescheduling the October 9, 2024; Water and Sewer Board Regular Meeting to October 23, 2024. Board members took a moment to discuss, and agreed to reschedule the October 9, 2024; Water and Sewer Board Regular Meeting to October 23, 2024.

3. Public Invited to be Heard

No public in attendance.

B. CONSENT CALENDAR

No applicable Agenda items.

C. BOARD ACTION

1. Approval of July 10, 2024 Water and Sewer Board Minutes- K. Haley

The Board took a moment to review the July 10, 2024; Water and Sewer Board Regular Meeting Minutes. Chairperson G. Bielawski requested the documentation of the Board's decision to continue holding Regular Meetings per the schedule currently in place to be clarified under Communications Item D2, Board Meeting Time Change Discussion. Town staff to adjust the July 10, 2024; Water and Sewer Board Regular Meeting Minutes accordingly.

Water and Sewer Board Member Zimbelman moved to Approve the Review and Approval of the July 10, 2024; Water and Sewer Board Regular Meeting Minutes, with the Condition that, under Communications Item D2, Documentation of the Board's Decision to Continue Holding Regular Meetings per the Existing Schedule be Clarified. Water and Sewer Board Member Geiger seconded the motion. Roll call on the vote resulted as follows; Yeas - Gregory Bielawski, Carlos Medina, Janene Willey, Darell Zimbelman, Gale McGaha Miller, Milton Geiger, Milt Tokunaga; Nays - None; Motion Passed.

2. Grant Application Letter of Support for Hightpointe Estates - Milt Tokunaga

Board member M. Tokunaga, Chairperson G. Bielawski, and the Board took a moment to briefly discuss the Small-Scale Water Efficiency Project (SWEP) Grant Application that Hightpointe Estates Metro District will be submitting to the United States Bureau of Reclamation (USBR) later this year. Board member M. Tokunaga and Chairperson G. Bielawski have drafted a Letter of Support for the project, to be signed by Chairperson Bielawski, and included as part of the SWEP Grant Application. Please note that Board member M. Tokunaga recused himself from this vote.

Water and Sewer Board Member Medina moved to Approve Chairperson G. Bielawski Signing the Letter of Support for Hightpointe Estates' SWEP Grant Application, Water and Sewer Board Member Zimbelman seconded the motion. Roll call on the vote resulted as follows; Yeas - Gregory Bielawski, Carlos Medina, Janene Willey, Darell Zimbelman, Gale McGaha Miller, Milton Geiger; Nays - None; Motion Passed.

D. COMMUNICATIONS

1. Wastewater Treatment Plant Expansion Update - D. Markham

Waste Water Services Superintendent D. Markham joined the Water and Sewer Board to share a presentation that has also been shared with the Town Board, regarding the Expansion of the Wastewater Treatment Plant. D. Markham and the Board discussed various aspects of the facility expansion, including, but not limited to, the state of the existing facility, the Biosolids Improvements Project, the Headworks Improvements Project, and the Liquid Expansion Project. Board members discussed various points of the presentation with D. Markham throughout the presentation.

2. Water Resource Update

Staff Liaison L. Lesoing shared a few brief updates regarding Water Resources items included the Water Year will be coming to an end soon, water levels at Kyger Reservoir will likely drop in the near future, which will allow work for Parks staff to install "Fishing is Fun" infrastructure. L. Lesoing also shared a brief update regarding the Northern Integrated Supply Project (NISP), including the Wetlands Mitigation Project underway near Eastman Park Drive.

3. Northern Water open house October 4

Staff Liaison L. Lesoing shared that Northern Water is hosting a Community Open House event Friday, October 4, 2024 (2:00 PM - 5:00 PM), and encouraged all interested Board members to attend. This event will be open to the public.

4. Town Board Updates - R. Klimek

Town Board Liaison R. Klimek shared brief updates regarding the Town Board Regular Board Meeting Monday, October 9, 2024, including, but not limited to; presentations regarding a proposed cell tower near CR15, the realignment of CR13, and the LoneTree annexation.

E. ADJOURN

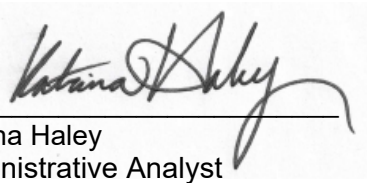
At this time, Chairperson G. Bielawski and Water Resources Administrator L. Lesoing revisited rescheduling the October 9, 2024 Water and Sewer Board Regular Meeting to October 23, 2024. This was suggested earlier in the meeting, in efforts to better align Agenda topics between Water and Sewer Board and Town Board meetings. Board members took a moment to discuss, and agreed to reschedule the October 9, 2024 Water and Sewer Board Regular Meeting to October 23, 2024.

WATER AND SEWER BOARD MEMBER WILLEY MOVED TO ADJOURN, WATER AND SEWER BOARD MEMBER MEDINA SECONDED THE MOTION. ROLL CALL ON THE VOTE RESULTED AS FOLLOWS; YEAS - GREGORY BIELAWSKI, CARLOS MEDINA, JANENE WILLEY, DARELL ZIMBELMAN, GALE MCGAHA MILLER, MILTON GEIGER, MILT TOKUNAGA; NAYS - NONE; MOTION PASSED.

UPON A MOTION DULY MADE, THE MEETING WAS ADJOURNED BY CHAIRPERSON G. BIELAWSKI AT 07:23 AM.

1. Following adjournment Board members may tour the Highpointe Estates neighborhood.

All Board members are welcome to join Chairperson G. Bielawski and Board member M. Tokunaga for a tour of the Highpointe Estates neighborhood.


Katrina Haley
Administrative Analyst